

COUNTY ADMINISTRATOR
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TO: Jeff Irwin
Chair, Ways & Means Committee

THROUGH: Robert E. Guenzel
County Administrator

FROM: Tenda Rusher, Executive Director
Employment Training and Community Services Group

DATE: September 7, 2005

SUBJECT: PY 05 Reemployment Services Initiative Application

BOARD ACTION REQUESTED:

Employment Training and Community Services (ETCS) is requesting ratification of the Chair of the Board's signature on the PY 05 Reemployment Services Initiative Application to the Michigan Department of Labor and Economic Growth for the period of July 1, 2005 through June 30, 2006 in the amount of \$23,308; authorizing the County Administrator to sign the Notice of Grant Award; approving the budget; authorizing the County Administrator to sign delegate contracts.

BACKGROUND:

The United States Department of Labor-Employment and Training Administration (USDOL-ETA) provides annual grant funds to the State of Michigan for necessary services to Unemployment Insurance (UI) claimants to become employed. This year the Michigan Department of Labor and Economic Growth (MDCD) – Employment Services Agency will allocate a total of \$1,386,300 statewide to Michigan Works! Agencies.

Eligible UI Claimants to be targeted will be those that are unlikely to return to their previous occupation due to a decline in their specific occupation/industry. Targeted occupations and/or industries that have been hardest hit in Washtenaw County have been in the manufacturing, automotive parts suppliers and information technology.

DISCUSSION:

These funds are intended to supplement Wagner-Peyser Act funding. It is intended that these funds will provide resources that facilitate significant increases in job search activities, entered employment, retained employment and assessment testing UI claimants compared to PY 2004 performance goals.

A seven-hour workshop once a week will be provided to UI claimants who are identified at registration as meeting the above-targeted populations. The workshop is designed to provide participants with knowledge that will enable them to find jobs. Subjects may include but are not limited to the following:

- TABE (Test of Adult Basic Education) Testing
- Self Assessment
- Employer Research
- Transferable Skills
- Interviewing
- Resume writing
- Cover Letters
- Thank You Letters

IMPACT ON HUMAN RESOURCES:

The requested Board action has no impact on Washtenaw County positions, personnel policies or procedures.

IMPACT ON BUDGET:

The requested Board action will approve the Employment Training and Community Services Group's PY 2005 Reemployment Services Initiative budget. There are no County funds, nor match required for this program.

IMPACT ON INDIRECT COSTS:

There are no indirect costs associated with this budget.

IMPACT ON OTHER COUNTY DEPARTMENTS OR OUTSIDE AGENCIES:

The requested Board action has no impact on other County departments or outside agencies.

CONFORMITY TO COUNTY POLICIES:

This matter has been reviewed by the Washtenaw County Workforce Development Board, the County Administrator's Office, Corporation Counsel, Finance, Human Resources, and the Ways and Means Committee. The requested Board action is in conformity with County policies.

ATTACHMENTS/APPENDICES:

PY 05 Reemployment Services Initiative Application
PY 05 Reemployment Services Initiative Budget

A RESOLUTION RATIFYING THE CHAIR OF THE BOARD'S SIGNATURE ON THE PY 05 REEMPLOYMENT SERVICES INITIATIVE APPLICATION TO THE MICHIGAN

DEPARTMENT OF LABOR AND ECONOMIC GROWTH FOR THE PERIOD OF JULY 1, 2005 THROUGH JUNE 30, 2006 IN THE AMOUNT OF \$23,308 FOR THE EMPLOYMENT TRAINING AND COMMUNITY SERVICES GROUP (ETCS); AUTHORIZING THE ADMINISTRATOR TO SIGN THE NOTICE OF GRANT AWARD; APPROVING THE BUDGET, AND AUTHORIZING THE COUNTY ADMINISTRATOR TO SIGN THE DELEGATE CONTRACTS.

WASHTENAW COUNTY BOARD OF COMMISSIONERS

September 21, 2005

WHEREAS, the United States Department of Labor is providing funds to ensure that Unemployment Insurance (UI) claimants receive the necessary services to become employed; and

WHEREAS, while the Michigan Department of Labor and Economic Growth continues to provide central administrative and policy staff, while most employment service field operations are administered by the local Workforce Development Boards; and

WHEREAS, the Employment Training and Community Services Group is required to submit an application to the Michigan Department of Labor and Economic Growth for the PY 05 Reemployment Services Initiative plan funds; and

WHEREAS, these Initiative Plan funds are intended to supplement Wagner-Peyser Act allotments and thereby provide significant increases in Job Search Activities and increases of Entered Employments of UI claimants over the 2004 program year; and

WHEREAS, targeted populations of UI claimants include industries or occupations that have been hardest hit in Washtenaw County, which includes manufacturing and automotive parts suppliers; and

WHEREAS, services, to be provided under this initiative, include job development, job search planning, career guidance, application completion, interviewing techniques, and resume writing;

WHEREAS, this matter has been reviewed by the Washtenaw County Workforce Development Board, Corporation Counsel, Finance, Human Resources, the County Administrator's Office, and the Ways and Means Committee

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby ratifies the Chair of the Board's signature on the Employment Training and Community Services Group's PY 04 Reemployment Services Initiative application to the Michigan Department of Labor and Economic Growth, in the amount of \$23,308 for the period of July 1, 2005 through June 30, 2006, as on file with the County Clerk.

BE IT FURTHER RESOLVED that the Board of Commissioners takes the following actions contingent upon receipt of the grant award in conformity with the application:

1. Authorize the Administrator to sign the Notice of Grant Award
2. Approving the budget, as attached hereto and made a part hereof
3. Authorizing the Administrator to sign the delegate contracts upon review by Corporation Counsel, to be filed with the County Clerk.

Washtenaw County ETCS
Fund #2380 – Reemployment Services
Fiscal Year Ending June 30, 2006
2380059100

	<u>Current Budget</u>	<u>Revised Budget</u>	<u>Variance</u>
Revenues			
50000 Federal Revenue	\$0	\$23,308	\$23,308
Expenditures			
80000 Other Service & Charges	\$0	\$23,308	\$23,308