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## MEMORANDUM

TO: Jeff Irwin, Chair  
Ways & Means Committee

THROUGH: Robert E. Guenzel  
County Administrator

FROM: Trenda Rusher, Director  
Employment Training and Community Services Group

DATE: July 6, 2005

SUBJECT: Resolution ratifying the signature of the Chair of the Board on the Employment Training and Community Services (ETCS) Group's 2005 Michigan Works! System Plan to the Michigan Department of Labor and Economic Growth (MDLEG); authorizing the Administrator to sign subsequent delegate contracts

### **Board Action Requested:**

The Employment Training Community Service (ETCS) Group is requesting the ratification of the Chair of the Board's signature on the FY 2005 Michigan Works! System Plan for the period of January 1, 2005 through December 31, 2005.

### **Background:**

With the rescission of the Job Training Partnership Act Master Plan and the Comprehensive Workforce Development Plan, it became necessary to establish a document with applicable assurances, certifications, and stipulations for programs funded through the MDLEG. The Michigan Works! Service Center plan was devised for this function. This plan contains the required language that establishes the guidelines for MDLEG funded programs; the Workforce Investment Act, Work First, Employment Services and the One-Stop Operations.

Continuation of program funding depends on this approved and signed plan. MDLEG funded programs operate the Washtenaw County Michigan Works! Service Center on Harriet Street which is utilized by over 50,000 county citizens per year for job search and job training assistance.

**Discussion:**

The ratification of the Chair of the Board's signature on the 2005 Michigan Works! Service Center plan will allow the Employment Training Community Service (ETCS) Group to participate in programs formerly covered under the Job Training Partnership Act (JTPA). These programs are now funded under the Workforce Investment Act (WIA).

**Impact on Human Resources:**

The requested Board action has no impact on Washtenaw County positions, personnel policies or procedures.

**Impact on Budget:**

There are no County funds, nor match required for the requested Board action.

**Impact on Indirect Costs:**

There are no indirect costs associated with this budget.

**Impact on Other County Departments or Outside Agencies:**

The requested Board action has no impact on other County departments or outside agencies.

**Conformity to County Policies:**

This matter has been reviewed by the Workforce Development Board, the County Administrator's Office, Corporation Counsel, Finance, Human Resources, and the Ways and Means Committee. The requested Board action is in conformity with County Policies.

**Attachments/Appendices:**

2005 Michigan Works! System Plan

**Prepared by:**

Trenda Rusher, Director  
Employment Training and Community Services Group

A RESOLUTION RATIFYING THE SIGNATURE OF THE CHAIR OF THE BOARD ON THE MICHIGAN WORKS! SYSTEM PLAN WITH THE MICHIGAN DEPARTMENT OF LABOR AND ECONOMIC GROWTH (MDLEG) FOR THE PERIOD OF JNAUARY 1, 2005 THROUGH DECEMBER 31, 2005 FOR THE EMPLOYMENT TRAINING AND COMMUNITY SERVICES (ETCS) GROUP

WASHTENAW COUNTY BOARD OF COMMISSIONERS

July 7, 2005

WHEREAS, the Employment Training and Community Services Group is the administering agency for Employment Training programs in Washtenaw County; and

WHEREAS, under the Workforce Investment Act, a Michigan Works! System Plan must be approved by the Michigan Department of Labor and Economic Growth in order to receive state funding to run the Washtenaw County Michigan Works! Service Center; and

WHEREAS, this plan is necessary for the delivery of services to Employment Training customers throughout Washtenaw County; and

WHEREAS, there are no funds directly related to this plan; and

WHEREAS, this matter has been reviewed by Corporation Counsel, Finance, Human Resources, the County Administrator's Office, and the Ways and Means Committee

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby ratifies the signature of the Chair of the Board on the Michigan Works! System Plan to the Michigan Department of Career Development for the period January 1, 2005 through December 31, 2005 for the Employment Training Community Services Group, as on file with the County Clerk.