



COUNTY ADMINISTRATOR
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TO: Jeff Irwin
Chair, Ways & Means Committee

THROUGH: Robert E. Guenzel
County Administrator

FROM: Trenda Rusher
Director, ETCS

DATE: April 5, 2006

SUBJECT: Fiscal Year 2006 Annual Low-Income Home Energy Assistance
Program (LIHEAP)

BOARD ACTION REQUESTED:

It is requested that the Board of Commissioners ratify the County Administrator's signature on the Employment Training Community Services (ETCS) Fiscal Year (FY) 2006 Low-Income Home Energy Assistance Program (LIHEAP) Application in the amount of \$64,500 to the Michigan Department of Human Services for the period of April 1, 2006 through March 31, 2007; approving the budget; authorizing the County Administrator to sign delegate contracts.

BACKGROUND:

Last fiscal year's LIHEAP funds were used to deliver energy saving related services to eligible families in Washtenaw County. The funds were used to supplement funds from The Department of Energy for services such as insulation of attics, floors, and crawlspaces; roof repair or replacement; furnace repair or replacement; health and safety issues resulting from faulty hot water tanks and furnaces.

DISCUSSION:

This year's funding allocation is \$64,500. The ETCS Weatherization Program plans on serving thirty (30) single-family units. The 2005 funding level was \$129,000 enabling us to serve approximately 55 units.

Eligibility for the program is to be determined on 150% of poverty income guidelines. Income excludes the following items:

- Capital gains; and
- Any assets drawn down as withdrawals from a bank, the sale of Property, a house, or a car; and
- One-time payments from a welfare agency to a family or person who is in temporary financial difficulty;

- Tax refunds, gifts, loans, lump sum inheritances, one-time insurance payments, or compensation for injury;
- Non-cash, such as the employer paid or union paid portion of health insurance of other employee fringe benefits, food or housing received in lieu of wages, the value of food and fuel produced and consumed on farms, the imputed value of rent from owner-occupied non farm or farm housing, and such federal non-cash benefit programs, such as Medicare, Medicaid, food stamps, school lunches, and housing assistance;
- Child support payments and college scholarships

A dwelling unit shall be eligible for assistance in accordance with the following Guidelines:

- a. Dwelling unit is occupied by a family unit:
 - i. Whose income is at or below 150% of the poverty level, established by the Office of Management and Budget;
 - ii. Automatic eligibility for families who have received cash assistance payments, such as Supplemental Security Income (SSI) or State Disability Assistance (SDA) at any time during the twelve (12)-month period preceding the determination of eligibility for weatherization assistance.
- b. Dwelling unit is a qualified rental dwelling unit, in accordance with Community Services Policy.

IMPACT ON HUMAN RESOURCES:

None

IMPACT ON BUDGET:

The requested Board action will approve the Employment Training Community Services' 2006 LIHEAP budget in the amount of \$64,500. There are no County funds, nor match required for this program. A transfer in of \$10,000 from CSBG funding is included in the budget for a total program budget of \$75,000.

IMPACT ON INDIRECT COSTS:

None

IMPACT ON OTHER COUNTY DEPARTMENTS OR OUTSIDE AGENCIES:

None

CONFORMITY TO COUNTY POLICIES:

The requested Board action conforms with County policies.

ATTACHMENTS/APPENDICES:

FY 2006 LIHEAP Application

FY 2006 Budget

A RESOLUTION RATIFYING THE COUNTY ADMINISTRATOR'S SIGNATURE ON THE FISCAL YEAR (FY) 2006 LOW INCOME HOME ENERGY ASSISTANCE PROGRAM (LIHEAP) APPLICATION IN THE AMOUNT OF \$64,500 TO THE MICHIGAN DEPARTMENT OF HUMAN SERVICES FOR THE PERIOD OF APRIL 1, 2006 THROUGH MARCH 31, 2007; AUTHORIZING THE COUNTY ADMINISTRATOR TO SIGN THE NOTICE OF GRANT AWARD; AMENDING THE BUDGET AND AUTHORIZING THE ADMINISTRATOR TO SIGN THE DELEGATE CONTRACTS.

WASHTENAW COUNTY BOARD OF COMMISSIONERS

April 19, 2006

WHEREAS, the Michigan Department of Human Services has allocated \$64,500 in LIHEAP funding, for the period of April 1, 2006 to March 31, 2007 to provide home repairs for eligible residents of Washtenaw County; and

WHEREAS, this funding allows Employment Training and Community Services (ETCS) to leverage funds through several other existing program funds, such as the Department of Energy funds, to address customer needs, such as the installation of new roofs, furnace repairs, and furnace replacements; and

WHEREAS, this funding also enhances the ability of ETCS to address health and safety issues resulting from faulty water heater tanks and furnaces; and

WHEREAS, LIHEAP services will be provide to approximately 30 households with low income in Washtenaw County; and

WHEREAS, ETCS has operated a home Weatherization program since 1975; and

WHEREAS, this matter has been reviewed by the Washtenaw County Community Action Board, the County Administrator's Office, Corporation Counsel, the Finance Department, the Human Resources Departments, and the Ways and Means Committee;

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby ratifies the County Administrator's signature on the LIHEAP Agreement to the Michigan Department of Human Services in the amount of \$64,500 for the period of April 1, 2006 through March 31, 2007 for Employment Training and Community Services, as on file with the County Clerk.

BE IT FURTHER RESOLVED that the Board of Commissioners takes the following action contingent upon receipt of the grant award in conformity with the program application:

1. Authorizing the County Administrator to sign the Notice of Grant Award;
2. Amending the budget as attached hereto and made a part hereof;
3. Authorizing the County Administrator to sign the delegate contracts upon review of Corporation Counsel, to be filed with the County Clerk.

Washtenaw County ETCS
Fund 2700 – LIHEAP
April 1, 2006 – March 31, 2007

		Current Budget	Revised Budget	Variance
Revenues:				
50000	Federal Revenue	\$0	\$64,500	\$64,500
99000	CSBG Subsidy	<u>\$0</u>	<u>\$10,000</u>	<u>\$10,000</u>
	Total Revenues	\$0	\$74,500	\$74,500
Expenditures:				
70500	Personal Services	\$0	\$14,949	\$14,949
72600	Supplies	<u>\$0</u>	<u>\$59,551</u>	<u>\$59,551</u>
	Total Expenditures	\$0	\$74,500	\$74,500