



COUNTY ADMINISTRATOR
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TO: Wesley Prater
Ways & Means Committee

THROUGH: Robert E. Guenzel
County Administrator

FROM: Trena Rusher, Director
Employment Training and Community Services

DATE: July 7, 2004

SUBJECT: Fiscal Year 2005 Foster Grandparent Program (FGP) State Grant

BOARD ACTION REQUESTED:

The ETCS Group is requesting ratification of the County Administrator's Signature on the Employment Training and Community Services (ETCS) Group's Fiscal Year 2004 Foster Grandparent Program State Grant Application to the Office of Services to the Aging (OSA) in the amount of \$22,170 for the period of October 1, 2004 through September 30, 2005.

BACKGROUND:

The ETCS Group has administered a Foster Grandparent Program in Washtenaw County for over thirty years. The ETCS Group has received state revenue from the Office of Services to the Aging for in the amount of \$11,786 for the State contribution to the Foster Grandparent Program. Last year, the Foster Grandparent Program funds were used to provide and support volunteer opportunities for sixty-four (64) older adults to work one-on-one with children with special needs.

DISCUSSION:

Volunteers under the Foster Grandparent Program serve twenty (20) hours per week in community based, not-for-profit settings. Currently the Program has agreements with thirty-one (31) organizations, which include at a minimum various schools, juvenile detention center, day care programs, the University of Michigan Psychiatric Unit, the High Point Program, and the YMCA. Volunteers are placed at these sites, which provide orientation sessions and the daily supervision of the volunteer. The in-kind contributions under this program include physical exams and the provision of one meal per day for volunteers.

The Foster Grandparent Program provides opportunities for persons at age sixty (60) and over, who have limited incomes to volunteer working with children with special needs. Each Foster Grandparent is paid a non-taxable stipend of \$2.65 per hour. Additionally, the volunteer receives, at no cost to the volunteer, transportation assistance to and from the volunteer site, one meal per day, uniforms, community involvement and recognition, monthly training, and an annual physical exam.

This year, the Employment Training and Community Services (ETCS) Group plans to continue serving sixty-four (64) older adults through the Foster Grandparents Program.

IMPACT ON HUMAN RESOURCES:

The requested Board action has no impact on Washtenaw County positions, personnel policies or procedures.

IMPACT ON BUDGET:

The requested Board action approves the FY 2005 Foster Grandparent State budget in the amount of \$22,170 as follows:

\$11,786	State allocation
\$ 1,243	In-kind contributions
\$ 6,147	County match (remains the same as last year)
\$ 2,994	CSBG subsidy

IMPACT ON INDIRECT COSTS:

The requested board action has no indirect costs associated with this budget.

IMPACT ON OTHER COUNTY DEPARTMENTS OR OUTSIDE AGENCIES:

The requested Board action has no impact on other County Departments or outside agencies.

CONFORMITY TO COUNTY POLICIES:

This matter has been reviewed by the Washtenaw County Community Action Board, Corporation Counsel, the Finance Department, Human Resources, the County Administrator's Office and the Ways and Means Committee. The requested Board action is in conformity with County policies.

ATTACHMENTS/APPENDICES:

State application
FY 2005 Budget

PREPARED BY:

Trenda Rusher, Executive Director
ETCS Group.

A RESOLUTION RATIFYING THE COUNTY ADMINISTRATOR' S SIGNATURE ON THE APPLICATION TO THE OFFICE OF SERVICES TO THE AGING (OSA) FOR THE 2005 FOSTER GRANDPARENT PROGRAM IN THE AMOUNT OF \$22,170 FOR THE PERIOD OF OCTOBER 1, 2004 THROUGH SEPTEMBER 30, 2005 FOR THE EMPLOYMENT TRAINING AND COMMUNITY SERVICES GROUP; AUTHORIZING THE ADMINISTRATOR TO SIGN THE NOTICE OF GRANT AWARD; AMENDING THE BUDGET; AND AUTHORIZING THE ADMINISTRATOR TO SIGN DELEGATE CONTRACTS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

July 7, 2004

WHEREAS, the Employment Training and Community Services Group (ETCS) has applied to the Office of Services to the Aging (OSA) for state support for the Foster Grandparents Program (FGP) totaling \$11,786 in state funding for the period October 1, 2004 to September 30, 2005; and

WHEREAS, the total FY 2005 Foster Grandparent State budget is \$22,170, which includes \$11,786 in State allocation, \$1,243 in in-kind contributions, \$6,147 in County match, and \$2,994 in Community Services Block Grant support; and

WHEREAS, the ETCS Group has administered the FGP in Washtenaw County for over thirty years, providing volunteer placements and stipends for older adults to work with children with special needs; and

WHEREAS, the ETCS Group plans to serve a total of sixty-four Foster Grandparent volunteers; and

WHEREAS, Foster Grandparents serve twenty hours per week in not-for-profit community settings; and

WHEREAS, each Foster Grandparent is paid a non-taxable stipend of \$2.65 per hour in addition to transportation assistance to and from the volunteer site, one meal per day, uniforms, community involvement and recognition, monthly training, and an annual physical exam; and

WHEREAS, this matter has been reviewed by the Washtenaw County Community Action Board, Corporation Counsel, the Finance Department, the Human Resources Department, the County Administrator' s Office, and the Ways and Means Committee;

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby ratifies the County Administrator' s signature on the ETCS Group' s application to the Office of Services to the Aging, for the 2005 Foster Grandparents Program in the amount of \$22,170 for the period of October 1, 2004 through September 30, 2005, as on file with the County Clerk;

BE IT FURTHER RESOLVED that the Board of Commissioners takes the following actions contingent upon receipt of the grant award in conformity with the application:

1. Authorizing the Administrator to sign the Notice of Grant Award
2. Amending the budget, as attached hereto and made a part hereof
3. Authorizing the Administrator to sign delegate contracts upon review by Corporation

Counsel, to be filed with the County Clerk

Washtenaw County ETCS
 Summary Budget
 Fund #2650 - Foster Grandparent - State
 Fiscal Year Ending September 30, 2005

Revenues

54000	State Revenue	\$0	\$11,786	\$11,786
69000	In-Kind Contributions	\$0	1,243	1,243
69500	Transfers In	\$0	6,147	6,147
			\$19,176	\$19,176
		\$0	\$19,176	\$19,176

Expenditures

70050	Personal Services	\$0	\$2,767	\$2,767
80000	Other Services and Charges	\$0	18,160	18,160
93500	In-Kind Charges	\$0	1,243	1,243
99000	Transfers Out	\$0	(2,994)	(2,994)
			\$19,176	\$19,176
		\$0	\$19,176	\$19,176