



COUNTY ADMINISTRATOR
220 NORTH MAIN STREET, P.O. BOX 8645
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TO: Jeff Irwin
Chair, Ways & Means Committee

THROUGH: Robert E. Guenzel
County Administrator

FROM: Tenda Rusher
Director, ETCS

DATE: April 5, 2006

SUBJECT: Low Income Home Energy Assistance Program (LIHEAP) Crisis Assistance (LCA) - Crisis Assistance Deliverable Fuel Funds

BOARD ACTION REQUESTED:

Employment Training and Community Service is requesting approval of the County Administrator's signature on the LIHEAP Crisis Assistance (LCA): Deliverable Fuel Agreement with the Michigan Department of Human Services, in the amount of \$20,171 for the period of February 10, 2006 through September 30, 2006; authorizing the Administrator to sign the agreement; approving the budget and authorizing the Administrator to sign the delegate contracts.

BACKGROUND:

The Michigan Department of Human Services is providing LCA funds for emergency deliverable fuels assistance. These funds are allocated to community action agencies (CAA's) to enable them to respond to emergency needs of low-income households. This year's funding allocation is \$20,171. ETCS plans on providing assistance to 20 eligible households. The 2005 funding level was \$20,171 enabling us to serve 20 households.

DISCUSSION:

LIHEAP LCA Deliverable Fuels funds are to be used for emergency provision of deliverable fuels to individuals whose annual family income is at or below 150% of poverty level based on the U.S. Department of Health and Human Services poverty guidelines. Deliverable fuels include non-metered fuels such as:

- Propane
- Fuel Oil
- Coal
- Wood
- Kerosene
- Heating Fuel Pellets

IMPACT ON HUMAN RESOURCES:

None

IMPACT ON BUDGET:

The requested Board action approves the Low Income Home Energy Assistance Program (LIHEAP): Crisis Assistance Agreement with the Michigan Department of Human Services budget in the amount of \$20,171. There is no match required for this grant.

IMPACT ON INDIRECT COSTS:

None

IMPACT ON OTHER COUNTY DEPARTMENTS OR OUTSIDE AGENCIES:

None

CONFORMITY TO COUNTY POLICIES:

The requested Board action conforms with County policies.

ATTACHMENTS/APPENDICES:

FY 2006 LIHEAP Deliverable Fuels Agreement
FY 2006 LIHEAP Deliverable Fuels Budget

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO SIGN EMPLOYMENT TRAINING AND COMMUNITY SERVICES MICHIGAN DEPARTMENT OF HUMAN SERVICES LOW INCOME HOME ENERGY ASSISTANCE PROGRAM (LIHEAP) CRISIS ASSISTANCE DELIVERABLE FUEL AGREEMENT, IN THE AMOUNT OF \$20,171 FOR THE PERIOD OF FEBRUARY 10, 2006 THROUGH SEPTEMBER 30, 2006; APPROVING THE BUDGET; AUTHORIZING THE ADMINISTRATOR TO SIGN THE DELEGATE CONTRACTS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

April 19, 2006

WHEREAS, Employment Training Community Services is the administering agency for community action program services in Washtenaw County and the Low Income Home Energy Assistance Program (LIHEAP) Crisis Assistance Deliverable Fuel funds are necessary for the delivery of services to customers in need of emergency assistance; and

WHEREAS, these funds are to be used for eligible customers, who are at or below the Federal 150% Poverty Guideline; and

WHEREAS, these Michigan Department of Human Services LIHEAP Deliverable Fuel funds are to be used to provide emergency provision of deliverable fuels; and

WHEREAS, this matter has been reviewed by Corporation Counsel, the Finance Department, the Human Resources Department, the County Administrator's Office, and the Ways and Means Committee;

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby ratifies the County Administrator's signature on the agreement with the State of Michigan Department of Human Services LIHEAP Crisis Assistance Program, in the amount of \$20,171 for the period of February 10, 2006 through September 30, 2006, as on file with the County Clerk.

BE IT FURTHER RESOLVED that the Board of Commissioners takes the following actions contingent upon receipt of the grant award in conformity with the application:

1. Authorizing the County Administrator to sign the Agreement
2. Amending the budget as attached hereto and made a part hereof
3. Authorizing the Administrator to sign the delegate contract upon review of Corporation Counsel to be filed with the County Clerk

Washtenaw County ETCS
LIHEAP – Deliverable Fuels
Fund #2680 - Deliverable Fuels
2/10/06 to 9/30/06

Revenues

54000

State Revenue

\$ 20,171

Expenditures

80000

Other Services and Charges

\$ 20,171