COUNTY ADMINISTRATOR
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TO: Barbara Levin Bergman, Chair
Ways & Means Committee

THROUGH: Robert E. Guenzel
County Administrator

FROM: Trenda Rusher, Director
Employment Training and Community Services (ETCS)

DATE: January 23, 2008

SUBJECT: 2008 Michigan Community Action Agency Association (MCAAA) Michigan Public Service Commission (MPSC) Weatherization Assistance and Client Education Program

BOARD ACTION REQUESTED:
It is requested that the Washtenaw County Board of Commissioners ratify the Chair of the Board's signature on the 2008 MCAAA MPSC Weatherization Assistance and Client Education Program Application to the Michigan Community Action Agency Association in the amount of $51,815 for the period of November 21, 2007 through August 31, 2008.

BACKGROUND:
ETCS has been the administrator and operator of the Department of Energy Weatherization Program in Washtenaw County since 1975 and has been serving low-income residents throughout Washtenaw County since the program's inception.

DISCUSSION:
ETCS has received an allocation of $51,815 from the Michigan Community Action Agency Association to weatherize approximately fifteen homes and purchase approximately one hundred energy saving kits for use at our client energy education classes. This funding level is increased slightly from the 2006 MCAAA MPSC grant total of $49,831.

Weatherization services include outreach and intake, energy audit inspections of clients' homes and health and safety reviews and post inspections of completed work. Owner occupied units are eligible for furnace, refrigerator and roof replacements. Weatherization work is performed by licensed, County approved contractors. These contractors are responsible for procurement and installation

of weatherization materials including: wall and attic insulation, window and door repairs, roof and furnace replacements and other small repairs.

The client energy saving education program focuses on providing our clients with information on how to save energy at home by implementing simple, low cost energy saving measures.

Continuous leveraging of funds with other programs, including the Department of Energy Weatherization Assistance Program, Low-Income Home Energy Assistance Program (LIHEAP) allows for delivery and support of a comprehensive program.

Eligibility for the DHS MPSC Weatherization and Client Education Program is income-based. Eligible residents must have an income at or below two hundred (200%) percent of the federal poverty level.

IMPACT ON HUMAN RESOURCES:
The requested board action has no impact on Washtenaw County positions, personnel, policies or procedures.

IMPACT ON BUDGET:
The total program allocation for the 2008 MCAAA MPSC Weatherization and Client Education Program is $51,815. No county match is required.

IMPACT ON INDIRECT COSTS:
There are no indirect costs associated with this budget.

IMPACT ON OTHER COUNTY DEPARTMENTS OR OUTSIDE AGENCIES:
The requested board action has no impact on other county departments or outside agencies.

CONFORMITY TO COUNTY POLICIES:
This matter has been reviewed by the County Administrator's Office, Corporation Counsel, the Washtenaw County Community Action Board, Finance Department, and the Ways and Means Committee. The requested board action is in conformity with County policies.

ATTACHMENTS/APPENDICES:
FY 2007 / 2008 DHS MPSC Weatherization Assistance and Client Education Budget
FY 2007 / 2008 DHS MPSC Weatherization Assistance and Client Education Agreement

A RESOLUTION RATIFYING THE CHAIR OF THE BOARD'S SIGNATURE ON THE 2008 MICHIGAN COMMUNITY ACTION AGENCY ASSOCIATION (MCAAA) MICHIGAN PUBLIC SERVICE COMMISSION (MPSC) WEATHERIZATION ASSISTANCE AND CLIENT EDUCATION PROGRAM APPLICATION TO THE MCAAA IN THE AMOUNT OF $51,815 FOR THE PERIOD OF NOVEMBER 21, 2007 THROUGH AUGUST 31, 2008; AUTHORIZING THE ADMINISTRATOR TO SIGN THE NOTICE OF GRANT AWARD; APPROVING THE BUDGET; AUTHORIZING THE ADMINISTRATOR TO SIGN DELEGATE CONTRACTS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

February 6, 2008

WHEREAS, ETCS has prepared the 2008 MCAAA MPSC Weatherization Assistance and Client Education Program application in accordance with MCAAA requirements; and

WHEREAS, ETCS has been the administrator and operator of the Weatherization Program since its inception within Washtenaw County in 1975; and

WHEREAS, the Weatherization Program exists to serve low income homeowners and renters with services that improve the energy efficiency and safety of their homes through the provision of extra insulation, weather-stripping, caulking, furnace inspections, small repairs, client education; and

WHEREAS, the 2008 MCAAA MPSC Weatherization Assistance and Client Education Program allows ETCS to serve approximately fifteen additional weatherization customers and up to 100 customers in its energy education classes; and

WHEREAS, ETCS provides services through outreach and intake services, pre and post inspection of homes, health and safety reviews, furnace assessments, consumer education on how to conserve energy; and

WHEREAS, this matter has been reviewed by the Washtenaw County Community Action Board, the County Administrator's Office, the offices of Finance, Human Resources, and Corporation Counsel.

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby ratifies the Chair of the Board's signature on the Application with the Michigan Community Action Agency Association for the 2008 MCAAA MPSC Weatherization Assistance and Client Education Programs

in the amount of $51,815 for the period of November 21, 2007 through August 31, 2008 as on file with the County Clerk's Office.

BE IT FURTHER RESOLVED that the Board of Commissioners takes the following actions contingent upon receipt of the grant award in conformity with the application:

1. Authorizing the Administrator to sign the Notice of Grant Award;
2. Approving the budget as attached hereto and made a part thereof;
3. Authorizing the Administrator to sign delegate contracts upon the review and approval of Corporation Counsel to be filed with the County Clerk's Office.

Washtenaw County ETCS
MCAAA MPSC Weatherization & Client Education
Period of 11/21/07 – 8/31/08
Business Unit 2680079480

		Original Budget	Revised Budget	Variance
Revenues				
54000	State Revenue	$0	$51,815	$51,815
Expenditures				
80000	Other Services and Charges	$0	$51,815	$51,815