COUNTY ADMINISTRATOR
220 NORTH MAIN STREET, P.O. BOX 8645
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TO: Barbara Levin Bergman, Chair
Ways & Means Committee

THROUGH: Robert E. Guenzel
County Administrator

FROM: Trenda Rusher, Director
ETCS

DATE: October 17, 2007

SUBJECT: Annual Community Services Block Grant (CSBG)

BOARD ACTION REQUESTED:
It is requested that the Board of Commissioners ratify the signature of the County Administrator on the application for the Michigan Department of Human Services for Fiscal Year (FY) 2008 Community Services Block Grant (CSBG) funds in the amount of $924,781 for the period of October 1, 2007 through September 30, 2008.

BACKGROUND:
ETCS has applied to the Michigan Department of Human Services for funds in the amount of $534,707 for the FY 2008 CSBG program. These funds are necessary for the continuation of services through the various Community Action Programs. The mission of these programs is to prevent and eliminate the causes, conditions, and effects of poverty and to promote social and economic opportunities for low-income individuals in Washtenaw County.

The funds are to be used for programmatic and administrative delivery of services to individuals whose annual family income is at or below 125% of the poverty level.

CSBG programs are designed to provide services and activities that have a measurable and, potentially, major impact on the causes of poverty. These programs are accessed by low-income participants, including homeless individuals with families, migrants and the elderly. CSBG services support client efforts to secure and maintain meaningful employment; attain adequate education; make better use of available income; obtain and maintain adequate housing and obtain emergency assistance. The goals of CSBG programs are to remove obstacles and solve problems which create barriers to self-sufficiency, allowing the individual to achieve greater participation in the community.

As the local Community Action Agency (CAA), the CSBG funds support overall ETCS services including programs such as; Employment Services, Customer Service Advocacy, Summer Food Service Program, Senior Nutrition, Foster Grandparents, Emergency Services, Low Income Home and Energy Assistance Program (LIHEAP), Home Weatherization, Home Rehabilitation and Surplus Food Distribution.

IMPACT ON HUMAN RESOURCES:
The requested Board action has no impact on Washtenaw County positions, personnel policies or procedures.

IMPACT ON BUDGET:
The requested Board action approves the FY 2008 CSBG budget in the amount of $924,781 which consists of the following:

$ 534,707 CSBG funds
$ 390,074 County match
$ 924,781 TOTAL

IMPACT ON INDIRECT COSTS:
The requested board action has no indirect costs associated with this budget.

CONFORMITY TO COUNTY POLICIES:
This matter has been reviewed by the Washtenaw County Community Action Board, Corporation Council, The Finance Department, Human Resources, the County Administrators Office and the Ways and Means Committee. The requested Board action is in conformity with County policies.

ATTACHMENTS/APPENDICES
FY 2008 CSBG budget
FY 2008 CSBG Agreement

A RESOLUTION RATIFYING THE COUNTY ADMINISTRATOR'S SIGNATURE ON THE APPLICATION TO THE MICHIGAN DEPARTMENT OF HUMAN SERVICES (DHS), FOR THE FY 2008 COMMUNITY SERVICES BLOCK GRANT (CSBG) IN THE AMOUNT OF $924,781 FOR THE PERIOD OCTOBER 1, 2007 THROUGH SEPTEMBER 30, 2008 FOR ETCS; AUTHORIZING THE ADMINISTRATOR TO SIGN THE NOTICE OF GRANT AWARD; APPROVING THE BUDGET AND AUTHORIZING THE ADMINISTRATOR TO SIGN DELEGATE CONTRACTS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

November 7, 2007

WHEREAS, the Michigan Department of Human Services requires ETCS to submit a FY 2008 Community Services Block Grant (CSBG) Local Service Plan for the period of October 1, 2007 through September 30, 2008; and

WHEREAS, ETCS has applied for funds in the amount of $534,707 from the Michigan Department of Human Services; and

WHEREAS, there is a local contribution of $390,074 and

WHEREAS, as the local Community Action Agency (CAA), ETCS has administered the Community Services Block Grant Program for over eighteen years; and

WHEREAS, the funds are to be used for programmatic and administrative delivery of services to individuals whose annual family income is at or below 125% of the poverty level; and

WHEREAS, the administrative portion of the funds includes administrative and management costs for departmental staff, facilities, equipment and expenditures related to the work of Community Action Board members; and

WHEREAS, the funds support programs, which include at a minimum, Work First, Dislocated Worker Program, Displaced Homemaker Program, Senior Nutrition, Foster Grandparents, Home Weatherization, Low-Income Home Energy Assistance Program, and Community Development Block Grant Housing Rehabilitation; and

WHEREAS, this matter has been reviewed by the Community Action Board, Corporation Counsel, the Finance Department, the Human Resources Department, the County Administrator's Office, and the Ways and Means Committee

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby ratifies the County Administrator's signature on the FY 2008 Community Services Block Grant Plan application to the Michigan Department of Human Services for the period of October 1, 2007 through September 30, 2008 for ETCS, in the amount of $924,781 as on file with the County Clerk

BE IT FURTHER RESOLVED that the Board of Commissioners takes the following actions contingent upon receipt of the grant award in conformity with the application:

1. Authorizing the County Administrator to sign the Notice of Grant Award
2. Amending the budget as attached hereto and made a part hereof
3. Authorizing the County Administrator to sign the delegate contracts upon review by Corporation Counsel, to be filed with the County Clerk

Washtenaw County ETCS
Community Services Block Grant
Fund #2600 - Community Services Block Grant

10/1/2007-9/30/2008

Revenues		Original	Revised	Variance
54000	State Revenue	$0	$534,707	$534,707
69500	Transfers In	$0	$390,074	$390,074
	Total	$0	$924,781	$924,781
Expenditures				
72600	Supplies/Other Services	$0	$125,000	$125,000
99000	Transfers Out	$0	$799,781	$799,781
	Total	$0	$924,781	$924,781