

COUNTY ADMINISTRATOR 220 NORTH MAIN STREET, P.O. BOX 8645 ANN ARBOR, MICHIGAN 48107-8645 (734)222-6850 FAX (734)222-6715

TO: Barbara Levin Bergman, Chair

Ways & Means Committee

THROUGH: Robert E. Guenzel

County Administrator

FROM: Daniel J. Minzey, Sheriff

DATE: August 6, 2008

SUBJECT: Grant Application to Bureau of Justice Assistance;

Edward Byrne Memorial Justice Assistance Grant

BOARD ACTION REQUESTED:

The Sheriff's Office is requesting the ratification of the 2008 electronic application submission to the Bureau of Justice Assistance (BJA), for grant funding in the amount of \$12,095 that is being made available through the Edward Byrne Memorial Justice Assistance Grant (JAG) Program for the period of October 1, 2008 through September 30, 2011. The electronic application process was developed by the Office of Justice Programs to expedite the application process and facilitate agencies applying for funding. This grant will be used to fund additional data integration to the records management system, field management system, and legacy jail management system.

BACKGROUND:

The mission of BJA is to provide leadership and assistance in support of local criminal justice strategies to achieve safe communities. The JAG program was proposed to streamline justice funding and grant administration; the Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states, tribes, and local governments to support a broad range of activities to prevent and control crime based on their own local needs and conditions. JAG blends the previous Byrne Formula and Local Law Enforcement Block Grant (LLEBG) Programs to provide agencies with the flexibility to prioritize and place justice funds where they are needed most. BJA has been authorized to administer this program.

Previous LLEBG awards have been allocated to various law enforcement equipment purchases within a number of Sheriff operational areas, such as the marine division, dive rescue team, and motor unit. In recent years the Sheriff's Office has directed funding toward technology purchases in an effort to pursue initiatives without requesting allocations from the County Technology Fund. The new funding will permit the acquisition of consulting services and software that will enable enhancements to our data management systems.

The JAG funding formula is based on population and Part I violent crime statistics. Once the BJA determines a statewide allocation, 60% of the funding is awarded to the state and 40% is awarded to eligible units of local government. Washtenaw County's portion of the award is \$12,095.

DISCUSSION:

The funding from the BJA (Byrne JAG Grant), if accepted, will be directed toward data management systems at the Sheriff's Office. In an effort to better serve the citizens of Washtenaw County by providing efficiencies to deputies and corrections officers, the Sheriff's Office is proposing to implement improvements for the Records Management System (CLEMIS), Field Management System (CLEMIS), and legacy Jail Management System. The Byrne Memorial Justice Assistance Grant funds will be utilized to purchase consulting services (photo conversion), software, and hardware. The proposed changes will enable further data sharing, improve efficiencies, and make the existing system more effective.

Over the past few years the Sheriff's Office has made several improvements to its automated management systems. One of the most significant changes has been the transition to the CLEMIS system. CLEMIS is a field and records management system developed in Michigan (Oakland County) and now used by every local law enforcement agency in Washtenaw County and 104 total agencies in Southeast Michigan. Many other system management improvements have been made or are in the process of being made with the use of previous JAG-Byrne grant awards.

The intent of this project is to further integrate those improvements with the new system. One area that will be a focus is the conversion of legacy booking photos to the new format. The old booking photos are not compatible with the new systems and this conversion will allow us to make the old photos more accessible to deputies on the road as well as corrections officers. A new photo mug shot capture station was purchased within the past few years, therefore recent booking photos are compatible with the current systems. When this project is completed, all booking photos will be available in one place and will be much easier to access in the new system.

The primary project will be the photo conversion; however emphasis will also be placed on the integration of electronic citations and the warrant process. The electronic citation project is part of another grant; however integration with the new CLEMIS system will be a crucial part to the success of that initiative and will make records division employees and road patrol deputies more productive. Additionally, integration of the warrant process with the new records management system will allow for faster and more efficient processing, which will allow deputies to spend more time on the road.

IMPACT ON HUMAN RESOURCES:

None

IMPACT ON BUDGET:

The total award from the Department of Justice is \$12,095. There is no match requirement. The Sheriff's Office will not provide any in-kind contributions as a part of this grant request. Any new

software will primarily be installed by department personnel and data conversion will be completed by outside firms.

IMPACT ON INDIRECT COSTS:

None

IMPACT ON OTHER COUNTY DEPARTMENTS OR OUTSIDE AGENCIES:

None

CONFORMITY TO COUNTY POLICIES:

Conforms to County Policies

ATTACHMENTS/APPENDICES:

Grant Application Resolution

A RESOLUTION RATIFYING THE SUBMISSION OF THE ELECTRONIC GRANT APPLICATION TO THE BUREAU OF JUSTICE ASSISTANCE, OFFICE OF JUSTICE PROGRAMS OF THE UNITED STATES DEPARTMENT OF JUSTICE FOR THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT FOR THE SHERIFF'S OFFICE IN THE AMOUNT OF \$12,095 FOR THE PERIOD OF OCTOBER 1, 2008 THROUGH SEPTEMBER 30, 2011.

WASHTENAW COUNTY BOARD OF COMMISSIONERS

August 6, 2008

WHEREAS, the Washtenaw County Sheriff's Office and Washtenaw County have diligently maintained efforts to better serve the citizens of Washtenaw County; and

WHEREAS, the Sheriff's Office wishes to enhance its updated data management systems through further integration with legacy systems; and

WHEREAS, the Washtenaw County Sheriff's Office has submitted an electronic application for a grant award from the Bureau of Justice Assistance for funding in the amount of \$12,095 —made available through the Edward Byrne Memorial Justice Assistance Grant; and

WHEREAS, this funding, which requires no County matching funds, will be used to update and upgrade data management systems; and

WHEREAS, this matter has been reviewed by the County Administrator's Office, the Finance Department, Human Resources, Corporation Counsel, and the Ways and Means Committee;

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby ratifies the signature of the County Administrator on the electronic application to the Bureau of Justice Assistance for grant funding in the amount of \$12,095 through the Justice Assistance Grant.

BE IT FURTHER RESOLVED that the Board of Commissioners takes the following actions contingent upon receipt of the grant award in conformity with the grant application:

- 1. Authorizing the Administrator to sign the Notice of Grant Award
- 2. Amending the budget, as attached hereto and made a part hereof
- 3. Authorizing the Administrator to sign the delegate contracts in conformity with the application/award upon review of Corporation Counsel, to be filed with the County Clerk

Byrne Justice Assistance Grant 1391085000 October 1, 2008 through September 30, 2011

		Current		<u>ıt</u>	Revised		<u>Variance</u>		
	Revenue:								
50000	Federal Revenue Total	<u>\$</u> \$	<u>-</u>	_	<u>\$</u> \$	12,095 12,095	<u>\$</u>		12,095 12,095
	Expenditures:								
80800 95260	Consultants & Contracts DP Hardware/Software Total	\$ \$		- <u>-</u> -	\$ \$	7,000 5,095 12,095	\$ <u>\$</u> \$		7,000 5,095 12,095

Indirect Costs = \$0