

COUNTY ADMINISTRATOR
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TO: Jeff Irwin
Chair, Ways & Means Committee

THROUGH: Robert E. Guenzel
County Administrator

FROM: Trena Rusher
Executive Director, ETCS Group

DATE: September 7, 2005

SUBJECT: The Emergency Food Assistance Program (TEFAP)

BOARD ACTION REQUESTED:

The Employment Training and Community Services Group (ETCS) is requesting the ratification of the Emergency Food Assistance Program electronic application in the amount of \$13,136, to the Michigan Department of Education for the period of October 1, 2004 through September 30, 2005; approval of the budget; authorizing the County Administrator to sign delegate contracts.

BACKGROUND:

The Emergency Food Assistance Program (TEFAP) is a Federal program created in 1981 to help supplement the diets of low-income people in need, including elderly people, by providing them with emergency food and nutrition assistance at no cost.

Under TEFAP, commodity foods are made available by the U.S. Department of Agriculture to states. States provide the food to local agencies that they have selected, usually food banks, which in turn, distribute the food to soup kitchens and food pantries that directly serve the public.

DISCUSSION:

Approval of the FY 2005 TEFAP agreement enables ETCS to provide surplus USDA purchased food to people in need, who include the unemployed, elderly, residents with low income in Washtenaw County.

TEFAP provides foods such as the following: vegetables, meat, fruit, pasta, rice, flour and peanut butter.

The eligibility requirements are based on household income levels. Allowable income is 130% of the poverty level for person under 60 years of age, and 160% of the poverty

level for persons age 60 and over.

These figures are as follows;

Household Size	Under 60 Years Old	60 Years & Older
1	\$12,441	\$15,312
2	\$16,679	\$20,528
3	\$20,917	\$25,744
4	\$25,155	\$30,960
5	\$29,393	\$36,176

The ETCS Group plans to serve approximately 650 families per quarterly distribution.

IMPACT ON HUMAN RESOURCES:

The requested board action has no impact on Washtenaw county positions, personnel, policies or procedures.

IMPACT ON BUDGET:

The requested Board action will approve the ETCS TEFAP budget in the amount of \$13,136.

IMPACT ON INDIRECT COSTS:

There are no indirect costs associated with this budget.

IMPACT ON OTHER COUNTY DEPARTMENTS OR OUTSIDE AGENCIES:

The requested board action has no impact on other County departments or outside agencies.

CONFORMITY TO COUNTY POLICIES:

This matter has been reviewed by the County Administrator's Office, Corporation Counsel, the Washtenaw County Community Action Board, Finance Department, and the Ways and Means Committee. The requested board action is in conformity with County policies.

ATTACHMENTS/APPENDICES:

FY 2004-2005 TEFAP Budget

A RESOLUTION RATIFYING THE COUNTY ADMINISTRATOR'S SIGNATURE ON THE EMERGENCY FOOD ASSISTANCE PROGRAM (TEFAP) APPLICATION IN THE AMOUNT OF \$13,136, TO THE MICHIGAN DEPARTMENT OF EDUCATION FOR THE PERIOD OF OCTOBER 1, 2004 THROUGH SEPTEMBER 30, 2005 FOR THE EMPLOYMENT TRAINING AND COMMUNITY SERVICES (ETCS) GROUP; AUTHORIZING THE ADMINISTRATOR TO SIGN THE NOTICE OF GRANT AWARD; APPROVING THE BUDGET; AND AUTHORIZING THE COUNTY ADMINISTRATOR TO SIGN DELEGATE CONTRACTS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

September 21, 2005

WHEREAS, the Emergency Food Assistance Program (TEFAP) is a federal program created in 1981 to help supplement the diets of low-income people in need, including elderly people, by providing them with emergency food at no cost; and

WHEREAS, approval of the Fiscal Year 2004 TEFAP enables the ETCS Group to provide surplus United States Department of Agriculture purchased food to the people in need in Washtenaw County, who may include the unemployed, elderly, homeless, and others with low income; and

WHEREAS, under the TEFAP program, commodity foods available to eligible customers include fresh vegetables and fruits, meat, juices, and cereal; and

WHEREAS, the eligibility requirements set by the Michigan Department of Education includes 130% of the poverty level for persons aged under 60 years, and 160% of the poverty level for persons aged 60 and over; and

WHEREAS, the ETCS Group plans to serve approximately six hundred and fifty (650) families per quarterly distribution; and

WHEREAS, this matter has been reviewed by the Ways and Means Committee, the Washtenaw County Community Action Board, the County Administrator's Office, Corporation Counsel, the Finance Department, and the Human Resources Department

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby ratifies the signature of the County Administrator on the Emergency Assistance Food Program (TEFAP) application to the Michigan Department of Education for the period of October 1, 2004 through September 30, 2005 for the Employment Training and Community Services Group, as on file with the County Clerk.

BE IT FURTHER RESOLVED that the Board of Commissioners hereby takes the following actions contingent upon acceptance of the grant award:

1. Authorizing the Administrator to sign the Notice of Grant Award
2. Approving the budget as attached hereto and made a part thereof
3. Authorizing the County Administrator to sign the delegate contracts upon review of Corporation Counsel, to be filed with the County Clerk.

Washtenaw County ETCS
Fund #2690 – TEFAP/Commodity Food
Fiscal Year Ending September 30, 2005
2690049400

	<u>Current Budget</u>	<u>Revised Budget</u>	<u>Variance</u>
Revenues			
50000 Federal Revenue	\$0	\$13,136	\$13,136
Expenditures			
80000 Other Service & Charges	\$0	\$13,136	\$13,136

Note: above amounts based on historical activity; no grant amount is provided by MDE, revenue/reimbursements are based on actual poundage of commodity food distributed.