



COUNTY ADMINISTRATOR
220 NORTH MAIN STREET, P.O. BOX 8645
ANN ARBOR, MICHIGAN 48107-8645
(734)222-6850
FAX (734)222-6715

TO: Barbara Levin Bergman, Chair
Ways & Means Committee

THROUGH: Robert E. Guenzel
County Administrator

FROM: Trenda Rusher, Director
ETCS

DATE: November 7, 2007

SUBJECT: Workforce Investment Act (WIA) Capacity Building and Professional
Development

BOARD ACTION REQUESTED:

It is requested that the Board of Commissioners ratify the signature of the Chair of the Board on the Program Year (PY) 2007 Workforce Investment Act (WIA) Capacity Building and Professional Development Plan for the period of July 1, 2007 through June 30, 2008 in the amount of \$24,000; authorize the Administrator to sign the Notice of Grant Award; amend the budget; and authorize the Administrator to sign delegate contracts.

BACKGROUND:

The Workforce Investment Act was mandated on August 7, 1998. It provides the framework for a unique national workforce preparation and employment system designed to meet both the needs of businesses and the needs of job seekers and those who want to further their careers.

ETCS is the administrator and operator of Employment and Training programs in Washtenaw County. It is funded by the Workforce Investment Act (WIA), the United States Department of Labor (USDOL), and the Michigan Department of Labor and Economic Growth (MDLEG) to provide employment training and placement services. The Washtenaw County Workforce Development Board (WDB) and the Board of Commissioners oversee, recommend and approve employment and training programs delivered by ETCS throughout Washtenaw County.

DISCUSSION:

The MDLEG has identified funding to increase proficiency in meeting WIA performance measures, assist in meeting local program goals, and provide for ongoing system development. Activities supported by this funding will address the goals of the local Strategic Plan and needs of local employers for a trained workforce.

MDLEG is passing the monies through to the local Michigan Works! Agencies, who in turn will contract with the Michigan Works! Association for capacity building and professional development services.

The Michigan Works! Association is Michigan's statewide workforce development association. It provides public information, technical assistance, training and marketing services to its members.

IMPACT ON HUMAN RESOURCES:

The requested board action has no impact on Washtenaw County positions, personnel or procedures.

IMPACT ON BUDGET:

The requested Board action will approve the ETCS PY 2007 WIA Capacity Building and Professional Development budget in a total amount of \$24,000. There are no County funds, nor match required for this program.

IMPACT ON INDIRECT COSTS:

The requested board action has no indirect costs associated with the budget.

IMPACT ON OTHER COUNTY DEPARTMENTS OR OUTSIDE AGENCIES:

The requested Board action has no impact on other County departments or outside agencies.

CONFORMITY TO COUNTY POLICIES:

The requested Board action has been reviewed by the Washtenaw County Workforce Development Board, the County Administrator's Office, Corporation Counsel, the Office of Finance, and the Human Resources Department. The action is in conformity with County policies.

ATTACHMENTS/APPENDICES:

PY 2007 WIA Capacity Building and Professional Development Budget Information Sheet

PY 2007 WIA Capacity Building and Professional Development Budget

A RESOLUTION RATIFYING THE CHAIR OF THE BOARD'S SIGNATURE ON THE WORKFORCE INVESTMENT ACT (WIA) PROGRAM YEAR (PY) 2007 CAPACITY BUILDING AND PROFESSIONAL DEVELOPMENT PLAN FOR THE PERIOD OF JULY 1, 2007 THROUGH JUNE 30, 2008 IN THE TOTAL AMOUNT OF \$24,000 FOR ETCS; AUTHORIZING THE COUNTY ADMINISTRATOR TO SIGN THE NOTICE OF GRANT AWARD; AMENDING THE BUDGET; AND AUTHORIZING THE ADMINISTRATOR TO SIGN DELEGATE CONTRACTS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

November 14, 2007

WHEREAS, ETCS is the administrator and operator of employment training programs in Washtenaw County and it is funded by the Workforce Investment Act (WIA) of 1998, the Department of Labor, and the Michigan Department of Labor and Economic Growth (MDLEG) to provide employment training and placements services; and

WHEREAS, the Workforce Investment Act (WIA) was implemented in 1998 to address workforce training and job training, replacing the Jobs Training Partnership Act (JTPA) initiatives; and

WHEREAS, the Washtenaw County Workforce Development Board and the Board of Commissioners oversee, recommend and approve employment and training programs throughout Washtenaw County delivered by ETCS (Employment Training and Community Services department), also referred to as the Michigan Works! Agency; and

WHEREAS, the Workforce Investment Act (WIA) provides the framework for a unique national workforce preparation and employment system designed to meet both the needs of businesses and the needs of job seekers and those who want to further their careers; and

WHEREAS, the MDLEG has identified Capacity Building and Professional Development funding to increase proficiency in meeting WIA performance measures, assist in meeting local program goals, and provide for ongoing system development; and

WHEREAS, the MDLEG is passing the monies through to the local Michigan Works! Agencies, who in turn will contract with the Michigan Works! Association for capacity building and professional development services; and

WHEREAS, this matter has been reviewed by the Washtenaw County Workforce Development Board, Corporation's Counsel, the Finance Department, Human Resources, the County Administrator's Office, and the Ways and Means Committee

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby ratifies the signature of the Chair of the Board on the ETCS

Program Year (PY) 2007 Workforce Investment Act Capacity Building and Professional Development Plan for the period of July 1, 2007 through June 30, 2008 in the amount of \$24,000, as on file with the County Clerk

BE IT FURTHER RESOLVED that the Board of Commissioners hereby takes the following actions contingent upon receipt of the grant award in conformity with the application:

1. Authorizing the County Administrator to sign the Notice of Grant Award
2. Amending the budget as attached hereto and made a part hereof
3. Authorizing the County Administrator to sign delegate contracts upon review and approval of Corporation Counsel, to be filed with the County Clerk

Washtenaw County ETCS
WIA Capacity Building & Professional Development
07/01/07 – 06/30/08
BU: 2320079140

Revenues		Original	Revised	Variance
50100	Federal Revenue	\$0	\$24,000	\$24,000

Expenditures		Original	Revised	Variance
80000	Other Services & Charges	\$0	\$24,000	\$24,000