



COUNTY ADMINISTRATOR
220 NORTH MAIN STREET, P.O. BOX 8645
ANN ARBOR, MICHIGAN 48107-8645
(734)222-6850
FAX (734)222-6715

MEMORANDUM

To: Wesley Prater, Chair
Ways and Means Committee

From: Marc C. Breckenridge
Emergency Management Director

Through: Robert E. Guenzel
County Administrator

Date: September 22, 2004

Subject: Approval of Annual Emergency Management Performance Grant

Board Action Requested

Authorize the Chair of the Board to sign the Emergency Management FY2005 Work Agreement, and the County Administrator to sign the Local Budget for FY2005 for Emergency Management Performance Grant, and the delegate contracts, with the State of Michigan for the state's 2005 fiscal year.

Background

Since 1991 the Federal Emergency Management Agency has required that an agreement be entered into between the state and each county in Michigan that outlines the responsibilities and operating budget of the local Emergency Management program. Once completed, a county can receive FEMA reimbursement funds of between 38% and 50% of the Emergency Management Director's salary and fringe benefits.

Discussion

Washtenaw County has received pass-through funds supporting Emergency Management operations from the state since 1979. These funds are budgeted by the Federal Emergency Management Agency and passed through the states to local jurisdictions meeting strict capability requirements in the areas of emergency preparedness, planning, emergency response and disaster recovery. Washtenaw County's Emergency Management program meets or exceeds the requirements in all prerequisite categories for reimbursement funding.

Impact on Human Resources

None.

Impact on Budget

The state's allocation to Washtenaw County for FY 2004 was \$46,897, or 39.5% of eligible expenses. The Michigan Department of State Police has indicated that the reimbursement for 2005 will be maintained at 2004 levels, and could slightly increase.

Impact on Other County Departments or Outside Agencies

None.

Conformity to County Policies

The proposed request is consistent with county policy and the existing emergency management resolution.

Attachments: Work Agreement requiring signatures from the Chair of the Board (2 originals)
Local Budget requiring Administrator's signature (2 originals)
[Grant agreement not yet available – will follow]

Prepared by: Marc Breckenridge

A RESOLUTION AUTHORIZING THE CHAIR OF THE BOARD TO SIGN THE EMERGENCY MANAGEMENT FY2005 WORK AGREEMENT AND COUNTY ADMINISTRATOR TO SIGN THE LOCAL BUDGET FOR FY2005 FOR EMERGENCY MANAGEMENT PERFORMANCE GRANT WITH THE MICHIGAN STATE POLICE EMERGENCY MANAGEMENT DIVISION, FOR THE PERIOD OCTOBER 1, 2004 TO SEPTEMBER 30, 2005, TO REIMBURSE WASHTENAW COUNTY FOR UP TO 50% OF THE EMERGENCY MANAGEMENT DIRECTOR'S SALARY AND FRINGE BEFITS; AND AUTHORIZING THE ADMINISTRATOR TO SIGN THE DELEGATE CONTRACTS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

September 22, 2004

WHEREAS, since 1991 the Federal Emergency Management Agency has required the State of Michigan to enter into agreements with each county before disbursing Emergency Management funding; and

WHEREAS, the Emergency Management Performance Grant will reimburse the County for approximately 40% of the Emergency Management Director's salary and fringe benefits in fiscal year 2005; and

WHEREAS, resolution 92-0072 authorizes the Chair of the Washtenaw County Board of Commissioners and the County Administrator to address functional and operational issues relating to Emergency Management; and

WHEREAS, FEMA's Emergency Management funding formula has been consistent and recurring on an annual basis; and

WHEREAS, the agreement places no additional programmatic burden on the County or the Emergency Management Division; and

WHEREAS, this matter has been reviewed by Corporation Counsel, Human Resources, the Finance Department, the County Administrator's office, and the Ways & Means Committee

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby authorizes the Chair of the Board to sign the Emergency Management FY2005 Work Agreement and the County Administrator to sign the Local Budget for FY2005 for Emergency Management Performance Grant with the State of Michigan for the period of October 1, 2004 through September 30, 2005; and

BE IT FURTHER RESOLVED that the Board of Commissioners takes the following actions contingent upon receipt of the grant award in conformity with the grant application:

1. Authorizing the Administrator and/or Chair of the Board to sign delegate contracts in conformity with the application/award upon review of Corporation Counsel, to be filed with the County Clerk