COUNTY ADMINISTRATOR
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TO: Barbara Levin Bergman, Chair
Ways & Means Committee

THROUGH: Robert E. Guenzel
County Administrator

FROM: Trenda Rusher, Director
Employment Training and Community Services (ETCS)

DATE: November 7, 2007

SUBJECT: Annual Foster Grandparent Program (FGP) Federal Grant Application

BOARD ACTION REQUESTED:
It is requested that the Board of Commissioners ratify the signature of the County Administrator on the Fiscal Year 2008 Foster Grandparent Program (FGP) Federal Grant Application to the Corporation for National and Community Service for the three year period of January 1, 2008 through December 31, 2010 and for funding in the amount of $447,938 for the period of January 1, 2008 through December 31, 2008. It is further requested that the Board of Commissioners authorize the Administrator to sign the Notice of Grant Award; approve the budget; and authorize the Administrator to sign delegate contracts.

BACKGROUND:
ETCS has administered the FGP in Washtenaw County for forty years. The program receives funding from many sources, including the State of Michigan and the Corporation for National and Community Service for an annual budget totaling $447,938. This application is for the Federal portion of funds. Last year, the FGP funds were used to support volunteer opportunities for sixty-five (65) older adults to work one-on-one with children with special needs at twenty-three (23) community sites.

DISCUSSION:
Volunteers under the Foster Grandparent Program serve twenty (20) hours per week in community based, not-for-profit settings. Currently the Program has agreements with twenty-three (23) organizations, which include elementary schools, the Washtenaw County Juvenile Detention Center, day care programs,

the University of Michigan Child Development Center, and Head Start Programs. Volunteers are placed at these sites, which provide orientation sessions and the daily supervision of the volunteers. The in-kind contributions under this program include physical exams from St. Joseph Mercy Health System and the sites' provision of one meal per day for volunteers.

The Foster Grandparent Program provides opportunities for persons at age sixty (60) and over, who have limited incomes, to engage in our community through volunteer work with children with special needs. Each Foster Grandparent is paid a non-taxable stipend of $2.65 per hour. Additionally, the volunteer receives, at no cost to the volunteer, transportation assistance to and from the volunteer site, one meal per working day, uniforms, community involvement and recognition, monthly training, and an annual physical exam.

Approval of this application will allow ongoing FGP activities in Washtenaw County, supporting sixty-five (65) older adults in service to Washtenaw children and youth.

IMPACT ON HUMAN RESOURCES:
The requested Board action has no impact on Washtenaw County positions, personnel policies or procedures.

IMPACT ON BUDGET:
The FY 2008 Foster Grandparent federal application in the amount of $447,938 and includes the following breakdown:

- $300,879 Federal funds ($191,154 volunteer expenses; $109,725 support)
- $11,292 State funds for the period 10/1/07 – 9/30/08
- $66,296 of General Fund appropriations (budgeted; no change from prior year)
- $17,820 of in-kind contributions
- $51,651 of CSBG support

IMPACT ON INDIRECT COSTS:
The requested board action has no indirect costs associated with this budget.

IMPACT ON OTHER COUNTY DEPARTMENTS OR OUTSIDE AGENCIES:
The requested Board action has no impact on other County Departments or outside agencies.

CONFORMITY TO COUNTY POLICIES:
This matter has been reviewed by the Washtenaw County Community Action Board, Corporation Counsel, the Finance Department, Human Resources, the County Administrator's Office and the Ways and Means Committee. The requested Board action is in conformity with County policies.

ATTACHMENTS/APPENDICES:

FY 2008 Foster Grandparent Federal Application
FY 2008 Foster Grandparent Budget

A RESOLUTION RATIFYING THE SIGNATURE OF THE COUNTY ADMINISTRATOR ON THE APPLICATION TO THE CORPORATION FOR NATIONAL AND COMMUNITY SERVICE FOR THE FISCAL YEAR 2008 FEDERAL FOSTER GRANDPARENT PROGRAM (FGP) FOR THE THREE YEAR PERIOD OF JANUARY 1, 2008 THROUGH DECEMBER 31, 2010 AND FOR FUNDING IN THE AMOUNT OF $447,938 FOR THE PERIOD OF JANUARY 1, 2008 THROUGH DECEMBER 31, 2008 FOR ETCS; AUTHORIZING THE ADMINISTRATOR TO SIGN THE NOTICE OF GRANT AWARD; APPROVING THE BUDGET; AND AUTHORIZING THE ADMINISTRATOR TO SIGN DELEGATE CONTRACTS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

November 14, 2007

WHEREAS, ETCS has prepared an application in the amount of $447,938 to the Corporation for National and Community Service for federal funds to support the Foster Grandparent Program for the period of January 1, 2008 through December 31, 2008; and

WHEREAS, ETCS plans to serve a total of sixty-five Foster Grandparent participants in 2008; and

WHEREAS, ETCS has administered the Foster Grandparents Program in Washtenaw County for 40 years, providing volunteer placements and stipends for older adults to work with children with special needs; and

WHEREAS, this application totals $447,938 and includes $300,879 in federal funds, $11,292 in state funds, and local match of $135,767 that is comprised of the following: $66,296 in County General Fund match to the State and Federal grants; $51,651 in CSBG support, and $17,820 in in-kind match; and

WHEREAS, of the $135,767 local match, $66,296 is County General Fund requested specifically for this grant application (no change from prior year) which is included in the budgeted General Fund appropriation provided annually to ETCS; and

WHEREAS, Foster Grandparents serve 20 hours per week in not-for-profit community settings; and

WHEREAS, the program has agreements with 23 youth serving organizations including elementary schools, the Washtenaw County Juvenile Detention Center, day care programs, the University of Michigan Child Development Center, and Head Start Programs; and

WHEREAS, each Foster Grandparent is paid a non-taxable stipend of $2.65 per

hour; and

WHEREAS, the Grandparents also receive transportation to and from the volunteer site, one meal per work day, social activity, uniforms, recognition, community involvement, monthly training, and an annual physical; and

WHEREAS, this matter has been reviewed by the Washtenaw County Community Action Board, Corporation Counsel, the Finance Department, Human Resources Department, the County Administrator's Office and the Ways and Means Committee

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby ratifies the signature of the County Administrator on the application to the Corporation for National and Community Service for the Foster Grandparent Program in the amount of $447,938 for the period of January 1, 2008 through December 31, 2008 for ETCS, as on file with the County Clerk

BE IT FURTHER RESOLVED that the Board of Commissioners takes the following actions contingent upon receipt of the grant award in conformity with the application:

1. Authorizing the Administrator to sign the Notice of Grant Award
2. Approving the budget, as attached hereto and made a part hereof
3. Authorizing the Administrator to sign the delegate contracts upon review by Corporation Counsel, to be filed with the County Clerk

Washtenaw County ETCS
Federal Foster Grandparent
BU # 2650089420
1/1/2008 - 12/31/2008

Revenues		Federal Grant			Other Funding	Total
50000	Federal Revenue	$300,879	54000	State Revenue	$11,292	$312,171
69000	In-Kind	$16,577	69000	In-Kind	$1,243	$17,820
69500	Transfers In	$60,149	69500	Transfers In	$6,147	$66,296
99000	CSBG Subsidy	$49,714	99000	CSBG Subsidy	$1,937	$51,651
		$427,319			$20,619	$447,938

Expenditures						
70050	Personal Services	$184,530	70050	Personal Services	$2,767	$187,297
80000	Other Services	$226,212	80000	Other Services	$16,609	$242,821
93500	In-Kind Charges	$16,577	93500	In-Kind	$1,243	$17,820
		$427,319			$20,619	$447,938