

**COUNTY ADMINISTRATOR**  
220 NORTH MAIN STREET, P.O. BOX 8645  
ANN ARBOR, MICHIGAN 48107-8645  
(734) 222-6850  
FAX (734) 222-6715

TO: Jeff Irwin  
Chair, Ways & Means Committee

THROUGH: Robert E. Guenzel  
County Administrator

FROM: Trena Rusher  
Employment Training & Community Services Director

DATE: July 5, 2006

SUBJECT: 2006 Annual Michigan Public Service Commission (MPSC)/  
Michigan Community Action Agency Association (MCAAA)  
Weatherization and Client Education Program

**BOARD ACTION REQUESTED:**

It is requested that the Board of Commissioners ratify the County Administrator's signature on the 2006 Michigan Public Service Commission (MPSC)/Michigan Community Action Agency Association (MCAAA) Weatherization and Client Education Program Application to the Michigan Community Action Agency Association in the amount of \$49,831 for the program period of March 22, 2006 to August 31, 2006.

**BACKGROUND:**

Employment Training Community Services (ETCS) has been the administrator and operator of the Weatherization Program in Washtenaw County since 1975 and has been serving low-income residents throughout Washtenaw County since the program's inception.

**DISCUSSION:**

ETCS has received an allocation of \$49,831 from the Michigan Community Action Agency Association (MCAAA) to complete approximately twenty weatherization units and conduct three energy education classes.

Weatherization services include outreach and intake, pre-inspection of the homes, health and safety and furnace assessment, refrigerator replacements (homeowners only), and post work inspections of homes. Weatherization work is performed by licensed, County-approved contractors. These contractors are responsible for procurement and installation of weatherization materials including: wall and attic insulation, windows and doors, furnace and carbon monoxide (CO) testing etc.

Client Education program focuses on providing our clients with information on how to save energy at home by implementing simple cost saving measures.

The MPSC/MCAAA Grant will allow ETCS to conduct energy education classes to approximately 100 eligible Washtenaw County residents.

For attending the energy education classes, customers will receive the following:

- An attendance incentive voucher of \$100 towards their utility bill
- An Energy education kit which includes compact fluorescent lights, a water saving shower head, temperature gauges and other items.

Continuous leveraging of funds with other programs, including the Weatherization Assistance Program Department of Energy (DOE) Grant, Low-Income Home Energy Assistance Program (LIHEAP), the Community Development Block Grant (CDBG) Program allows for delivery and support of a comprehensive program.

Eligibility for the MPSC/MCAAA Weatherization and Client Education Program is income-based. Eligible residents must have an income at or below two hundred (200%) percent of poverty level.

**IMPACT ON HUMAN RESOURCES:**

None

**IMPACT ON BUDGET:**

The total program allocation for the 2006 MPSC MCAAA Weatherization and Client Education Program is \$49,831.

**IMPACT ON INDIRECT COSTS:**

None

**IMPACT ON OTHER COUNTY DEPARTMENTS OR OUTSIDE AGENCIES:**

None

**CONFORMITY TO COUNTY POLICIES:**

The requested Board action conforms with County policies.

**ATTACHMENTS/APPENDICES:**

FY 2006 MPSC/MCAAA Weatherization Client Education Program Application

A RESOLUTION RATIFYING THE COUNTY ADMINISTRATOR'S SIGNATURE ON THE 2006 MICHIGAN PUBLIC SERVICE COMMISSION (MPSC) WEATHERIZATION AND CLIENT EDUCATION APPLICATION TO THE MICHIGAN COMMUNITY ACTION AGENCY ASSOCIATION (MCAAAA) IN THE AMOUNT OF \$49,831 FOR THE PERIOD OF MARCH 22, 2006 THROUGH AUGUST 31, 2006 FOR EMPLOYMENT TRAINING & COMMUNITY SERVICES GROUP (ETCS); AUTHORIZING THE ADMINISTRATOR TO SIGN THE NOTICE OF GRANT AWARD; APPROVING THE BUDGET; AUTHORIZING THE ADMINISTRATOR TO SIGN DELEGATE CONTRACTS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

July 5, 2006

WHEREAS, Employment Training Community Services (ETCS) has prepared the 2006 Michigan Public Service Commission (MPSC)/ Michigan Community Action Agency Association (MCAAAA) Weatherization Client Education Program application in accordance with the Michigan Community Action Agency Association requirements; and

WHEREAS, ETCS has been the administrator and operator of the Weatherization Program since its inception within Washtenaw County in 1975; and

WHEREAS, the Weatherization Program exists to serve low-income homeowners and renters with services that improve the energy-efficiency and safety of their homes through the installation of extra insulation, weather-stripping, caulking, furnace inspection, small repairs, client education; and

WHEREAS, the 2006 MPSC/MCAAAA Weatherization and Client Education Program allows ETCS to serve an approximate twenty (20) additional weatherization customers and up to one hundred (100) customers in its energy education classes; and

WHEREAS, ETCS provides services through outreach and intake services, pre and post inspection of homes, health and safety reviews, furnace assessments, consumer education on how to conserve energy; and

WHEREAS, this matter has been reviewed by the Washtenaw County Community Action Board, the County Administrator's Office, the offices of Finance, Human Resources, Corporation Counsel, and the Ways & Means Committee;

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby ratifies the Administrator's signature on the Application with the Michigan Community Action Agency Association for the 2006 MPSC/MCAAAA Weatherization and Client Education Program in the amount of \$49,831 for the period of March 22, 2006 through August 31, 2006, for the Employment Training and Community Services Group, as on file with the County Clerk's Office.

BE IT FURTHER RESOLVED that the Board of Commissioners takes the following actions contingent upon receipt of the grant award in conformity with the application:

1. Authorizing the Administrator to sign the Notice of Grant Award;
2. Approving the budget as attached hereto and made a part thereof
3. Authorizing the Administrator to sign delegate contracts upon the review and approval of Corporation Counsel to be filed with the County Clerk's Office.

Washtenaw County ETCS  
MPSC/MCAAA Weatherization & Client Education  
3/222/06 - 8/31/06  
2680059480

		Current Budget	Revised Budget	Variance
<b>Revenues</b>				
54000	State Revenue	\$0	\$49,831	\$49,831
<b>Expenditures</b>				
80000	Other Services and Charges	\$0	\$49,831	\$49,831