



COUNTY ADMINISTRATOR  
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TO: Barbara Levin Bergman, Chair  
Ways & Means Committee

THROUGH: Robert E. Guenzel  
County Administrator

FROM: Tenda Rusher  
ETCS Director

DATE: October 17, 2007

SUBJECT: Annual Department of Human Services (DHS) Michigan Public Service  
Commission (MPSC) Weatherization Assistance and Client Education  
Program

**Board Action Requested:**

It is requested that the Washtenaw County Board of Commissioners ratify the County Administrator's signature on the 2007 / 2008 DHS MPSC Weatherization Assistance and Client Education Program Application to the State of Michigan Department of Human Services, for the period of October 1, 2007 through August 31, 2008 in the amount of \$299,388.

**Background:**

ETCS has been the administrator and operator of the Department of Energy Weatherization Program in Washtenaw County since 1975 and has been serving low-income residents throughout Washtenaw County since the program's inception.

**Discussion:**

ETCS has received an allocation of \$299,388 from the Department of Human Services to complete approximately seventy five weatherization units and conduct five energy education classes. This funding level is increased over 50% from the 2006 MPSC grant total of \$191,716, with which fifty two households were served.

Weatherization services include outreach and intake, energy audit inspections of clients' homes and health and safety reviews and post inspections of completed work. Owner occupied units are eligible for furnace, refrigerator and roof replacements. Weatherization work is performed by licensed, County approved contractors. These contractors are responsible for procurement and installation of weatherization materials including: wall and attic insulation, window and door repairs, roof and furnace replacements and other small repairs.

The client energy saving education program focuses on providing our clients with information on how to save energy at home by implementing simple, low cost energy saving measures.

This DHS MPSC Grant will allow ETCS to conduct energy education classes for approximately 175 eligible Washtenaw County residents.

For attending an energy education class, customers will receive the following:

- An attendance incentive voucher of \$100 towards their utility bill.
- An energy education kit which includes compact fluorescent light bulbs, a water saving shower head, temperature gauges and other useful items.

Continuous leveraging of funds with other programs, including the Department of Energy Weatherization Assistance Program, Low-Income Home Energy Assistance Program (LIHEAP) allows for delivery and support of a comprehensive program.

Eligibility for the DHS MPSC Weatherization and Client Education Program is income-based. Eligible residents must have an income at or below two hundred (200%) percent of the federal poverty level.

**Impact on Human Resources:**

The requested board action has no impact on Washtenaw County positions, personnel, policies or procedures.

**Impact on Budget:**

The total program allocation for the 2007 / 2008 DHS MPSC Weatherization and Client Education Program is \$299,388.

**Impact on Indirect Costs:**

There are no indirect costs associated with this budget.

**Impact on Other County Departments or Outside Agencies:**

The requested board action has no impact on other county departments or outside agencies.

**Conformity to County Policies:**

This matter has been reviewed by the County Administrator's Office, Corporation Counsel, the Washtenaw County Community Action Board, Finance Department, and the Ways and Means Committee. The requested board action is in conformity with County policies.

**Attachments/Appendices:**

FY 2007 / 2008 DHS MPSC Weatherization Assistance and Client Education Budget  
FY 2007 / 2008 DHS MPSC Weatherization assistance and Client Education agreement

A RESOLUTION RATIFYING THE COUNTY ADMINISTRATOR'S SIGNATURE ON THE 2007 / 2008 MICHIGAN PUBLIC SERVICE COMMISSION (MPSC) WEATHERIZATION ASSISTANCE AND CLIENT EDUCATION PROGRAM APPLICATION TO THE DEPARTMENT OF HUMAN SERVICES (DHS) IN THE AMOUNT OF \$299,388 FOR THE PERIOD OF OCTOBER 1, 2007 THROUGH AUGUST 31, 2008 FOR ETCS; AUTHORIZING THE ADMINISTRATOR TO SIGN THE NOTICE OF GRANT AWARD; APPROVING THE BUDGET; AUTHORIZING THE ADMINISTRATOR TO SIGN DELEGATE CONTRACTS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

November 7, 2007

WHEREAS, ETCS has prepared the 2007 / 2008 DHS MPSC Weatherization Assistance and Client Education Program application in accordance with DHS requirements; and

WHEREAS, ETCS has been the administrator and operator of the Weatherization Program since its inception within Washtenaw County in 1975; and

WHEREAS, the Weatherization Program exists to serve low income homeowners and renters with services that improve the energy efficiency and safety of their homes through the provision of extra insulation, weather-stripping, caulking, furnace inspections, small repairs, client education; and

WHEREAS, the 2007 / 2008 DHS MPSC Weatherization Assistance and Client Education Program allows ETCS to serve an approximate seventy five additional weatherization customers and up to 175 customers in its energy education classes; and

WHEREAS, ETCS provides services through outreach and intake services, pre and post inspection of homes, health and safety reviews, furnace assessments, consumer education on how to conserve energy; and

WHEREAS, this matter has been reviewed by the Washtenaw County Community Action Board, the County Administrator's Office, the offices of Finance, Human Resources, and Corporation Counsel.

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby ratifies the Administrator's signature on the Application with the Department of Human Services for the 2007 / 2008 DHS MPSC Weatherization Assistance and Client Education Programs in the amount of \$299,388 for the period of October 1, 2007 through August 31, 2008 as on file with the County Clerk's Office.

BE IT FURTHER RESOLVED that the Board of Commissioners takes the following actions contingent upon receipt of the grant award in conformity with the application:

1. Authorizing the Administrator to sign the Notice of Grant Award;
2. Approving the budget as attached hereto and made a part thereof

3. Authorizing the Administrator to sign delegate contracts upon the review and approval of Corporation Counsel to be filed with the County Clerk's Office.

Washtenaw County ETCS  
 Summary Budget  
 Fund #2680 - DHS MPSC Weatherization  
 Period from 10/01/07 to 8/31/08

		Original	Revised	Variance
<b>Revenues</b>				
54001	State Revenue	-	\$299,388	\$299,388
<b>Expenditures</b>				
70050	Personal Services	-	\$63,218	\$63,218
80001	Other Services and Charges	-	\$236,170	\$236,170
<b>Total</b>		-	\$299,388	\$298,690.00