



COUNTY ADMINISTRATOR
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TO: Jeff Irwin
Chair, Ways & Means Committee

THROUGH: Robert E. Guenzel
County Administrator

FROM: Patricia J. Horne McGee, Director
Washtenaw County Head Start

DATE: April 5, 2006

SUBJECT: Washtenaw County Head Start 2006-2007 Federal Grant Application

Board Action Requested:

The Washtenaw County Head Start program is requesting that the Board of Commissioners authorize the County Administrator to sign the application to the Department of Health and Human Services for the Head Start Program for the period of August 1, 2006 through July 31, 2007 in the amount of \$4,520,189. Authorization to sign the notice of grant award, approval of the budget and authorization for the Administrator to sign the delegate contracts.

Background:

Washtenaw County has administered the Head Start program for eligible children and their families in Washtenaw County for more than forty (40) years, and currently directly operates programs in Ypsilanti for 209 children and families and at Ann Arbor, Lincoln, Whitmore Lake, and Willow Run for 352 children and families.

Discussion:

Authorization of the signature of the County Administrator on the Head Start Grant and approval of the budget will allow continued pre-school services to children between the ages of 3 and 5 and their families who meet the eligibility criteria for the Head Start Program. The Head Start Program is a comprehensive, two generational child development program geared toward breaking the cycle of poverty through educational, health, nutrition, social, emotional and cognitive services.

A total of \$1,561,168 in federal funding (not including Training & Technical Assistance) will be delegated to the following:

- *Ann Arbor Public Schools will receive \$671,293, plus \$500 for Training and Technical Assistance as required by the Department of Health and Human Services. Ann Arbor Public Schools will serve 136 children.
- *Lincoln Consolidated Schools will receive \$232,853, plus \$500 for Training and Technical Assistance as required by the Department of Health and Human Services. Lincoln Consolidated Schools will serve 68 children.

- *Whitmore Lake Public Schools will receive \$136,981, plus \$500 for Training and Technical Assistance as required by the Department of Health and Human Services. Whitmore Lake Public Schools will serve 34 children.
- *Willow Run Community Schools will receive \$453,340, plus \$500 for Training and Technical Assistance as required by the Department of Health and Human Services. Willow Run Community Schools will serve 102 children.
- *Time for Tots will receive \$66,701. Time for Tots will serve 12 children.

The grantee will directly serve 209 children and administer the countywide program using \$1,845,907 of the Federal funding (not including Training & Technical Assistance).

Impact on Human Resources:

There will be no impact on Human Resources.

Impact on Budget:

The requested board action will approve the Washtenaw County Head Start Grant budget in the amount of \$4,520,189. This amount includes \$3,450,951 Federal funding; \$667,478 Head Start appropriation; and \$401,760 in-kind match from delegates and the grantee. The Head Start appropriation amount is included in the 2006 General Fund budget.

In addition to the grant application budget of \$4,520,189, the budget amendment attached to the resolution includes the planned expenditures and related USDA reimbursement revenue for the food program. The total amount of USDA revenue and expenditures is budgeted at \$141,276, bringing the resolution budget to a total of \$4,661,465.

Impact on Indirect Costs:

Indirect costs in the amount of \$167,974 are included in this grant application.

Impact on other County Departments or Outside Agencies:

This action reflects the ongoing community collaboration with Ann Arbor Public Schools, Lincoln Schools, Willow Run Community Schools, Whitmore Lake Public Schools, and the SOS Crisis Center.

Conformity to County Policies:

The requested board action is in conformity with county policies.

Attachments/Appendices:

Head Start Grant Application
Head Start Budget

A RESOLUTION AUTHORIZING THE ADMINISTRATOR TO SIGN THE APPLICATION TO THE DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE HEAD START PROGRAM FOR THE PERIOD OF AUGUST 1, 2006 THROUGH JULY 31, 2007 IN THE AMOUNT OF \$4,520,189; AUTHORIZING THE ADMINISTRATOR TO SIGN THE NOTICE OF GRANT AWARD; APPROVING THE HEAD START BUDGET AND AUTHORIZING THE ADMINISTRATOR TO SIGN DELEGATE CONTRACTS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

APRIL 19, 2006

WHEREAS, Washtenaw County has administered the Head Start program for eligible children and their families in Washtenaw County for more than forty (40) years;

WHEREAS, the Head Start program serves 561 children of which 209 will be served directly by the county and 352 through four delegate programs and one child care partnership; and

WHEREAS, 2006 – 2007 is the second year in the three year grant cycle 2005 – 2008; and

WHEREAS, the Head Start Management Team will ensure compliance with all regulations; and

WHEREAS, the federal grant of \$3,450,951 will be used for child development, health, training and technical assistance and family services and activities; and

WHEREAS, required local match will be provided by the County in the amount of \$667,478 as well as \$401,760 in-kind contributions from Head Start parents, delegates and community volunteers; and

WHEREAS, in addition to the Federal grant application, expenditures for the food program are projected to be reimbursed by the U.S. Department of Agriculture in the amount of \$141,276; and

WHEREAS, this matter has been reviewed and approved by the Head Start Policy Council, the County Administrator's Office, Corporation Counsel, the Office of Finance, Human Resources, and the Ways and Means Committee

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby authorizes the County Administrator to sign the application to the Department of Health and Human Services for the Head Start Program for the period of August 1, 2006 through July 31, 2007 in the amount of \$4,520,189 to be filed with the County Clerk.

BE IF FURTHER RESOLVED that the Board of Commissioners takes the following actions contingent upon receipt of the grant award in conformity with the application:

1. Authorizing the County Administrator to sign the Notice of Grant Award
2. Amending the budget, as attached hereto and made a part hereof
3. Authorizing the Administrator to sign the delegate contracts upon review of Corporation Counsel, to be filed with the County Clerk.

Washtenaw County Head Start
 Fiscal Year 8/1/06 – 7/31/07
 Fund 2510

		Current Budget	Revised Budget	Variance
Revenues				
50000	Federal Revenue	\$0	\$3,450,951	\$3,450,951
69000	In-Kind Contributions	\$0	\$ 401,760	\$ 401,760
69500	Transfers In	\$0	\$ 667,478	\$ 667,478
	Grant Subtotal	\$0	\$4,520,189	\$4,520,189
50000	USDA Revenue	\$0	\$ 141,276	\$ 141,276
	Total Revenues	\$0	\$4,661,465	\$4,661,465
Expenditures				
70050	Personal Services	\$0	\$1,964,718	\$1,964,718
72600	Supplies	\$0	\$ 48,500	\$ 48,500
80000	Other Services & Charges	\$0	\$1,780,922	\$1,780,922
93500	In-Kind Charges	\$0	\$ 401,760	\$ 401,760
94000	Internal Service Charges	\$0	\$ 167,974	\$ 167,974
95000	Capital Outlay	\$0	\$ 3,000	\$ 3,000
99000	Appropriations & Transfer Out	\$0	\$ 153,315	\$ 153,315
	Grant Subtotal	\$0	\$4,520,189	\$4,520,189
	USDA Expenditures	\$0	\$ 141,276	\$ 141,276
	Total Expenditures	\$0	\$4,661,465	\$4,661,465