



COUNTY ADMINISTRATOR
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TO: Martha Kern, Chair
Ways & Means Committee

THROUGH: Robert E. Guenzel
County Administrator

FROM: Trenda Rusher, Executive Director
Employment Training & Community Services Group

DATE: September 5, 2001

SUBJECT: Fiscal Year 2002 Foster Grandparent Program (FGP) Federal
Grant Application

BOARD ACTION REQUESTED:

The Employment Training and Community Services Group (ETCS) is requesting ratification of the County Administrator's signature on the Fiscal-Year 2002 Foster Grandparent Program (FGP) Federal Grant Application to the Corporation for National Service in the amount of \$460,833 for the period of January 1, 2002 through December 31, 2002.

BACKGROUND:

The ETCS Group has administered the FGP in Washtenaw County for over thirty-two years. It receives funding from many sources, including the State of Michigan. The ETCS Group is applying to the Corporation for National Service for federal funds in the amount of \$280,572 for the Federal contribution to the Foster Grandparents Program (FGP). Last year, the FGP funds were used to provide employment for sixty-four (64) older adults to work one-on-one with children with special needs at thirty-two (32) community sites.

DISCUSSION:

Volunteers under the Foster Grandparent Program serve twenty (20) hours per week in community based, not-for-profit settings. Currently the Program has agreements with thirty-two (32) organizations, which include at a minimum various schools, the juvenile detention center, day care programs, the University of Michigan Psychiatric Unit, the High Point Program, and the YMCA. Volunteers are placed at these sites, which

provide orientation sessions and the daily supervision of the volunteer. The in-kind contributions under this program include physical exams and the provision of one meal per day for volunteers.

The Foster Grandparent Program provides opportunities for persons at age sixty (60) and over, who have limited incomes (less than \$11,000 annually for one person), to volunteer working with children with special needs. Each Foster Grandparent is paid a non-taxable stipend of \$2.55 per hour. Additionally, the volunteer receives, at no cost to the volunteer, transportation assistance to and from the volunteer site, one meal per day, uniforms, community involvement and recognition, monthly training, and an annual physical exam.

Approval of this application will allow ongoing FGP services in Washtenaw County, as this year the ETCS Group plans to continue serving sixty-four (64) older adults through the Foster Grandparents Program.

IMPACT ON HUMAN RESOURCES:

The requested Board action has no impact on Washtenaw County positions, personnel policies or procedures.

IMPACT ON BUDGET:

The requested Board action approves the funds requested for the FY 2002 Foster Grandparent federal application in the amount of \$460,833, which includes the following breakdown:

- \$280,572 Federal funds (\$191,624 for volunteer expenses; \$88,948 for support)
- \$ 20,000 in State funds for the period 10/1/01-9/30/02 (resolution to be approved 9/5/01 at the Board meeting)
- Local match: General Fund contributions to the Federal grant (\$46,871) and to the State grant (\$6,147)
- In-kind contributions of \$16,037 to the Federal and \$1,243 to the State grant
- CSBG Support of \$89,963 is projected for this year's program

| | |
|------------------|--|
| \$280,572 | Federal |
| \$ 20,000 | State |
| \$ 53,018 | County General Fund (match to Federal and State) |
| \$ 17,280 | In-kind (match to Federal and State) |
| <u>\$ 89,963</u> | CSBG support |
| \$460,833 | |

In addition, \$13,278 of the yearly ETCS appropriation is used for the Foster Grandparents program. This amount is not included on the Federal application as match, since the match listed above is sufficient.

IMPACT ON INDIRECT COSTS:

The requested board action has no indirect costs associated with this budget.

IMPACT ON OTHER COUNTY DEPARTMENTS OR OUTSIDE AGENCIES:

The requested Board action has no impact on other County Departments or outside agencies.

CONFORMITY TO COUNTY POLICIES:

This matter has been reviewed by the Washtenaw County Community Action Board, Corporation Counsel, the Finance Department, Human Resources, the County Administrator's Office and the Ways and Means Committee. The requested Board action is in conformity with County policies.

ATTACHMENTS/APPENDICES:

FY 2002 Foster Grandparent Federal Application
FY 2002 Budget

PREPARED BY:

Trenda Rusher, Executive Director
Employment Training Community Services (ETCS) Group

A RESOLUTION RATIFYING THE SIGNATURE OF THE CHAIR OF THE BOARD ON THE APPLICATION TO THE CORPORATION FOR NATIONAL SERVICE FOR THE FISCAL YEAR (FY) 2002 FEDERAL FOSTER GRANDPARENT PROGRAM (FGP) IN THE AMOUNT OF \$460,833 FOR THE PERIOD OF JANUARY 1, 2002 THROUGH DECEMBER 31, 2002 FOR THE EMPLOYMENT TRAINING AND COMMUNITY SERVICES GROUP; AUTHORIZING THE ADMINISTRATOR TO SIGN THE NOTICE OF GRANT AWARD, APPROVING THE BUDGET, AUTHORIZING THE ADMINISTRATOR TO SIGN DELEGATE CONTRACTS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

September 19, 2001

WHEREAS, the Employment Training & Community Services Group has prepared an application in the amount of \$460,833 to the Corporation for National Service for federal funds to support the Foster Grandparent Program for the period of January 1, 2002 through December 31, 2002; and

WHEREAS, the Employment Training & Community Services Group plans to serve a total of sixty-four Foster Grandparent participants; and

WHEREAS, the Employment Training & Community Services Group has administered the Foster Grandparents Program in Washtenaw County for over 32 years, providing volunteer placements and stipends for older adults to work with children with special needs; and

WHEREAS, this application includes local match of \$180,261, which is comprised of the following: \$20,000 in State funds, \$53,018 in County General Fund match to the State and Federal grants; \$17,280 in in-kind match to the Federal and State grants; and \$89,963 in CSBG support; and

WHEREAS, of the \$180,261 local match, 46,871 is County General Fund requested specifically for this grant application; and

WHEREAS, Foster Grandparents serve 20 hours per week in not-for-profit community settings; and

WHEREAS, the program has agreements with 32 organizations including schools, juvenile detention, day care programs, U of M Psychiatric Unit, High Point Program, the YMCA and others; and

WHEREAS, each Foster Grandparent is paid a non-taxable stipend of \$2.55 per hour; and

WHEREAS, the Grandparents also receive free transportation to and from the volunteer site, one meal per day, social activity, uniforms, recognition, community involvement, monthly training, and an annual physical; and

WHEREAS, this matter has been reviewed by the Washtenaw County Community Action Board, Corporation Counsel, the Finance Department, Human Resources Department, the County Administrator's Office and the Ways and Means Committee

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby ratifies the signature of the Chair of the Board on the application to the Corporation for National Service for the Foster Grandparent Program in the amount of \$460,833 for the period of January 1, 2002 through December 31, 2002 for the Employment Training & Community Services Group, as on file with the County Clerk.

BE IT FURTHER RESOLVED that the Board of Commissioners takes the following actions contingent upon receipt of the grant award in conformity with the application:

1. Authorizing the Administrator to sign the Notice of Grant Award
2. Approving the budget, as attached hereto and made a part hereof
3. Authorizing the Administrator to sign the delegate contracts upon review by Corporation Counsel, to be filed with the County Clerk.

Washtenaw County ETCS
 Summary Budget
 Fund #2650 - Foster Grandparent
 Fiscal Year Ending December 31, 2002

Revenues

| | | |
|-------|-----------------------|--------------------------|
| 50000 | Federal Revenue | \$ 280,572 |
| 69000 | In-Kind Contributions | 16,037 |
| 69500 | Transfers In | <u>46,871</u> |
| | | <u><u>\$ 343,480</u></u> |

Expenditures

| | | |
|-------|----------------------------|--------------------------|
| 70050 | Personal Services | \$ 166,928 |
| 80000 | Other Services and Charges | 160,515 |
| 93500 | In-Kind Charges | <u>16,037</u> |
| | | <u><u>\$ 343,480</u></u> |

Additional match listed in application:
 (budgets approved separately)

| | |
|---------------|--------------------------|
| State Revenue | \$ 20,000 |
| In-Kind | 1,243 |
| Transfers In | 6,147 |
| CSBG support | <u>89,963</u> |
| Total: | <u><u>\$ 117,353</u></u> |