

COUNTY ADMINISTRATOR
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TO: Jeff Irwin, Chair
Ways & Means Committee

THROUGH: Robert E. Guenzel
County Administrator

FROM: Donna Sabourin
CSTS Director

DATE: October 5, 2005

SUBJECT: Grant Application to the U.S. Department of Health and Human
Services Substance Abuse and Mental Health Services
Administration Targeted Capacity Expansion Grants for Jail
Diversion Programs SM-05-011

BOARD ACTION REQUEST:

Community Support and Treatment Services (CSTS) is requesting the Washtenaw County Board of Commissioners ratify the County Administrator's signature on an application with the U.S. Department of Health and Human Services Substance Abuse and Mental Health Services Administration for a Targeted Capacity Expansion Grant for Jail Diversion Programs. This grant request, in the amount of \$1,200,000 over the course of three years, would support the implementation of Assertive Community Treatment for Jail Diversion by CSTS.

BACKGROUND:

CSTS currently provides limited jail diversion services through funding from the Washtenaw Community Health Organization (WCHO). The Jail Diversion Task Force developed a comprehensive set of recommendations for jail diversion services in Washtenaw County. These recommendations were submitted to the County Administrator and incorporated into the Administrator's Recommendations on Public Safety and Justice in November, 2004. Implementation of Assertive Community Treatment Services remains a central recommendation in the Administrator's revised recommendations following the outcome of the February 22nd election. At the request of the Criminal Justice Collaborative Council, staff has researched funding opportunities that would support the implementation of these recommendations. This grant targets the provision of evidenced based services, such as ACT to the jail diversion population which is entirely consistent with the Administrator's recommendations.

DISCUSSION:

This funding which is being made available through the U.S. Department of Health and Human Services Substance Abuse and Mental Health Services Administration is targeted to divert persons with mental illness and/or co-occurring substance abuse disorders from jails to community based mental health; provide either directly or indirectly, treatment services that are based on best known practices; and promote the development of a comprehensive service delivery system. The funding will support local communities in developing and implementing a strategic plan for creating a service delivery system for jail diverted persons; building the infrastructure to support the service delivery system; and providing treatment services directly or by arranging for them to be provided. This funding would directly build upon the strategic analysis and planning that has occurred under the auspices of the CJCC and the Jail Diversion Task Force. The Task Force has recommended the development of interventions at several points along the continuum including incident, triage, stabilization and long term treatment. Specific service components have been identified for implementation at each level. As noted above, staff has been researching opportunities for funding to assist in implementing each of these components. A separate grant awarded by the Michigan Department of Mental Health to the WCHO supports services at the incident level. The terms and conditions of this funding opportunity are best suited for the long term treatment/ ACT component as the grant announcement specifically recommends ACT as a desirable practice that can be implemented through a grant award.

A successful application would offset a significant portion of the cost of implementing ACT services for jail diversion, providing an opportunity for the program to demonstrate the potential for reduction in jail days used by the target population, thus providing an opportunity for long term sustainability through cost offsets within the jail.

A successful application would also enroll the local program in a national evaluation and technical assistance program through the U.S. Department of Health and Human Services Substance Abuse and Mental Health Services Administration assuring technical support for evaluation by national experts and also assuring support for an accurate and in-depth analysis of the outcomes of the program.

IMPACT ON HUMAN RESOURCES

The plan calls for the creation of 12.75 FTE's based on implementation of services in keeping with evidenced based standards for staffing composition and staff to consumer ratios.

IMPACT ON BUDGET

The implementation of ACT services for jail diversion has been recommended by the County Administrator. If funded, this grant would offset 44% of the cost of implementation for the first three years, allowing the program to demonstrate cost effectiveness through reduction in jail days prior to the county assuming full responsibility for funding through the general fund. During the grant period other potential sources of ongoing revenue will be sought.

IMPACT ON INDIRECT COSTS

The grant application includes indirect costs in the amount of \$35,898.

IMPACT ON OTHER COUNTY DEPARTMENT OR OUTSIDE AGENCIES

If awarded, the grant will enhance and foster collaboration across the Public Safety and Justice Community of Interest by providing an intensive treatment alternative to incarceration for individuals with mental illness and/or co-occurring disorders. The project will potentially provide relief to the Sheriff's department through the reduction in incarceration of the target population.

CONFORMITY TO COUNTY POLICIES:

This request conforms to county policies.

ATTACHMENTS/APPENDICES:

Resolution

Budget

Grant Application

A RESOLUTION RATIFYING THE COUNTY'S ADMINISTRATOR'S SIGNATURE ON AN APPLICATION WITH U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES SUBSTANCE ABUSE AND MENTAL HEALTH SERVICES ADMINISTRATION TARGETED CAPACITY EXPANSION GRANTS FOR JAIL DIVERSION PROGRAMS SM-05-011 IN THE AMOUNT OF \$1,200,000 OVER THREE YEARS FOR THE IMPLEMENTATION OF EVIDENCED BASED ASSERTIVE COMMUNITY TREATMENT SERVICES FOR JAIL DIVERSION

WASHTENAW COUNTY BOARD OF COMMISSIONERS

October 5, 2005

WHEREAS, the Criminal Justice Collaborative Council and the County Administrator have recommended the implementation of community based mental health diversion as a part of Public Safety and Justice Recommendations; and

WHEREAS, the Community Support and Treatment Services Department has been identified to potentially implement Assertive Community Treatment Services (ACT) for jail diversion; and

WHEREAS, ACT services have been identified by the U.S. Department of Health and Human Services Substance Abuse and Mental Health Services Administration as an evidenced based practice that shows excellent potential for jail diversion; and

WHEREAS, the Targeted Capacity Expansion Grants for Jail Diversion Programs SM-05-011, specifically addresses the goals and needs of Washtenaw County; and

WHEREAS, the funding will be used to fill a critical link in the proposed continuum of services in Washtenaw County; and

WHEREAS, there will be active participation in a national technical assistance and evaluation program to assure both the clinical and cost effectiveness of the programs; and

WHEREAS, this matter has been reviewed by the County Administrator's Office, the Finance Department, Human Resources, Corporation Counsel, and the Ways and Means Committee

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby ratifies the County Administrator's signature on an application with U.S. Department of Health and Human Services Substance Abuse and Mental Health Services Administration Targeted Capacity Expansion Grants for Jail Diversion Programs SM-05-011, in the amount of \$400,000 per year for three years commencing from the date of notification of award, as on file with the County Clerk.

BE IT FURTHER RESOLVED that the Board of Commissioners approves the following

actions contingent upon receipt of the grant awarded in conformity with the application.

1. Authorizes the Chair or the County Administrator to sign the Notice of Grant Award
2. Incorporate funding into the CSTS 2005/2006 fiscal year budget as attached and made a part hereof
3. Authorize the County Administrator to sign delegate contracts upon review of Corporation Counsel to be filed with the County Clerk
4. Creating the following positions, as follows:

| Position # | Title | Group | Grade | Create |
|------------|----------------------------|-------|-------|--------|
| 1261-0015 | Office Assistant | 12 | 12 | 1.0 |
| 1534-0097 | Mental Health Worker | 11 | 15 | 1.0 |
| 1534-0098 | Mental Health Worker | 11 | 15 | 1.0 |
| 1720-0076 | Client Service Manager | 11 | 17 | 1.0 |
| 1720-0077 | Client Service Manager | 11 | 17 | 1.0 |
| 1720-0078 | Client Service Manager | 11 | 17 | 1.0 |
| 1720-0079 | Client Service Manager | 11 | 17 | 1.0 |
| 2110-0161 | Mental Health Professional | 11 | 21 | 1.0 |
| 2110-0162 | Mental Health Professional | 11 | 21 | 1.0 |
| 2234-0016 | Probation Officer I/II | 11 | 22/23 | 1.0 |
| 2346-0020 | Mental Health Nurse | 11 | 23 | 1.0 |
| 2346-0021 | Mental Health Nurse | 11 | 23 | .50 |
| 2527-0035 | Service Coordinator | 11 | 25 | 1.0 |
| 3432-0008 | Staff Psychiatrist | 32 | 34 | .25 |

CSTS
 SAMHSA Targeted Capacity Expansion Grants for Jail Diversion Programs
 Fund 2930

| | | Original Budget | Revised Budget | Variance |
|--------------------------|--------------------------|--------------------|-------------------|------------------|
| Revenue: | | | | |
| 50000 | Federal Revenue | \$0 | \$400,000 | \$400,000 |
| 69500 | Transfers In | <u>\$0</u> | <u>\$499,362</u> | <u>\$499,362</u> |
| | Total | \$0 | \$899,362 | \$899,362 |
| Expenditures: | | | | |
| 70050 | Personal Services | \$0 | \$707,346 | \$707,346 |
| 72600 | Supplies | \$0 | \$12,000 | \$12,000 |
| 80000 | Other Services & Charges | \$0 | \$111,000 | \$111,000 |
| 94000 | Internal Service Charges | <u>\$0</u> | <u>\$81,016</u> | <u>\$81,016</u> |
| | Total | \$0 | \$899,362 | \$899,362 |