



COUNTY ADMINISTRATOR
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TO: Wesley Prater, Chair
Ways & Means Committee

THROUGH: Robert E. Guenzel
County Administrator

FROM: Trenda Rusher
ETCS Executive Director

DATE: May 19, 2004

SUBJECT: Ratification of the Chair of the Board's signature on the PY 2003 Workforce Investment Act (WIA) Incentive Grant to the Michigan Department of Labor and Economic Growth (MDLEG) for the period of July 1, 2003 through June 30, 2004

Board Action Requested:

The Employment Training and Community Services (ETCS) Group is requesting ratification of the Chair of the Board's signature on the PY 2003 Workforce Investment Act (WIA) Incentive Grant in the amount of \$19,695 for the period of July 1, 2003 through June 30, 2004; approving the budget and authorizing the County Administrator to sign delegate contracts.

Background:

The Workforce Investment Act was mandated on August 7, 1998. It provides the framework for a unique national workforce preparation and employment system designed to meet both the needs of businesses and the needs of job seekers and those who want to further their careers.

The ETCS Group is the administrator and operator of Employment and Training programs in Washtenaw County. It is funded by the Workforce Investment Act (WIA), the Department of Labor (DOL), and the Michigan Department of Labor and Economic Growth (MDLEG) to provide employment training and placement services. The Washtenaw County Workforce Development Board and the Board of Commissioners oversee, recommend and approve employment and training programs throughout Washtenaw County. The ETCS Group is also referred to as the local Michigan Works! Agency (MWA).

Discussion:

WIA requires states and local areas to measure the success of WIA-authorized workforce development activities by using seventeen (17) performance standards that are intended to measure increased employment, retention, earnings, skill attainment and customer satisfaction. There are four (4) measures for adults, four (4) for dislocated workers, four (4) for older youth, three (3) for younger youth and two (2) for customer satisfaction.

The WIA requires the distribution of incentive grants to local areas based on program performance. These grants are awarded to local areas as a positive reward for successful efforts to improve the provision of workforce investment activities.

For WIA Program Year 2002 (July 1, 2002-June 30, 2003), ten (10) of the twenty-five (25) local Michigan Works! Agencies (MWA) were eligible for an Incentive Grant. The Washtenaw County MWA (the ETCS Group) not only met all 17 of its performance standards, but exceeded 16 of the 17. Therefore being entitled to receive a \$19,695 Incentive Grant.

The ETCS Group intends to use the Incentive Grant to increase the business services at the One-Stop Center through contacts with potential employers for the purpose of:

- Increase placements of WIA participants
- Provide information about WIA programs
- Participation on economic development boards
- Assist in making informed decisions about community job training needs
- Promote the use of first source hiring agreements
- Actively participate in local business resource centers to provide technical assistance to small and new businesses to reduce the rate of business failure
- The development of on-the-job training opportunities and
- Other allowable activities in the private sector

Impact on Human Resources:

The requested board action has no impact on Washtenaw County positions, personnel or procedures.

Impact on Budget:

The requested Board action will approve the Employment Training and Community Services Group's PY 2003 WIA Incentive Grant budget. There are no County funds, nor match required for this program.

Impact on Indirect Costs:

The requested board action has no indirect costs associated with the budget.

Impact on Other County Departments or Outside Agencies:

The requested board action has no impact on other County departments or outside agencies.

Conformity to County Policies:

The requested board action has been reviewed by the Washtenaw County Workforce Development Board, the County Administrator's Office, Corporation Counsel, the Office of Finance, and the Human Resources Department. The action is in conformity with County policies.

Attachments/Appendices:

PY 2003 WIA Incentive Grant Document
PY 2003 WIA Incentive Grant Budget

Prepared by:

Trenda Rusher, Executive Director
ETCS Group

A RESOLUTION RATIFYING THE CHAIR OF THE BOARD'S SIGNATURE ON THE EMPLOYMENT TRAINING AND COMMUNITY SERVICES GROUP'S WORKFORCE INVESTMENT ACT (WIA) PROGRAM YEAR (PY) 2003 INCENTIVE GRANT IN THE AMOUNT OF \$19,695 FOR THE PERIOD OF JULY 1, 2003 THROUGH JUNE 30, 2004; AUTHORIZING THE COUNTY ADMINISTRATOR TO SIGN NOTICE OF GRANT AWARDS; APPROVING THE BUDGET AND AUTHORIZING THE ADMINISTRATOR TO SIGN DELEGATE CONTRACTS.

WASHTENAW COUNTY BOARD OF COMMISSIONERS

June 2, 2004

WHEREAS, the Employment Training and Community Services (ETCS) Group is the administrator and operator of employment training programs in Washtenaw County and it is funded by the Workforce Investment Act (WIA) of 1998, the Department of Labor (DOL), and the Michigan Department of Labor and Economic Growth (MDLEG) to provide employment training and placements services; and

WHEREAS, the Workforce Investment Act was implemented in 1998 to address workforce training and job training, replacing the Jobs Training Partnership Act (JTPA) initiatives; and

WHEREAS, the Washtenaw County Workforce Development Board and the Board of Commissioners oversee, recommend and approve employment and training programs throughout Washtenaw County delivered by the Employment Training and Community Services Group, also referred to as the Michigan Works! Agency; and

WHEREAS, the Workforce Investment Act provides the framework for a unique national workforce preparation and employment system designed to meet both the needs of businesses and the needs of job seekers and those who want to further their careers; and

WHEREAS, there are seventeen WIA performance standards of which for WIA Program Year 2002 (July 1, 2002- June 30, 2003), the ETCS Group met them all and exceeded 16; and

WHEREAS, the Workforce Investment Act requires the distribution of incentive grants to local areas based on program performance; and

WHEREAS, this matter has been reviewed by the Washtenaw County Workforce Development Board, Corporation's Counsel, the Finance Department, Human Resources, the County Administrator's Office, and the Ways and Means Committee;

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby ratifies the signature of the Chair of the Board on the Employment Training Community Services Program Year (PY) 2003 Workforce Investment Act Incentive Grant in the amount of \$19,695 for the period of July 1, 2003 through June 30, 2004, as on file with the County Clerk;

BE IT FURTHER RESOLVED that the Board of Commissioners hereby takes the following actions contingent upon receipt of the grant award in conformity with the application:

1. Authorizing the County Administrator to sign the Notice of Grant Award
2. Approving the budget as attached hereto and made a part thereof
3. Authorizing the County Administrator to sign delegate contracts upon review and approval of Corporation Counsel, to be filed with the County Clerk.

Washtenaw County ETCS
Summary Budget
Fund #2440 - WIA Incentive
Fiscal Year Ending June 30, 2004

		Original	Revised	Variance
Revenues				
50000	Federal Revenue	\$ -	\$ 19,695	\$ 19,695
Expenditures				
80000	Other Services & Charges	\$ -	\$ 19,695	\$ 19,695