

COUNTY ADMINISTRATOR
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TO: Jeff Irwin, Chair
Ways & Means Committee

THROUGH: Robert E. Guenzel
County Administrator

FROM: Trenda Rusher
Executive Director, ETCS

DATE: April 6, 2005

SUBJECT: Ratification of the County Administrator's signature on the U.S.
Department of Energy/Michigan Department of Human Services's
Fiscal Year (FY) 2005 Weatherization Assistance Program Plan

Board Action Requested:

Employment Training and Community Services (ETCS) is requesting the ratification of the County Administrator's signature on the Fiscal Year 2005 Weatherization Program Plan to the Michigan Department of Human Services for a total budget of \$344,425 for the program period of April 1, 2005 to March 31, 2006; approval of the budget; authorization the County Administrator to sign delegate and lease contracts.

Background:

ETCS has been the administrator and operator of the Weatherization Program in Washtenaw County since 1975 and has been serving low-income residents throughout Washtenaw County since the program's inception.

Discussion:

For the 2005 program year, ETCS has received an allocation of \$344,425 from the Department of Human Services to complete one hundred thirteen (113) units beginning in April of 2005. The program provides a variety of services to eligible Washtenaw County residents. These services include outreach and intake, pre-inspection of homes, blower door diagnostic testing, health and safety evaluations, furnace assessments, refrigerator efficiency testing, post-inspection of the completed work and consumer education on how to keep the home weatherized and energy efficient. Licensed and approved contractors provide procurement and installation of weatherization materials including attic and wall insulation, caulking, window and furnace installations.

Continuous leveraging of funds with other programs, including the Low-Income Home Energy Assistance Program (LIHEAP), the Community Service Block Grant (CSBG) Program allows for delivery and support of a comprehensive program.

Eligibility for the Weatherization Program is income-based. Eligible residents must have an income at or below one hundred-fifty (150) percent of poverty level.

As stipulated by the U.S. Department of Energy and the Michigan Department of Human Services, the eligibility requirements for a dwelling unit (i.e., home) to receive Weatherization Program assistance are as follows:

- a) The dwelling unit is owned and occupied by a family unit.
 - i. whose income is at or below 150% percent of the poverty level
 - ii. automatic eligibility for families who have received cash assistance payments, such as Supplemental Security Income (SSI) or State Disability Assistance (SDA) at any time during the twelve (12) month period preceding the determination of eligibility for weatherization assistance.

OR

- b) The dwelling unit is a qualified rental dwelling unit in accordance with the definition found in the Community Services Policy Manual (CSPM)

Impact on Human Resources:

The requested board action has no impact on Washtenaw County positions, personnel, policies or procedures.

Impact on Budget:

The total program allocation for the 2005 Weatherization Program is \$344,425

Impact on Indirect Costs:

There are no indirect costs associated with this budget.

Impact on Other County Departments or Outside Agencies:

The requested board action has no impact on other county departments or outside agencies.

Conformity to County Policies:

This matter has been reviewed by the County Administrator's Office, Corporation Counsel, the Washtenaw County Community Action Board, Finance Department, and the Ways and Means Committee. The requested board action is in conformity with County policies.

Attachments/Appendices:

FY 2005 Weatherization Program Plan
FY 2005 Weatherization Program Budget

A RESOLUTION RATIFYING THE COUNTY ADMINISTRATOR'S SIGNATURE ON THE PLAN AGREEMENT FOR FISCAL YEAR (FY) 2005 WEATHERIZATION ASSISTANCE PROGRAM LOCAL SERVICE PLAN TO THE DEPARTMENT OF ENERGY/MICHIGAN DEPARTMENT OF HUMAN SERVICES IN THE AMOUNT OF \$344,425 FOR THE PROGRAM PERIOD APRIL 1, 2005 THROUGH MARCH 31, 2006 FOR EMPLOYMENT TRAINING AND COMMUNITY SERVICES; AUTHORIZING THE ADMINISTRATOR TO SIGN THE NOTICE OF GRANT AWARD; APPROVING THE BUDGET; AUTHORIZING THE ADMINISTRATOR TO SIGN DELEGATE CONTRACTS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

April 20, 2005

WHEREAS, ETCS has prepared the 2005 Weatherization Program Plan in accordance with the Department of Energy/Michigan Department of Human Services requirements; and

WHEREAS, ETCS has been the administrator and operator of the Weatherization Assistance Program since its inception within Washtenaw County in 1975; and

WHEREAS, the Weatherization Assistance Program exists to serve low-income homeowners and renters with services that improve the energy-efficiency and safety of their homes through the installation of extra insulation, weather-stripping, caulking, furnace inspection, and small repairs; and

WHEREAS, the FIA has awarded a total budget of \$344,425 for the 2005 program year, and

WHEREAS, ETCS intends to weatherize 113 units with the monies; and

WHEREAS, ETCS shall provide outreach, pre-inspection of homes, blower-door testing, health and safety furnace assessment, refrigerator testing, consumer education on how to conserve energy, and post-inspection of homes; and

WHEREAS, this matter has been reviewed by the Washtenaw County Community Action Board, the County Administrator's Office, the offices of Finance, Human Resources, and Corporation Counsel, and the Ways and Means Committee;

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby ratifies the Administrator's signature on the agreement with the Michigan Department of Human Services for the Fiscal Year 2004 Weatherization Assistance Program in the amount of \$344,425 for the period of April 1, 2005 through March 31, 2006 as on file with the County Clerk's Office.

BE IT FURTHER RESOLVED that the Board of Commissioners takes the following actions contingent upon receipt of the grant award in conformity with the application:

1. Authorizing the Administrator to sign the Notice of Grant Award;
2. Approving the budget as attached hereto and made a part thereof
3. Authorizing the Administrator to sign delegate contracts upon the review and approval of Corporation Counsel to be filed with the County Clerk's Office.

Washtenaw County ETCS
Summary Budget
2700059400 - Weatherization
Year Ending March 31, 2006

Revenues

50000	Federal Revenue	<u>\$ 344,425</u>
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Expenditures

70050	Personal Services	\$ 76,739
72600	Supplies/Other Services and Charges	267,686
90000	Internal Service Charges	-
95000	Capital Outlay	<u>-</u>
		<u>\$ 344,425</u>