

COUNTY ADMINISTRATOR
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TO: Jeff Irwin Chair
Ways & Means Committee

THROUGH: Robert E. Guenzel
County Administrator

FROM: Trenda Rusher, Executive Director
Employment Training and Community Services

DATE: April 6, 2005

SUBJECT: A Resolution ratifying the Chair of the Board's signature on the Employment Training and Community Services (ETCS) Group's application to the Michigan Department of Human Services for the Low Income Home Energy Assistance Program (LIHEAP): Deliverable Fuels funds

Board Action Requested:

The Employment Training and Community Service (ETCS) Group is requesting ratification of the County Administrator's signature on the Low Income Home Energy Assistance Program (LIHEAP): Deliverable Fuel Agreement with the Michigan Department of Human Services, in the amount of \$20,171 for the period of January 7, 2005 through September 30, 2005; authorizing the Administrator to sign the agreement; approving the budget and authorizing the Administrator to sign the delegate contracts.

Background:

The Michigan Department of Human Services Michigan is providing funds LIHEAP funds for emergency deliverable fuels assistance. These funds are allocated to community action agencies (CAA's) to enable them to respond to emergency needs of low-income households.

Discussion:

Low Income Home Energy Assistance Program (LIHEAP): Deliverable Fuels funds are to be used for emergency provision of deliverable fuels to individuals whose annual family income is at or below 150% of poverty level based on the U.S. Department of Health and Human Services poverty guidelines.

Impact on Human Resources:

The requested Board action has no impact on Washtenaw County positions, personnel policies or procedures.

Impact on Budget:

The requested Board action approves the Low Income Home Energy Assistance Program (LIHEAP): Crisis Assistance Agreement with the Michigan Department of Human Services budget in the amount of \$20,171. There is no match required for this grant.

Impact on Indirect Costs:

The requested Board action has no indirect costs associated with the budget.

Impact on Other County Departments or Outside Agencies:

The requested Board action has no impact on other County departments or outside agencies.

Conformity to County Policies:

This matter has been reviewed by the Community Action Board, the County Administrator's Office, Corporation Counsel, Finance, Human Resources, and the Ways and Means Committee. The requested Board action is in conformity with County Policies.

Attachments/Appendices:

FY 2005 LIHEAP Deliverable Fuels Agreement
FY 2005 LIHEAP Deliverable Fuels Budget

A RESOLUTION RATIFYING THE COUNTY ADMINISTRATOR'S SIGNATURE ON THE EMPLOYMENT TRAINING AND COMMUNITY SERVICES (ETCS) GROUP'S MICHIGAN DEPARTMENT OF HUMAN SERVICES LOW INCOME HOME ENERGY ASSISTANCE PROGRAM: DELIVERABLE FUEL AGREEMENT, IN THE AMOUNT OF \$20,171 FOR THE PERIOD OF JANUARY 7, 2005 THROUGH SEPTEMBER 30, 2005; AUTHORIZING THE ADMINISTRATOR TO SIGN THE AGREEMENT; APPROVING THE BUDGET; AUTHORIZING THE ADMINISTRATOR TO SIGN THE DELEGATE CONTRACTS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

April 20, 2005

WHEREAS, the Employment Training Community Service Group is the administering agency for community action program services in Washtenaw County and these funds are necessary for the delivery of services to customers in need of emergency assistance; and

WHEREAS, these funds are to be used for eligible customers, who are at, or below the Federal 150% Poverty Guideline; and

WHEREAS, these Michigan Department of Human Services LIHEAP Deliverable Fuel funds are to be used to provide emergency provision of deliverable fuels; and

WHEREAS, this matter has been reviewed by Corporation Counsel, the Finance Department, the Human Resources Department, the County Administrator's Office, and the Ways and Means Committee.

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby ratifies the County Administrator's signature on the agreement with the State of Michigan Department of Human Services LIHEAP Crisis Assistance Program, in the amount of \$20,171 for the period of January 7, 2005 through September 30, 2005, as on file with the County Clerk

BE IT FURTHER RESOLVED that the Board of Commissioners takes the following actions contingent upon receipt of the grant award in conformity with the application:

1. Authorizing the County Administrator to sign the Agreement
2. Amending the budget as attached hereto and made a part hereof
3. Authorizing the Administrator to sign the delegate contract upon review of Corporation Counsel to be filed with the County Clerk

Washtenaw County ETCS
Summary Budget
2680049460 - Deliverable Fuels
1/7/05 to 9/30/05

Revenues

54001	State Revenue	<u>\$ 20,171</u>
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Expenditures

80001	Other Services and Charges	<u>\$ 20,171</u>
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