



COUNTY ADMINISTRATOR  
220 NORTH MAIN STREET, P.O. BOX 8645  
ANN ARBOR, MICHIGAN 48107-8645  
(734) 222-6850  
FAX (734) 222-6715

TO: Jeff Irwin  
Chair, Ways & Means Committee

THROUGH: Robert E. Guenzel  
County Administrator

FROM: Trena Rusher  
Director, ETCS

DATE: April 5, 2006

SUBJECT: Fiscal Year 2006 Annual Weatherization Assistance Program

**BOARD ACTION REQUESTED:**

It is requested that the Board of Commissioners ratify the County Administrator's signature on the Fiscal Year 2006 Weatherization Program Plan to the Michigan Department of Human Services for a total budget of \$343,814 for the program period of April 1, 2006 to March 31, 2007; approval of the budget; authorizing the County Administrator to sign delegate contracts.

**BACKGROUND:**

ETCS has been the administrator and operator of the Weatherization Program in Washtenaw County since 1975 and has been serving low-income residents throughout Washtenaw County since the program's inception.

**DISCUSSION:**

For the 2006 program year, ETCS has received an allocation of \$343,814 from the Department of Human Services to complete one hundred nine (109) units beginning in April of 2006. The 2005 funding level was \$344,425 enabling us to serve 113 units.

The program provides a variety of services to eligible Washtenaw County residents. These services include outreach and intake, pre-inspection of homes, blower door diagnostic testing, health and safety evaluations, furnace assessments, refrigerator efficiency testing, post-inspection of the completed work and consumer education on how to keep the home weatherized and energy efficient. Licensed and approved contractors provide procurement and installation of weatherization materials including attic and wall insulation, caulking, window and furnace installations.

Continuous leveraging of funds with other programs, including the Low-Income Home Energy Assistance Program (LIHEAP), the Community Service Block Grant (CSBG) Program allows for delivery and support of a comprehensive program.

Eligibility for the Weatherization Program is income-based. Eligible residents must have an income at or below one hundred-fifty percent (150%) of poverty level.

As stipulated by the U.S. Department of Energy and the Michigan Department of Human Services, the eligibility requirements for a dwelling unit (i.e., home) to receive Weatherization Program assistance are as follows:

- a) The dwelling unit is owned and occupied by a family unit.
  - i. Whose income is at or below 150% percent of the poverty level
  - ii. Automatic eligibility for families who have received cash assistance payments, such as Supplemental Security Income (SSI) or State Disability Assistance (SDA) at any time during the twelve (12) month period preceding the determination of eligibility for weatherization assistance.

OR

- b) The dwelling unit is a qualified rental dwelling unit in accordance with the definition found in the Community Services Policy Manual (CSPM)

**IMPACT ON HUMAN RESOURCES:**

None

**IMPACT ON BUDGET:**

The total program allocation for the 2006 Weatherization Program is \$343,814.

**IMPACT ON INDIRECT COSTS:**

None

**IMPACT ON OTHER COUNTY DEPARTMENTS OR OUTSIDE AGENCIES:**

None

**CONFORMITY TO COUNTY POLICIES:**

The requested Board action is in conformity with County policies.

**ATTACHMENTS/APPENDICES:**

FY 2006 Weatherization Program Plan

FY 2006 Weatherization Program Budget

A RESOLUTION RATIFYING THE COUNTY ADMINISTRATOR'S SIGNATURE ON THE PLAN AGREEMENT FOR FISCAL YEAR (FY) 2006 WEATHERIZATION ASSISTANCE PROGRAM LOCAL SERVICE PLAN TO THE DEPARTMENT OF ENERGY/MICHIGAN DEPARTMENT OF HUMAN SERVICES IN THE AMOUNT OF \$343,814 FOR THE PROGRAM PERIOD APRIL 1, 2006 THROUGH MARCH 31, 2007 FOR EMPLOYMENT TRAINING AND COMMUNITY SERVICES; AUTHORIZING THE ADMINISTRATOR TO SIGN THE NOTICE OF GRANT AWARD; APPROVING THE BUDGET; AUTHORIZING THE ADMINISTRATOR TO SIGN DELEGATE CONTRACTS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

April 19, 2006

WHEREAS, ETCS has prepared the 2006 Weatherization Program Plan in accordance with the Department of Energy/Michigan Department of Human Services requirements; and

WHEREAS, ETCS has been the administrator and operator of the Weatherization Assistance Program since its inception within Washtenaw County in 1975; and

WHEREAS, the Weatherization Assistance Program exists to serve low-income homeowners and renters with services that improve the energy-efficiency and safety of their homes through the installation of extra insulation, weather-stripping, caulking, furnace inspection, and small repairs; and

WHEREAS, the Department of Human Services has awarded a total budget of \$343,814 for the 2006 program year, and

WHEREAS, ETCS intends to weatherize 109 units with the monies; and

WHEREAS, ETCS shall provide outreach, pre-inspection of homes, blower-door testing, health and safety furnace assessment, refrigerator testing, consumer education on how to conserve energy, and post-inspection of homes; and

WHEREAS, this matter has been reviewed by the Washtenaw County Community Action Board, the County Administrator's Office, the offices of Finance, Human Resources, and Corporation Counsel, and the Ways and Means Committee;

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby ratifies the Administrator's signature on the agreement with the Michigan Department of Human Services for the Fiscal Year 2006 Weatherization Assistance Program in the amount of \$343,814 for the period of April 1, 2006 through March 31, 2007 as on file with the County Clerk's Office.

BE IT FURTHER RESOLVED that the Board of Commissioners takes the following actions contingent upon receipt of the grant award in conformity with the application:

1. Authorizing the Administrator to sign the Notice of Grant Award;
2. Approving the budget as attached hereto and made a part thereof
3. Authorizing the Administrator to sign delegate contracts upon the review and approval of Corporation Counsel to be filed with the County Clerk's Office.

Washtenaw County ETCS  
Fund 2700 – Weatherization  
April 1, 2006 – March 31, 2007

		Current Budget	Revised Budget	Variance
Revenues:				
50000	Federal Revenue	\$0	\$343,814	\$343,814
Expenditures:				
70500	Personal Services	\$0	\$ 73,567	\$ 73,567
72600	Supplies	\$0	<u>\$270,247</u>	<u>\$270,247</u>
	Total Expenditures	\$0	\$343,814	\$343,814