



COUNTY ADMINISTRATOR
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TO: Wes Prater, Chair
Ways & Means Committee

THROUGH: Robert E. Guenzel
County Administrator

FROM: Trenda Rusher, Executive Director
Employment Training and Community Services Group

DATE: July 7, 2004

SUBJECT: Authorization of the County Administrator's signature on the Michigan Department of Labor and Economic Growth's 2004 Trade Act Funding in the amount of \$64,900

BOARD ACTION REQUESTED:

The Employment Training and Community Services (ETCS) Group is requesting authorization of the County Administrator's signature on the 2004 Trade Act Funding to the Michigan Department of Labor and Economic Growth for the period of October 1, 2003 through September 30, 2004 in the amount of \$64,900; authorizing the County Administrator to sign the Notice of Grant Award; amending the budget; authorizing the County Administrator to sign delegate contracts.

BACKGROUND:

The ETCS Group is the administrator and operator of Employment and Training programs in Washtenaw County. It is funded by the Workforce Investment Act (WIA), the Department of Labor (DOL), and the Michigan Department of Labor and Economic Growth (MDLEG) to provide employment training and placement services.

The Washtenaw County Workforce Development Board and the Board of Commissioners oversee, recommend and approve employment and training programs throughout Washtenaw County. The ETCS Group/Washtenaw County Workforce Development Board is also referred to as the local Michigan Works! Agency (MWA).

The Trade Act Program is a federal program designed to assist workers to

re-enter the workforce after they have become unemployed because of imports from or shift in production to other countries.

DISCUSSION:

The Trade Act program offers several forms of reemployment assistance to aid those who may have lost a job due to an increase in imports. Individuals may receive services such as job search, relocation assistance, retraining and income support. The goal is to help such laid-off workers return to suitable employment as quickly as possible.

It is anticipated that approximately 25 eligible individuals will be served through this program.

IMPACT ON HUMAN RESOURCES:

The requested Board action has no impact on Washtenaw County positions, personnel policies or procedures.

IMPACT ON BUDGET:

The requested Board action will approve the Employment Training and Community Services Group's budget for the Trade Act Program. There are no County funds, nor match required for this grant.

IMPACT ON INDIRECT COSTS:

There are no indirect costs associated with this budget.

IMPACT ON OTHER COUNTY DEPARTMENTS OR OUTSIDE AGENCIES:

The requested Board action has no impact on other County departments or outside agencies.

CONFORMITY TO COUNTY POLICIES:

The requested Board action is in conformity with County policies.

ATTACHMENTS/APPENDICES:

2004 Trade Act Program budget

Prepared by:

Trenda Rusher, Executive Director
Employment Training and Community Services Group

A RESOLUTION AUTHORIZING THE CHAIR OF THE BOARD'S SIGNATURE ON THE 2004 TRADE ACT PROGRAM IN THE AMOUNT OF \$64,900 FOR THE PERIOD OF OCTOBER 1, 2003 THROUGH SEPTEMBER 30, 2004 FOR THE EMPLOYMENT TRAINING AND COMMUNITY SERVICES DEPARTMENT; AUTHORIZING THE COUNTY ADMINISTRATOR TO SIGN NOTICE OF GRANT AWARDS; AMENDING THE BUDGET AND AUTHORIZING THE ADMINISTRATOR TO SIGN DELEGATE CONTRACTS.

WASHTENAW COUNTY BOARD OF COMMISSIONERS

July 7, 2004

WHEREAS, the Employment Training and Community Services (ETCS) Group is the administrator and operator of employment training programs in Washtenaw County and it is funded by the Workforce Investment Act of 1998, the Department of Labor, and the Michigan Department of Labor and Economic Growth to provide employment training and placements services; and

WHEREAS, the Washtenaw County Workforce Development Board and the Board of Commissioners oversee, recommend and approve employment and training programs throughout Washtenaw County; and

WHEREAS, Trade Act programs are available to assist individuals who have become unemployed as a result of increased imports or a shift in production; and

WHEREAS, the goal is to help such laid-off workers return to suitable employment as quickly as possible. Several forms of reemployment assistance are available to aid those who may have lost a job due to an increase in imports; and

WHEREAS, this matter has been reviewed by the Washtenaw County Workforce Development Board, Corporation's Counsel, the Finance Department, Human Resources, the County Administrator's Office, and the Ways and Means Committee;

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby authorizes the signature of the Chair of the Board on the Employment Training Community Services Program Year (PY) 2004 Workforce Investment Act Trade Act Program in the amount of \$64,900 for the period of October 1, 2003 through September 30, 2004, as on file with the County Clerk;

BE IT FURTHER RESOLVED that the Board of Commissioners hereby takes the following actions contingent upon receipt of the grant award in conformity with the application:

1. Authorizing the County Administrator to sign the Notice of Grant

Award

2. Amending the budget as attached hereto and made a part hereof
3. Authorizing the County Administrator to sign delegate contracts upon review and approval of Corporation Counsel, to be filed with the County Clerk.

Washtenaw County ETCS
Chart of Accounts / Budget
Fund #2300 - Trade / TAA
For the year 10/1/03 to 9/30/04

		Current	Revised	Variance
Revenue				
s				
50000	Federal Revenue	\$ -	\$ 64,900	\$ 64,900
Expenditures				
80000	Other Services and Charges	-	64,900	64,900