



COUNTY ADMINISTRATOR  
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TO: Martha Kern, Chair  
Ways & Means Committee

THROUGH: Robert E. Guenzel  
County Administrator

FROM: Trenda Rusher, Director  
Employment Training and Community Services

DATE: August 1, 2001

SUBJECT: Fiscal Year 2002 Foster Grandparent Program (FGP) State  
Grant

**BOARD ACTION REQUESTED:**

The ETCS Group is requesting ratification of the County Administrator's signature on the Employment Training and Community Services (ETCS) Group's Fiscal Year 2002 Foster Grandparent Program State Grant Application to the Office of Services to the Aging (OSA) in the amount of \$27,390 for the period of October 1, 2001 through September 30, 2002.

**BACKGROUND:**

The ETCS Group has administered a Foster Grandparent Program in Washtenaw County for over thirty years. The ETCS Group has received funding from the Office of Services to the Aging for in the amount of \$20,000 (the same from last year) for the State contribution to the Foster Grandparent Program. Last year, the Foster Grandparent Program funds were used to provide and support volunteer opportunities for sixty-four (64) older adults to work one-on-one with children with special needs.

**DISCUSSION:**

Volunteers under the Foster Grandparent Program serve twenty (20) hours per week in community based, not-for-profit settings. Currently the Program has agreements with thirty-two (32) organizations, which include at a minimum various schools, juvenile detention centers, day care programs, the University of Michigan Psychiatric Unit, the High Point Program, and the YMCA. Volunteers are placed at these sites, which provide orientation sessions and the daily supervision of the volunteer. The in-kind contributions under this program include physical exams and the provision of one meal per day for volunteers.

The Foster Grandparent Program provides opportunities for persons at age sixty (60) and over, who have limited incomes (less than \$11,000 for one person), to volunteer working with children with special needs. Each Foster Grandparent is paid a non-taxable stipend of \$2.55 per hour. Additionally, the volunteer receives, at no cost to the volunteer, transportation assistance to and from the volunteer site, one meal per day, uniforms, community involvement and recognition, monthly training, and an annual physical exam.

This year, the Employment Training and Community Services (ETCS) Group plans to continue serving sixty-four (64) older adults through the Foster Grandparents Program.

IMPACT ON HUMAN RESOURCES:

The requested Board action has no impact on Washtenaw County positions, personnel policies or procedures.

IMPACT ON BUDGET:

The requested Board action approves the FY 2002 Foster Grandparent State budget in the amount of \$27,390, as follows:

\$20,000.00	State allocation	
\$ 1,243.00	In-kind contributions	
\$ 6,147.00	County match	(remains the same as last year)

IMPACT ON INDIRECT COSTS:

The requested board action has no indirect costs associated with this budget.

IMPACT ON OTHER COUNTY DEPARTMENTS OR OUTSIDE AGENCIES:

The requested Board action has no impact on other County Departments or outside agencies.

CONFORMITY TO COUNTY POLICIES:

This matter has been reviewed by the Washtenaw County Community Action Board, Corporation Counsel, the Finance Department, Human Resources, the County Administrator's Office and the Ways and Means Committee. The requested Board action is in conformity with County policies.

ATTACHMENTS/APPENDICES:

State application  
FY 2002 Budget

PREPARED BY:

Trenda Rusher, Executive Director  
ETCS Group

A RESOLUTION RATIFYING THE COUNTY ADMINISTRATOR'S SIGNATURE ON THE APPLICATION TO THE OFFICE OF SERVICES TO THE AGING (OSA) FOR THE 2002 FOSTER GRANDPARENT PROGRAM IN THE AMOUNT OF \$27,390 FOR THE PERIOD OF OCTOBER 1, 2001 THROUGH SEPTEMBER 30, 2002 FOR THE EMPLOYMENT TRAINING AND COMMUNITY SERVICES GROUP; AUTHORIZING THE ADMINISTRATOR TO SIGN THE NOTICE OF GRANT AWARD; AMENDING THE BUDGET; AUTHORIZING THE ADMINISTRATOR TO SIGN DELEGATE CONTRACTS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

September 5, 2001

WHEREAS, the Employment Training and Community Services Group (ETCS) has applied to the Office of Services to the Aging (OSA) for state support for the Foster Grandparents Program (FGP) totaling \$27,390 in state funding (20,000), in-kind match (1,243), and County appropriation (6,147) for the period October 1, 2001 to September 30, 2002; and

WHEREAS, the ETCS Group has administered the FGP in Washtenaw County for over thirty years, providing volunteer placements and stipends for older adults to work with children with special needs; and

WHEREAS, the ETCS Group plans to serve a total of sixty-four Foster Grandparent volunteers; and

WHEREAS, Foster Grandparents serve twenty hours per week in not-for-profit community settings; and

WHEREAS, each Foster Grandparent is paid a non-taxable stipend of \$2.55 per hour in addition to transportation assistance to and from the volunteer site, one meal per day, uniforms, community involvement and recognition, monthly training, and an annual physical exam; and

WHEREAS, this matter has been reviewed by the Washtenaw County Community Action Board, Corporation Counsel, the Finance Department, the Human Resources Department, the County Administrator's Office, and the Ways and Means Committee;

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby ratifies the County Administrator's signature on the ETCS Group's application to the Office of Services to the Aging, for the 2002 Foster Grandparents Program in the amount of \$27,390 for the period of October 1, 2001 through September 30, 2002, as on file with the County Clerk;

BE IT FURTHER RESOLVED that the Board of Commissioners takes the following actions contingent upon receipt of the grant award in conformity with the application:

1. Authorize the Administrator to sign the Notice of Grant Award
2. Amending the budget, as attached hereto and made a part hereof
3. Authorizing the Administrator to sign delegate contracts upon review by Corporation Counsel, to be filed with the County Clerk.

Washtenaw County ETCS  
Summary Budget  
Fund #2650 - Foster Grandparent - State  
Fiscal Year Ending September 30, 2002

Revenues

54000	State Revenue	\$ 20,000
69000	In-Kind Contributions	1,243
69500	Transfers In	6,147
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		\$ 27,390
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Expenditures

70050	Personal Services	\$ 7,987
80000	Other Services and Charges	18,160
93500	In-Kind Charges	1,243
		<hr/>
		\$ 27,390
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