



COUNTY ADMINISTRATOR
220 NORTH MAIN STREET, P.O. BOX 8645
ANN ARBOR, MICHIGAN 48107-8645
(734)222-6850
FAX (734)222-6715

TO: Wesley Prater, Chair,
Ways and Means Committee

THROUGH: Robert E. Guenzel
County Administrator

FROM: Trenda Rusher, Executive Director
ETCS Group

DATE: September 22, 2004

SUBJECT: Ratification of the County Administrator's signature on the
Employment Training Community Service (ETCS) Group's Fiscal
Year (FY) 2004 Low-Income Home Energy Assistance Program
(LIHEAP) Application.

BOARD ACTION REQUESTED: _ _

The Employment Training Community Services (ETCS) Group is requesting ratification of the County Administrator's signature on the Employment Training Community Services (ETCS) Group's Fiscal Year (FY) 2004 Low-Income Home Energy Assistance Program (LIHEAP) Application in the amount of \$182,750 to the Michigan Family Independence Agency for the period of September 1, 2004 through August 31, 2005; approving the budget; authorizing the County Administrator to sign delegate contracts.

BACKGROUND: _ _

Last fiscal year's LIHEAP funds were used to deliver energy services to eligible families in Washtenaw County. The funds were used to supplement funds from The Department of Energy for services such as insulation of attics, floors, and crawlspaces; roof repair or replacement; furnace repair or replacement; health and safety issues resulting from faulty hot water tanks and furnaces.

DISCUSSION: _ _

This year's funding allocation is \$182,750. The ETCS Group's Weatherization Program plans on serving thirty (30) single-family units.

Eligibility for the program is to be determined on 150% of poverty income guidelines. Income excludes the following items:

- Capital gains; and
- Any assets drawn down as withdrawals from a bank, the sale of Property, a house, or a car; and
- One-time payments from a welfare agency to a family or person who is in temporary financial difficulty;
- Tax refunds, gifts, loans, lump sum inheritances, one-time insurance payments, or compensation for injury;
- Non-cash, such as the employer paid or union paid portion of health insurance of other employee fringe benefits, food or housing received in lieu of wages, the value of food and fuel produced and consumed on farms, the imputed value of rent from owner-occupied non farm or farm housing, and such federal non-cash benefit programs, such as Medicare, Medicaid, food stamps, school lunches, and housing assistance;
- Child support payments and college scholarships

A dwelling unit shall be eligible for assistance in accordance with the following Guidelines

- a. Dwelling unit is occupied by a family unit:
 - i. whose income is at or below 150% of the poverty level, established by the Office of Management and Budget;
 - ii. And which contains a family member who has received cash assistance payments, such as Aid to Dependent Children (ADC) OR Social Security Insurance (SSI) at any time during the twelve (12)-month period preceding the determination of eligibility for weatherization assistance.

- b. Dwelling unit is a qualified rental dwelling unit, in accordance with Community Services Policy.

IMPACT ON HUMAN RESOURCES:

The requested Board action has no impact on Washtenaw county positions, personnel, policies, or procedures.

IMPACT ON BUDGET:

The requested Board action will approve the Employment Training Community Services' 2004 LIHEAP budget. There are no County funds, nor match required for this program.

IMPACT ON INDIRECT COSTS:

There are no indirect costs associated with this budget.

IMPACT ON OTHER COUNTY DEPARTMENTS OR OUTSIDE AGENCIES:

The requested Board action has no impact on other County Departments or outside Agencies.

CONFORMITY TO COUNTY POLICIES:

This matter has been reviewed by the Washtenaw County Community Action Board, The County Administrator's Office, Corporation Counsel, the Finance Department, The Human Resources Department, and the Ways and Means Committee. The requested Board Action is in conformity with County policies.

ATTACHMENTS/APPENDICES:

FY 2004 LIHEAP Application

FY 2004 Budget

A RESOLUTION RATIFYING THE COUNTY ADMINISTRATOR'S SIGNATURE ON THE FISCAL YEAR (FY) 2004 LOW INCOME HOME ENERGY ASSISTANCE PROGRAM (LIHEAP) APPLICATION IN THE AMOUNT OF \$182,750 TO THE MICHIGAN FAMILY INDEPENDENCE AGENCY (FIA) FOR THE PERIOD OF SEPTEMBER 1, 2004 THROUGH AUGUST 31, 2005; AUTHORIZING THE COUNTY ADMINISTRATOR TO SIGN THE NOTICE OF GRANT AWARD; AMENDING THE BUDGET AND AUTHORIZING THE ADMINISTRATOR TO SIGN THE DELEGATE CONTRACTS.

WASHTENAW COUNTY BOARD OF COMMISSIONERS

OCTOBER 6, 2004

WHEREAS, the Employment Training and Community Services Group has operated a home Weatherization program since 1975; and

WHEREAS, the Michigan Family Independence Agency has allocated \$182,750 in LIHEAP funding to provide home repairs for eligible residents of Washtenaw County; and

WHEREAS, this funding allows the ETCS Group to leverage funds through several other existing program funds, such as the Department of Energy funds and Community Development Block Grant (CDBG) funds, to address customer needs, such as the installation of new roofs, furnace repairs, and furnace replacements; and

WHEREAS, this funding also enhances the ability of the ETCS Group to address health and safety issues resulting from faulty hot water tanks and furnaces; and

WHEREAS, this matter has been reviewed by the Washtenaw County Community Action Board, the County Administrator's Office, Corporation Counsel, the Finance Department, the Human Resources Departments, and the Ways and Means Committee;

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby ratifies the County Administrator's signature on the LIHEAP Agreement to the Michigan Family Independence Agency in the amount of \$182,750 for the period of September 1, 2004 through August 31, 2005 for the Employment Training and Community Services Group, as on file with the County Clerk.

BE IT FURTHER RESOLVED that the Board of Commissioners takes the following action contingent upon receipt of the grant award in conformity with the program application:

1. Authorizing the County Administrator to sign the Notice of Grant Award;
2. Amending the budget as attached hereto and made a part hereof;
3. Authorizing the County Administrator to sign the delegate contracts upon review by Corporation Counsel, to be filed with the County Clerk

Washtenaw County ETCS
 Low Income Home Energy Assistance Program (LIHEAP)
 September 1, 2004 – August 31, 2005
 2700049420

<u>Variance</u>	<u>Original Budget</u>	<u>Revised Budget</u>	<u> </u>
Revenues:			
50000 Federal Revenue	\$0	\$182,750	\$182,750
Expenditures:			
70200 Personal Services	\$0	\$ 34,245	\$34,245
80000 Other Services & Charges	\$0	<u>\$148,505</u>	<u>\$148,505</u>
Total Expenditures	\$0	\$182,750	\$182,750

Indirect Costs = \$0