COUNTY ADMINISTRATOR
220 NORTH MAIN STREET, P.O. BOX 8645
ANN ARBOR, MICHIGAN 48107-8645
(734) 222-6850
FAX (734) 222-6715

TO: Barbara Levin Bergman
Chair, Ways & Means Committee

THROUGH: Robert E. Guenzel
County Administrator

FROM: Trenda Rusher
ETCS Director

DATE: October 17, 2007

SUBJECT: Annual Nutrition Program for the Elderly (Senior Nutrition)

BOARD ACTION REQUESTED:
It is requested that the Board of Commissioners ratify the signature of the County Administrator on the Second Year Contract Addendum for State and Federal Funding with the Area Agency on Aging 1-B for the Nutrition Program for the Elderly (also known as the Senior Nutrition Program) for the period of October 1, 2007 through September 30, 2008 in the amount of $913,824.

BACKGROUND:
ETCS has administered the Nutrition Program for the Elderly for thirty-four years. This program served a total of 179,943 meals last year, of which 49,709 were at the congregate sites and 130,234 were home-delivered meals. The Nutrition Program for the Elderly relies on community involvement for staffing, space, and funding. The program receives site management free of charge from the following organizations:

- Ann Arbor Community Center
- Chelsea Senior Center
- Generations Together
- Child and Family Services Adult Day Care
- Milan Parks and Recreation Department – Milan Community and Senior Center
- Pittsfield Township Senior Center
- Turner Clinic/Silver Club/Brown Chapel
- Turner Senior Resource Center

There are over three hundred volunteers who donate time at the congregate meal sites and in the delivery of meals to the homebound. Though meals are provided without charge and no eligible person is denied service, donations are requested of program participants to help support the cost of the meals. A total of $90,000 is anticipated in project revenue.

The eligibility for the Congregate Meal Program requires the person to be at least sixty years of age or have a spouse who is age sixty or more. Eligibility requirements of the Home Delivered Meal Program are that the person be sixty years of age and unable to leave the home or cook for him or herself. The target populations for the Senior Nutrition Program are persons with low

income, minorities, and the frail and isolated persons; however, these targeted characteristics are not program requirements.

DISCUSSION:
Funds in the amount of $317,294 are necessary for the continuation of services for the Congregate Meal Program, which includes providing hot and nutritious noonday meals. Nutrition education, service information and recreational programming are provided for eight hundred twenty-five (825) older adults at nineteen sites throughout Washtenaw County. Funds in the amount of $596,530 are to be allocated to the Home Delivered Meal Program. These program funds are used to serve approximately six hundred eighty-five (685) eligible homebound seniors over the age of 60. This year the Nutrition Program for the Elderly plans to serve a total of 179,943 meals. Of the 179,943 meals, 49,709 meals are designated for congregate sites, and 130,234 meals are for home delivery.

There are six leases, three of which are for no cash. The names of the leasing agencies/organizations are:

- Faith In Action – (Chelsea Homebound)
- Dexter Senior Citizens, Inc. – (Dexter Dining Site)
- Wesley Methodist Church – (Whitmore Lake Dining Site)
- Ann Arbor Housing Commission – Baker Commons (0 cash)
- Ann Arbor Housing Commission – Miller Manor (0 cash)
- Ypsilanti Township – Ypsilanti Township Senior Center (0 cash)

The agencies which are contracted to provide staff for Dining Site Coordination for the meal services are:

- City of Ann Arbor – Ann Arbor Senior Citizen Center
- Lincoln Consolidated Schools – Lincoln Senior Center
- Saline Area Seniors, Inc. – Saline Area Senior Center
- City of Ypsilanti – Ypsilanti Senior Center

IMPACT ON HUMAN RESOURCES:
The requested board action has no impact on Washtenaw county positions, personnel, policies or procedures.

IMPACT ON BUDGET:
The total dollar amount of the Senior Nutrition Program is $913,824. The following is a breakout of the budget:

(a) Federal Allocation	$ 717,766
(b) County's Budgeted Allocation	$53,058
(c) Anticipated Revenue	$ 90,000
(e) In-Kind Match	$ 53,000, includes volunteer hours for meal service and delivery of meals and service provided by the Ypsilanti Meals on Wheels and the Motor Meals of Ann Arbor Programs.

TOTAL: $913,824

IMPACT ON DIRECT COSTS:
There are no indirect costs associated with this budget.

IMPACT ON OTHER COUNTY DEPARTMENTS OR OUTSIDE AGENCIES:
The requested board action has no impact on other county departments or outside agencies.

CONFORMITY TO COUNTY POLICIES:

This matter has been reviewed by the Washtenaw County Community Action Board, the County Administrator's Office, Corporation Counsel, the Finance Department, and the Ways and Means Committee. The requested board action is in conformity with County policies.

A RESOLUTION RATIFYING THE COUNTY ADMINISTRATOR'S SIGNATURE ON THE ETCS SECOND YEAR CONTRACT ADDENDUM FOR FEDERAL AND STATE FUNDING WITH THE AREA AGENCY ON AGING 1-B FOR THE NUTRITION PROGRAM FOR THE ELDERLY (CONGREGATE MEALS PROGRAM AND HOME-DELIVERED MEALS PROGRAM) FOR THE PERIOD OF OCTOBER 1, 2007 THROUGH SEPTEMBER 30, 2008; IN THE AMOUNT OF $913,824 WHICH CONTINUES FUNDING FOR THE IMPLEMENTATION OF THE MULTI-YEAR PLAN APPROVED BY THE COMMISSIONERS ON JULY 5, 2006 BY RESOLUTION NUMBER 06-0138; AMENDING THE BUDGET; AND AUTHORIZING THE COUNTY ADMINISTRATOR TO SIGN DELEGATE AND LEASE CONTRACTS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

November 7, 2007

WHEREAS, the ETCS has administered the Nutrition Program for the Elderly for thirty-four years; and

WHEREAS, ETCS is requesting ratification of the County Administrator's signature on Second Year Contract Addendum for State and Federal Funding with the Area Agency on Aging 1-B for the Nutrition Program for the Elderly in the amount of $913,824 for the period of October 1, 2007 through September 30, 2008;

WHEREAS, the funds are to be used for the Congregate Meal Program and the Home-Delivered Meals Program, which are collectively called the Senior Nutrition Program; and

WHEREAS, the Congregate Meal Program provides hot, nutritious, noonday meals and recreational programming for persons age sixty and older, and the Home-Delivered Meals Program provides meals to eligible homebound persons age sixty and older; and

WHEREAS, the total number of meals projected to be served is 179,943, which includes 49,709 congregate meals and 130,234 home-delivered meals; and

WHEREAS, the County match under this program is $53,058, and

WHEREAS, this matter has been reviewed by the Washtenaw County Community Action Board, Corporation Counsel, the Finance Department, the Human Resources Department, the County Administrator's Office and the Ways & Means Committee

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby ratifies the signature of the County Administrator on the Second Year Contract Addendum for State and Federal Funding with the Area Agency on Aging 1-B for the Nutrition Program for the Elderly in the amount of $913,824 for the period of October 1, 2007 through September 30, 2008; as on file with the County Clerk.

BE IT FURTHER RESOLVED that the Board of Commissioners hereby takes the following actions in conformity with the application:

1. Authorizing the County Administrator to sign the Notice of Grant Award
2. Amending the budget as attached hereto and made a part hereof
3. Authorizing the County Administrator to sign the delegate contracts upon review by Corporation Counsel, to be filed with the County Clerk

Washtenaw County ETCS
Fund #2630 - Senior Nutrition
10/1/2007 - 9/30/2008

Revenues		Original	Revised	Variance
50000	Federal Revenue	$0	$717,766	$717,766
67000	Other Rev & Reimb	$0	$90,000	$90,000
69000	In-Kind	$0	$53,000	$53,000
69500	Transfers In	$0	$53,058	$53,058
	Total	$0	$913,824	$913,824

Expenditures				
70050	Personal Services	$0	$386,468	$386,468
72600	Supplies	$0	$499,808	$499,808
80000	Other Services and Charges	$0	$198,111	$198,111
93500	In-Kind Charges	$0	$53,000	$53,000
95000	Capital Outlay	$0	$2,200	$2,200
99000	Appropriations from CSBG	$0	($225,763)	($225,763)
	Total	$0	$913,824	$913,824