

COUNTY ADMINISTRATOR
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TO: Jeff Irwin, Chair
Ways & Means Committee

THROUGH: Robert E. Guenzel
County Administrator

FROM: Trena Rusher, Director
Employment Training and Community Services

DATE: September 7, 2005

SUBJECT: Fiscal Year 2006 Foster Grandparent Program (FGP) State
Grant Application

BOARD ACTION REQUESTED:

Employment Training and Community Services (ETCS) is requesting ratification of the County Administrator's Signature on the Employment Training and Community Services (ETCS) Fiscal Year 2006 Foster Grandparent Program State Grant Application to the Michigan Office of Services to the Aging (OSA) in the amount of \$22,170 for the period of October 1, 2005 through September 30, 2006.

BACKGROUND:

ETCS has administered a Foster Grandparent Program in Washtenaw County for thirty-five years. ETCS has received state revenue from the Office of Services to the Aging in the amount of \$11,786 for the State contribution to the Foster Grandparent Program. Last year, the Foster Grandparent Program funds were used to provide and support volunteer opportunities for sixty-four (64) older adults to work one-on-one with children with special needs.

DISCUSSION:

Volunteers under the Foster Grandparent Program serve twenty (20) hours per week in community based, not-for-profit settings. Currently the program has agreements with thirty-one (31) organizations, which include schools, the juvenile detention center, day care programs, the University of Michigan Hospital, the High Point Program, and the YMCA. Volunteers are placed at these sites, which provide orientation sessions and the daily supervision of the volunteer. The in-kind contributions under this program include physical exams and the provision of one meal per day for volunteers.

The Foster Grandparent Program provides opportunities for persons at age sixty (60)

and over, who have limited income, to volunteer working with children with special needs. Each Foster Grandparent is paid a non-taxable stipend of \$2.65 per hour. Additionally, the volunteer receives, at no cost to the volunteer, transportation assistance to and from the volunteer site, one meal per day, uniforms, opportunity for community involvement, recognition, monthly training and an annual physical exam.

This year, Employment Training and Community Services (ETCS) plans to continue serving sixty-four (64) older adults through the Foster Grandparents Program.

IMPACT ON HUMAN RESOURCES:

The requested Board action has no impact on Washtenaw County positions, personnel policies or procedures.

IMPACT ON BUDGET:

The requested Board action approves the FY 2006 Foster Grandparent State budget in the amount of \$22,170 as follows:

\$11,786	State allocation
\$ 1,243	In-kind contributions
\$ 6,147	County match (remains the same as last year)
\$ 2,994	CSBG subsidy

IMPACT ON INDIRECT COSTS:

The requested board action has no indirect costs associated with this budget.

IMPACT ON OTHER COUNTY DEPARTMENTS OR OUTSIDE AGENCIES:

The requested Board action has no impact on other County Departments or outside agencies.

CONFORMITY TO COUNTY POLICIES:

This matter has been reviewed by the Washtenaw County Community Action Board, Corporation Counsel, the Finance Department, Human Resources, the County Administrator's Office and the Ways and Means Committee. The requested Board action is in conformity with County policies.

ATTACHMENTS/APPENDICES:

State application
FY 2006 Budget

A RESOLUTION RATIFYING THE COUNTY ADMINISTRATOR' S SIGNATURE ON THE APPLICATION TO THE STATE OF MICHIGAN, OFFICE OF SERVICES TO THE AGING (OSA) FOR THE FISCAL YEAR 2006 FOSTER GRANDPARENT PROGRAM FOR EMPLOYMENT TRAINING AND COMMUNITY SERVICES, IN THE AMOUNT OF \$22,170 FOR THE PERIOD OF OCTOBER 1, 2005 THROUGH SEPTEMBER 30, 2006. AUTHORIZING THE ADMINISTRATOR TO SIGN THE NOTICE OF GRANT AWARD, AMENDING THE BUDGET; AND AUTHORIZING THE ADMINISTRATOR TO SIGN DELEGATE CONTRACTS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

September 21, 2005

WHEREAS, Employment Training and Community Services (ETCS) has applied to the State of Michigan Office of Services to the Aging (OSA) for support for the Foster Grandparents Program (FGP) totaling \$11,786 in state revenue for the period October 1, 2005 to September 30, 2006; and

WHEREAS, the total FY 2006 Foster Grandparent State budget is \$22,170, which includes \$11,786 in State allocation, \$1,243 in in-kind contributions, \$6,147 in County match, and \$2,994 in Community Services Block Grant support; and

WHEREAS, ETCS has administered the FGP in Washtenaw County for thirty-five years, providing volunteer placement and stipends for older adults to work with children with special needs; and

WHEREAS, ETCS plans to serve a total of sixty-four Foster Grandparent volunteers; and

WHEREAS, Foster Grandparents serve twenty hours per week in not-for-profit community settings; and

WHEREAS, each Foster Grandparent is paid a non-taxable stipend of \$2.65 per hour in addition to transportation assistance to and from the volunteer site, one meal per day, uniforms, community involvement and recognition, monthly training, and an annual physical exam; and

WHEREAS, this matter has been reviewed by the Washtenaw County Community Action Board, Corporation Counsel, the Finance Department, the Human Resources Department, the County Administrator' s Office, and the Ways and Means Committee;

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby ratifies the County Administrator' s signature on the ETCS application to the Office of Services to the Aging, for the 2006 Foster Grandparents Program in the amount of \$22,170 for the period of October 1, 2005 through September 30, 2006, as on file with the County Clerk

BE IT FURTHER RESOLVED that the Board of Commissioners takes the following actions contingent upon receipt of the grant award in conformity with the application:

1. Authorizing the Administrator to sign the Notice of Grant Award
2. Amending the budget, as attached hereto and made a part hereof
3. Authorizing the Administrator to sign delegate contracts upon review by Corporation

Counsel, to be filed with the County Clerk

Washtenaw County ETCS
Fund #2650 – Foster Grandparent - State
Fiscal Year Ending September 30, 2006
2650059430

	<u>Current Budget</u>	<u>Revised Budget</u>	<u>Variance</u>
Revenues			
54000 State Revenue	\$0	\$11,786	\$11,786
69000 In-Kind Contribution	\$0	\$ 1,243	\$ 1,243
69500 Transfer In	\$0	\$ 6,147	\$ 6,147
	\$0	\$19,176	\$19,176
Expenditures			
70050 Personal Services	\$0	\$ 2,767	\$ 2,767
80000 Other Service & Charges	\$0	\$18,160	\$18,160
93500 In-Kind Expenditures	\$0	\$ 1,243	\$ 1,243
99000 Transfer Out	\$0	(\$2,994)	(\$2,994)
	\$0	\$19,176	\$19,176