

**COUNTY ADMINISTRATOR**  
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TO: Jeff Irwin, Chair  
Ways & Means Committee

THROUGH: Robert E. Guenzel  
County Administrator

FROM: Anthony VanDerworp  
Director of Planning & Environment

DATE: February 2, 2005

SUBJECT: Grant application to the State of Michigan Historic Preservation  
Grant Program for HistWeb Phase III: Manchester Village  
Historic District.

**BOARD ACTION REQUESTED**

It is requested that the Board of Commissioners authorize the County Administrator's signature on the application to the State of Michigan Historic Preservation Grant Program for HistWeb Phase III: Manchester Village Historic District for a total program amount of \$50,001.43.

**BACKGROUND**

On April 16, 1986, the Board of Commissioners approved (86-0215) an application for Certification of Local Government under the National Historic Preservation Act Amendments of 1980 and the Michigan Bureau of History Guidelines of April 5, 1985. To meet the responsibilities under this Certification Agreement, the Washtenaw County Historic District Commission (WCHDC) must receive, review, and endorse a grant application prior to sending it to the Board of Commissioners for final approval. Both the Washtenaw County Historic District Commission and the Washtenaw County Board of Commissioners approved (01-0275) HistWeb Phase II of this grant in the fall of 2003. The WCHDC did review and subsequently approve the HistWeb Phase III application at its regular meeting on November 4, 2004.

**DISCUSSION**

In HistWeb Phase I, staff and interns from the Department of Planning and Environment scanned, digitized and mapped 3,000 Historic Resources to the [www.ewashtenaw.org](http://www.ewashtenaw.org) website. The ongoing goal of Phase II is to inventory, evaluate,

scan and map historic resources not previously mapped in Phase I and post them on the county website, focusing on eligible resources throughout the county. The goal of Phase III is to support the Manchester Village Historic District Commission in completing the requirements under P.A. 169 to designate the Manchester Village Commercial District as a local historic district and map the historic resources to the HistWeb site. If the grant were awarded, such support from County Historic Preservation staff would include writing the preliminary study committee report, assisting with the review phase and public hearing, incorporating public comments into the final report, drafting the historic district ordinance, and sending it to the Village Council for approval. Upon approval, survey information would be scanned, entered into the County's Access database, and mapped to HistWeb. County IT support would be provided to maintain and expand the Access database.

This project would implement recommendation 1.1 from the Historic Preservation element of A Comprehensive Plan for Washtenaw County to "assist the staff of local units of local units of government in understanding the benefits of adopting a local historic district ordinance, creating their own historic district commissions and joining the Certified Local Government program to qualify for federal funds for preservation projects." Additionally, this project ranked as the second highest priority in the 2003 Manchester Village Master Plan. The proposed multi-resource historic district would also encourage economic development and revitalization opportunities through Federal and State tax credits of up to 25%. These tax credits are income tax credits and would have no impact on revenue received by the County from property taxes.

Marnie Paulus, Historic Preservation Coordinator and staff to the Historic District Commission, will coordinate the project in conjunction with the Manchester Village Historic District Commission.

#### **IMPACT ON HUMAN RESOURCES**

There would be no impact on Human Resources.

#### **IMPACT ON THE BUDGET**

This request for funding for a total program of \$50,001 reflects federal revenue in the amount of \$30,000 and in-kind match \$20,001 for staff time working on the project.

#### **IMPACT ON INDIRECT COSTS**

There is no impact on indirect costs.

#### **IMPACT ON OTHER COUNTY DEPARTMENTS OR OUTSIDE AGENCIES**

This grant represents collaboration between the State Historic Preservation Office, Washtenaw County Board of Commissioners, the Washtenaw County Historic District Commission, Manchester Village Council, Manchester Village Historic District Commission, Washtenaw County Department of Planning and Environment, Washtenaw County Information Technology, and Washtenaw County Finance.

#### **CONFORMITY TO COUNTY POLICIES**

This request conforms to county policies.

**ATTACHMENTS**

Grant application to the State of Michigan Historic Preservation Grant Program

A RESOLUTION AUTHORIZING THE SIGNATURE OF THE WASHTENAW COUNTY ADMINISTRATOR ON THE APPLICATION TO THE STATE OF MICHIGAN HISTORIC PRESERVATION GRANT PROGRAM FOR HISTWEB PHASE III: MANCHESTER VILLAGE HISTORIC DISTRICT FOR FUNDING TO SUPPORT MANCHESTER VILLAGE IN COMPLETING THE REQUIREMENTS UNDER P.A. 169 TO DESIGNATE THEIR COMMERCIAL DISTRICT AS A LOCAL HISTORIC DISTRICT IN THE AMOUNT OF \$50,001; AUTHORIZING THE ADMINISTRATOR TO SIGN THE NOTICE OF GRANT AWARD; AMENDING THE BUDGET; AND AUTHORIZING THE ADMINISTRATOR TO SIGN THE DELEGATE CONTRACTS.

WASHTENAW COUNTY BOARD OF COMMISSIONERS

February 15, 2005

WHEREAS, in February 1986 Washtenaw County received a Certified Local Government Agreement from the Michigan Bureau of History; and

WHEREAS, on April 16, 1986, the Board of Commissioners approved by Resolution 86-0215 an application for Certification of Local Government under the National Historic Preservation Act Amendments of 1980 and the Michigan Bureau of History Guidelines of April 5, 1985; and

WHEREAS, to meet the responsibilities under this Certification Agreement the County Historic District Commission has received, reviewed, and endorses the application for this grant as presented to them; and

WHEREAS, the funding of this grant will be used to promote and protect Washtenaw County's historic resources by supporting the Manchester Village Historic District Commission in designating their Commercial District as a local historic district and mapping the historic resource information to the county website, thereby making the information available to all local units of government, local historical societies, and citizens; and

WHEREAS, the County Historic District Commission will receive reports on the progress of the study committee on a periodic basis and aid in the educational component of the grant; and

WHEREAS, this matter has been reviewed by Corporation Counsel, the Finance Department, the County Administrator's Office, and the Ways and Means Committee;

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby ratifies the signature of the County Administrator on the application to the State of Michigan Historic Preservation Grant Program for HistWeb Phase III: Manchester Village Historic District for funding to support Manchester Village in completing the requirements under P.A. 169 to designate their commercial district as a local historic district in the amount of \$50,001, as on file with the County Clerk

BE IT FURTHER RESOLVED that the Board of Commissioners hereby authorizes the following actions contingent upon receipt of the grant award in conformity with the application:

- 1) Authorizing the Administrator to sign the Notice of Grant Award/Contract
- 2) Amending the budget as attached hereto and made a part hereof
- 3) Authorizing the Administrator to sign delegate contracts upon review of Corporation Counsel to be filed with the County Clerk.

