



COUNTY ADMINISTRATOR
220 NORTH MAIN STREET, P.O. BOX 8645
ANN ARBOR, MICHIGAN 48107-8645
(734) 222-6850
FAX (734) 222-6715

TO: Martha Kern, Chair
Ways & Means Committee

THROUGH: Robert E. Guenzel
County Administrator

FROM: Trenda Rusher, Executive Director
Employment Training & Community Services Group

DATE: September 5, 2001

SUBJECT: The Employment Training & Community Services Group's Fiscal Year 2002 Community Services Block Grant (CSBG) application to the Family Independence Agency in the amount for the period of October 1, 2001 through September 30, 2002

Board Action Requested:

The Employment Training & Community Services Group (ETCS) is requesting ratification of the County Administrator's signature on the Fiscal Year 2002 Community Services Block Grant (CSBG) Program Application to the Family Independence Agency, in the amount of \$809,672, for the period of October 1, 2001 through September 30, 2002; authorizing the Administrator to sign the Notice of Grant Award; amending the budget; and authorizing for the County Administrator to sign delegate contracts.

Background:

The Employment Training & Community Services (ETCS) Group has administered the CSBG program for over fifteen years. The current application is in the amount of \$444,433 in Federal funds (up from \$392,325 last year) in addition to \$365,239 in county match (the same as last year), for a total of \$809,672.

Discussion:

ETCS has applied to the Family Independence Agency for funds in the amount of \$444,433 for the Fiscal Year (FY) 2002 Community Services Block Grant (CSBG) program. These funds are necessary for the continuation of services through

Community Action Programs. The mission of these programs is to prevent and eliminate the causes, conditions, and effects of poverty and to promote social and economic opportunities for low-income individuals in Washtenaw County.

The funds are to be used for programmatic and administrative delivery of services to individuals whose annual family income is at or below 125% of the poverty level (as illustrated below).

2001 Department of Health & Human Services Poverty Guidelines taken from the Federal Register, Vol. 66, No. 33, February 16, 2001, pp. 10695-10697.

Family Size:	<u>125% of</u> <u>poverty:</u>
1	10,737.50
2	14,512.50
3	18,287.50
4	22,062.50
5	25,837.50
6	29,612.50
7	33,387.50
8	37,162.50
For each additional person, add	3,775.00

The CSBG programs are designed to provide services and activities that have a measurable and potentially major impact on the causes of poverty and to assist low-income participants, including homeless individuals with families, migrants and the elderly to secure and maintain meaningful employment; attain adequate education; make better use of available income; obtain and maintain adequate housing; obtain emergency assistance through loans or grants to meet immediate and urgent needs including health services, nutritious food, housing and employment related assistance; remove obstacles and solve problems which block the achievement of self-sufficiency; achieve greater participation in the community; make more effective use of other related programs; and, to coordinate and establish links between governmental and other social service programs.

The CSBG funds support programs such as the Workforce Investment Act (formerly the Job Training Partnership Act), Work First, Summer Food, Senior Nutrition, Foster Grandparents, Emergency Services, Low Income Heating and Energy Assistance Program (LIHEAP), the Community Development Block Grant (CDBG) Housing Rehabilitation Program, and other services, which include assistance in securing meaningful employment, attaining adequate education, housing and emergency assistance.

Impact on Human Resources:

The requested Board action has no effect on Washtenaw County positions, personnel policies or procedures.

Impact on Budget:

The requested Board action approves the Employment Training & Community Services Group's CSBG application and approves the budget of \$809,672. The match requirement is \$ 365,239, which remains the same as last year's requirement.

Impact on Indirect Costs:

There are no indirect costs associated with this budget.

Impact on other County Departments or Outside Agencies:

The requested Board action has no impact on other County departments or outside agencies.

Conformity to County Policies:

This matter has been reviewed by the Washtenaw County Community Action Board, the County Administrator's Office, Corporation Counsel, Finance, Human Resources, and the Ways and Means Committee. The requested Board action is in conformity with County Policies.

Attachments/Appendices:

Fiscal Year (FY) 2002 CSBG Plan
Fiscal Year (FY) 2002 Budget

Prepared by:

Trenda Rusher, Executive Director
Employment Training & Community Services (ETCS) Group

A RESOLUTION RATIFYING THE COUNTY ADMINISTRATOR'S SIGNATURE ON THE APPLICATION TO THE MICHIGAN FAMILY INDEPENDENCE AGENCY (FIA), FOR THE FY 2002 COMMUNITY SERVICES BLOCK GRANT (CSBG) IN THE AMOUNT OF \$809,672 FOR THE PERIOD OCTOBER 1, 2001 THROUGH SEPTEMBER 30, 2002 FOR THE EMPLOYMENT TRAINING AND COMMUNITY SERVICE GROUP; AUTHORIZING THE ADMINISTRATOR TO SIGN THE NOTICE OF GRANT AWARD; APPROVING THE BUDGET AND AUTHORIZING THE ADMINISTRATOR TO SIGN DELEGATE CONTRACTS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

September 19, 2001

WHEREAS, the Michigan Family Independence Agency requires the Employment Training & Community Services Group to submit a FY 2002 Community Services Block Grant (CSBG) Local Service Plan for the period of October 1, 2001 through September 30, 2002; and

WHEREAS, the Employment Training & Community Services Group has applied for funds in the amount of \$444,433 from the Michigan Family Independence Agency; and

WHEREAS, the required local contribution of \$365,239 remains the same as the last program year; and

WHEREAS, the Employment Training & Community Services Group has administered the Community Services Block Grant Program for over fifteen years; and

WHEREAS, the funds are to be used for programmatic and administrative delivery of services to individuals whose annual family income is at or below 125% of the poverty level; and

WHEREAS, the administrative portion of the funds include administrative and management costs for departmental staff, facilities, equipment and expenditures related to the support of Community Action Board members; and

WHEREAS, the funds support programs, which include at a minimum Workforce Investment Act (formerly the Job Training Partnership Act), Work First, Summer

Food, Senior Nutrition, Foster Grandparents, Emergency Services, Low Income Heating and Energy Assistance Program (LIHEAP), and the Community Development Block Grant (CDBG) Housing Rehabilitation Program; and

WHEREAS, this matter has been reviewed by the Community Action Board, Corporation Counsel, the Finance Department, the Human Resources Department, the County Administrator's Office, and the Ways and Means Committee

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby ratifies the County Administrator's signature on the FY 2002 Community Services Block Grant Plan application to the Michigan Family Independence Agency for the period of October 1, 2001 through September 30, 2002, in the amount of \$809,672 for the Employment Training and Community Services Group, as on file with the County Clerk

BE IT FURTHER RESOLVED that the Board of Commissioners takes the following actions contingent upon receipt of the grant award in conformity with the application:

1. Authorizing the County Administrator to sign the Notice of Grant Award
2. Amending the budget as attached hereto and made a part hereof
3. Authorizing the County Administrator to sign the delegate contracts upon review by Corporation Counsel, to be filed with the County Clerk

Washtenaw County ETCS
Summary Budget
Fund #2600 - Community Services Block Grant
Year Ending September 30, 2002

Revenues		
54000	State Revenue	\$ 444,433
69500	Transfers In	<u>365,239</u>
		<u>\$ 809,672</u>
Expenditures		
72600	Supplies/Other Services	\$ 49,450
99000	Transfers Out	<u>760,222</u>
		<u>\$ 809,672</u>