



COUNTY ADMINISTRATOR
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TO: Wesley Prater, Chair
Ways & Means Committee

THROUGH: Robert E. Guenzel
County Administrator

FROM: Trenda Rusher, Director
Employment Training and Community Services

DATE: March 17, 2004

SUBJECT: Fiscal Year (FY) 2003 Weatherization Program Plan Modification

Board Action Requested:

The Employment Training and Community Services (ETCS) Group is requesting the ratification of the County Administrator's signature the Fiscal Year 2003 Weatherization Program Plan Modification to the Michigan Family Independence Agency increasing the amount by \$90,000 for a total budget of \$376,638 for the program period of April 1, 2003 to March 31, 2004; approval of the budget; and authorization for the County Administrator to sign delegate and lease contracts.

Background:

The ETCS Group has been the administrator and operator of the Weatherization Program in Washtenaw County since 1975 and has been serving low-income residents throughout Washtenaw County since the program's inception.

Discussion:

For the 2003 program year, the ETCS Group has received an allocation of \$286,638 from the Family Independence Agency (FIA) to complete ninety-five (95) units beginning in April of 2003 (03-0075). The plan modification of \$90,000 will allow ETCS Group to serve an additional 33 units for a total of 128 units. The program provides services to eligible Washtenaw County residents, which include outreach and intake services, pre-inspection of the home, blower door, health and safety, furnace assessment, refrigerator testing, post-inspection of the home, and consumer education on how to keep the home weatherized and energy-saving. Licensed and approved county contractors provide procurement of weatherization material, window and furnace installations, furnace and carbon dioxide (CO) testing for eligible Washtenaw County residents, and caulking to increase the energy efficiency of the home.

Continuous leveraging of funds with other programs, including the Low-Income Home Energy Assistance Program (LIHEAP), the Community Development Block Grant

(CDBG) Program allows for delivery and support of a comprehensive program.

Eligibility for the Weatherization Program is income-based. Eligible residents must have an income at or below one hundred-fifty (150) percent of poverty level.

As stipulated by the U.S. Department of Energy and the Michigan Family Independence Agency, the eligibility requirements for a dwelling unit (i.e., home) to receive Weatherization Program assistance are as follows:

- a) The dwelling unit is occupied by a family unit:
 - i. whose income is at or below 150% percent of the poverty level
 - ii. which contains a family member who has received cash assistance payments, such as Aid to Dependent Children (ADC) or Social Security Insurance (SSI) at any time during the 12-month period preceding the termination of eligibility for Weatherization assistance.

OR

- b) The dwelling unit is a qualified rental dwelling unit in accordance with the definition found in the Community Services Policy Manual (CSPM)

Impact on Human Resources:

The requested board action has no impact on Washtenaw County positions, personnel, policies or procedures.

Impact on Budget:

The total program allocation for the 2003 Weatherization Program would increase by \$90,000 from \$286,638 to \$376,638. No match is required for this program.

Impact on Indirect Costs:

There are no indirect costs associated with this budget.

Impact on Other County Departments or Outside Agencies:

The requested board action has no impact on other county departments or outside agencies.

Conformity to County Policies:

This matter has been reviewed by the County Administrator's Office, Corporation Counsel, the Washtenaw County Community Action Board, Finance Department, and the Ways and Means Committee. The requested board action is in conformity with County policies.

Attachments/Appendices:

FY 2003 Weatherization Program Plan Modification

FY 2003 Weatherization Program Budget Modification

A RESOLUTION RATIFYING THE COUNTY ADMINISTRATOR'S SIGNATURE ON THE AMENDMENT TO FISCAL YEAR (FY) 2003 WEATHERIZATION ASSISTANCE PROGRAM LOCAL SERVICE PLAN MODIFICATION TO THE DEPARTMENT OF ENERGY/MICHIGAN FAMILY INDEPENDENCE AGENCY INCREASING THE AMOUNT OF THE AWARD BY \$90,000 FOR A TOTAL PROGRAM AMOUNT OF \$376,638 FOR THE PROGRAM PERIOD APRIL 1, 2003 THROUGH MARCH 31, 2004 FOR THE EMPLOYMENT TRAINING AND COMMUNITY SERVICES GROUP; AUTHORIZING THE ADMINISTRATOR TO SIGN THE NOTICE OF GRANT AWARD; APPROVING THE BUDGET; AUTHORIZING THE ADMINISTRATOR TO SIGN DELEGATE CONTRACTS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

April 7, 2004

WHEREAS, the ETCS Group has prepared the 2003 Weatherization Program Plan amendment in accordance with the Department of Energy/Michigan Family Independence Agency requirements; and

WHEREAS, the ETCS Group has been the administrator and operator of the Weatherization Program since its inception within Washtenaw County in 1975; and

WHEREAS, the Weatherization Program exists to serve low-income homeowners and renters with services that improve the energy-efficiency and safety of their homes through the installation of extra insulation, weather-stripping, caulking, furnace inspection, and small repairs; and

WHEREAS, the FIA has provided an additional allocation, in the amount of \$90,000, for a total program budget for the 2003 year of \$376,638; and

WHEREAS, the ETCS Group intends to serve an additional 33 units with the monies; and

WHEREAS, the ETCS Group shall provide services through outreach and intake services, pre-inspection of homes, blower-door/health and safety furnace assessment, refrigerator testing, consumer education on how to conserve energy, and post-inspection of homes; and

WHEREAS, this matter has been reviewed by the Washtenaw County Community Action Board, the County Administrator's Office, the offices of Finance, Human Resources, and Corporation Counsel, and the Ways and Means Committee;

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby ratifies the Administrator's signature on the amendment with the Michigan Family Independence Agency for the Fiscal Year 2003 Weatherization Program by the amount of \$90,000 for a total budget of \$376,638 for the period of April 1, 2003 through March 31, 2004 as on file with the County Clerk's Office.

BE IT FURTHER RESOLVED that the Board of Commissioners takes the following actions contingent upon receipt of the grant award in conformity with the application:

1. Authorizing the Administrator to sign the Notice of Grant Award;
2. Amending the budget as attached hereto and made a part thereof
3. Authorizing the Administrator to sign delegate contracts upon the review and approval of Corporation Counsel to be filed with the County Clerk's Office.

Washtenaw County ETCS
 Summary Budget
 Fund #2700 - Weatherization
 Year Ending March 31, 2004

		Original	Revised	Variance
Revenues				
50000	Federal Revenue	286,638	376,638	90,000
 Expenditures				
70050	Personal Services	93,911	105,400	11,489
72600	Supplies/Other Services and Charges	190,327	268,838	78,511
90000	Internal Service Charges	400	400	-
95000	Capital Outlay	2,000	2,000	-
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	Total	286,638	376,638	90,000