

COUNTY ADMINISTRATOR
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MEMORANDUM

TO: Jeff Irwin, Chair
Washtenaw County Board of Commissioners

THROUGH: Robert E. Guenzel
County Administrator

FROM: Kathleen Reynolds, Director
Washtenaw Community Health Organization

DATE: November 2, 2005

Re: Resolution to Approve Hiring Elizabeth Sayraf, MA, LLP, CSW as a Health Services Access Professional at a salary of \$43,412.

BOARD ACTION REQUESTED:

The Board is requested to approve hiring Elizabeth Sayraf, MA, LLP, CSW at \$43,412 as a Health Services Access Professional. The position will be leased to the WCHO.

BACKGROUND:

Over the past year, the Washtenaw Community Health Organization (WCHO) has taken steps to reorganize the Health Services Access Department in order to achieve the vision for an integrated model that includes mental health, substance abuse and public health screening and information services. With the reclassification of existing positions, the Health Services Access Professional staff position was designed to be filled by Master's prepared social workers as well as nurses with medical, mental health and substance abuse treatment experience.

DISCUSSION:

Ms. Sayraf is uniquely qualified to fill this highly specialized position. She comes to Washtenaw County with over sixteen years of mental health and substance abuse experience in a variety of mental health and substance abuse settings, providing crisis management, intake and referral for behavioral health. She most recently served as the director of intake for the Health Services Professional Recovery Program in the

Michigan Public Health Institute. Other past positions include EAP Counselor and therapist at Battle Creek Health Systems, EAP for the US Postal Service, clinical supervisory and consultative roles in a variety of hospital and other clinical settings.

Ms. Sayraf is an ideal candidate for the integrated ACCESS model developed here in Washtenaw County. Her experience in different aspects of mental health and substance abuse screening allows the organization maximum flexibility needed to manage consumers having multiple areas of service need. Ms. Sayraf will also perform collaborative and other coalition building activities on behalf of the WCHO for our Livingston County partners.

IMPACT ON HUMAN RESOURCES:

None, Ms. Sayraf is filling a currently vacant position.

IMPACT ON BUDGET:

In the redesign of this position, the prior budget allocation was maintained, in order to accommodate the market costs for a Health Services Access Professional position. The funds for this position are available as budgeted and the position will be leased to the WCHO.

IMPACT ON INDIRECT COSTS

None.

IMPACT ON OTHER COUNTY DEPARTMENTS OR AGENCIES:

None.

CONFORMITY TO COUNTY POLICIES:

This action conforms to all appropriate County policies.

ATTACHMENTS:

Ms. Sayraf's vitae.

A RESOLUTION APPROVING THE HIRING OF ELIZABETH SAYRAF As health SERVICES ACCESS PROFESSIONAL AT AN ANNUAL SALARY OF \$43,412

WASHTENAW COUNTY BOARD OF COMMISSIONRES
November 2, 2005

WHEREAS, Washtenaw Community Health Organization has determined that Elizabeth Sayraf is the best qualified candidate for the Health Services Access Professional position; and

WHEREAS, Ms. Sayraf brings exceptional credentials to the position; and

WHEREAS, the department has budgeted the funds necessary for this position and it results in no increase in the County's General Fund budget; and

WHEREAS, the Washtenaw Community Health Organization can fund the position out of its current budget; and

WHEREAS, this matter has been reviewed by the University of Michigan, the Washtenaw Community Health Organization, County Administration, the Finance Department, Human Resources, Corporation Counsel and the Washtenaw County Ways and Means Committee

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby approves the hiring of Elizabeth Sayraf as the Health Services Access Professional (AFSCME 2733, Unit A, Grade 21, Step 6) for Health Services Access Program at a salary of \$43,412