



COUNTY ADMINISTRATOR  
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TO: Martha Kern, Chair  
Ways & Means Committee

THROUGH: Robert E. Guenzel  
County Administrator

FROM: Dan Dwyer  
Court Administrator

DATE: March 7, 2001

SUBJECT: 2000/01 State Child Care Fund Budget

**BOARD ACTION REQUESTED:**

The Family Division of the Circuit Court and the Family Independence Agency request the Board of Commissioners authorize the Chair to sign the 2000/01 State Child Care Budget Summary Form 2091. The total anticipated expenditures for the fiscal year of October 1, 2000 through September 30, 2001 is \$7,565,230. It is requested that this be approved at the Board of Commissioners meeting also on March 7<sup>th</sup> so that we can immediately submit the form to the State and quickly obtain reimbursement for expenditures already incurred.

**BACKGROUND:**

The County Child Care fund is subdivided into the following departments: County FIA, Family Division – Juvenile Center, Juvenile Detention Center, and the O'Brien Day Treatment Program. Each of these departments has expenditures that qualify for fifty percent (50%) reimbursement from the State. In order to receive the fifty percent (50%) reimbursement for expenditures, the State Child Care Budget Summary form 2091 requires the authorizing signatures on the part of the Presiding Judge, the FIA Director, and the Chairperson of the Board of Commissioners.

The legal base for the State Child Care Budget is found in Act 87 of the Public Acts of 1978 as amended. Subsections 117a through 117f address the annual plan and budget process for state funding of juvenile justice services provided by a county for juveniles who come within the jurisdiction of the Family Division. These services include direct care for youth in out of home placements and in home programs. Provision is made for distribution of money appropriated by the legislature to each county that equals fifty percent (50%) of the annual expenditures from the Child Care Fund of the county, within the approved state budget. Preadoptive care is 100% reimbursed by the state.

In-Home Care (IHC) program expenditures are restricted to new or expanded programs that are alternatives to out-of-home institutional or foster care. The IHC option is intended to: a) provide for early intervention to treat within the child's home problems of delinquency and neglect; and b) to effect a child's early return to his or her home from family foster care or institutional care.

In-Home Care programs include:

- In Home Care (FIA)
- Intensive Probation/In Home Services (Court)
- Ypsilanti-Willow Run C.O.P.E. (Court)
- O'Brien Day Treatment (Court)
- Juvenile Sexual Offenders Outpatient Treatment (Court)
- Prevention Services (Court)
- Night Surveillance (Court)
- Educational Advocate (Court)

### **DISCUSSION:**

In the past, this form represented the County budget amounts as anticipated expenditures due to the Child Care Fund normally operating within their County budget. With the budget deficit in the Child Care Fund during the County's calendar fiscal year 2000, as well as now having several months of actual expenditures due to the delay in submitting the form to the state, it was determined that anticipated expenditures will be more properly represented based on current reality instead of budgeted amounts. Therefore, the form was completed using calculated projections for the period of October 1, 2000 through September 30, 2001. These anticipated expenditures only represent those expenditures that are eligible for the 50% state reimbursement and are not a complete representation of the Child Care Fund anticipated expenses.

Fiscal reporting on all expenditures from the Child Care Fund are to be provided on a monthly basis on forms FIA207 (Court) and FIA206B (FIA). Such reporting is to identify total expenditures in each state approved category and not individual line item expenditures.

### **IMPACT OF HUMAN RESOURCES:**

The impact on Human Resources is the continuation of employment of staff whom are part of the Intensive Probation/In Home Program, Prevention Services, and the Night Surveillance Program.

### **IMPACT ON BUDGET:**

The 2000/01 State Child Care Budget Form reports total anticipated expenditures of \$7,565,230. The distribution of money appropriated by the legislature to each county equals fifty percent (50%) of the qualifying expenditures from the Child Care Fund. For the 2000/01 fiscal year, the net anticipated expenditures equal \$7,559,534, fifty percent of which is \$3,779,767. Preadoptive Care expenditures are paid 100% by the state and are projected at \$5,696. Therefore, the total anticipated expenditures equal \$7,565,230 with state reimbursement of \$3,785,463.

Per resolution #00-0284, it was determined that a financial report regarding the Child Care Fund was to be given to the Board of Commissioners on a quarterly basis during fiscal year 2001. The first of these reports is scheduled for the March 8<sup>th</sup> Working Session. The resolution specified that if expenditures continue at the same rate as they did during fiscal year 2000 and, therefore, it became apparent that additional funding was needed for the Child Care Fund in fiscal year 2001, it would be requested at these quarterly meetings. At this time, it appears that the spending trends are continuing at the same rate as 2000.

### **IMPACT ON INDIRECT COSTS:**

Indirect costs are included and allocated to the various programs within the State budget categories.

**IMPACT ON OTHER COUNTY DEPARTMENTS OR OUTSIDE AGENCIES:**

This budget impacts the County's Child Care Fund group, which includes the Family Division, Juvenile Detention, Family Independence Agency, and the O'Brien Day Treatment Program. Also, impacted by this budget are the providers of the services as categorized under the In Home Care components. These outside agencies, through contractual agreements, provide the necessary services, which cannot be performed by the internal organization.

**CONFORMITY TO COUNTY POLICIES:**

Summary Form 2091 conforms to the State Child Care Budget policies and procedures as described in the Annual Plan and Budget Guidelines. According to the County's policy, the attached resolution is required to request the Chair of the Board's signature.

**ATTACHMENTS/APPENDICES:**

Attached with this letter are two originals and four copies of the form FIA 2901, Attachment B and Attachment C.

Preparer: Jane Randolph

Cc: Hon. Archie Brown  
Dan Dwyer

A RESOLUTION AUTHORIZING THE CHAIR OF THE BOARD TO SIGN THE 2000/01 STATE CHILD CARE FUND BUDGET SUMMARY FORM 2091 FOR THE PERIOD OCTOBER 1, 2000 THROUGH SEPTEMBER 30, 2001 IN THE AMOUNT OF \$7,565,230

WASHTENAW COUNTY BOARD OF COMMISSIONERS

March 7, 2001

WHEREAS, the Washtenaw County Circuit Court – Family Division and Family Independence Agency have prepared the 2000/2001 State Child Care Fund Budget; and

WHEREAS, programming has been classified but is not limited to Family Foster Care, Institutional Care, In-Home Care, Independent Living, and Preadoptive Care; and

WHEREAS, more specifically, In-Home Care components are: In Home Care, Intensive Probation/In Home Services, Ypsilanti-Willow Run C.O.P.E., O'Brien Center Day Treatment, Juvenile Sexual Offenders Outpatient Treatment, Prevention Services, and Night Surveillance, and Educational Advocate; and

WHEREAS, net expenditures were \$ 7,559,534; fifty percent (50%) to be reimbursed by the State; and

WHEREAS, as appropriated, Preadoptive Care expenditures are \$ 5,696: 100% to be reimbursed by the State; and

WHEREAS, net expenditures will result in revenue of \$ 3,785,463; and

WHEREAS, to receive state funding, all expenditures for program need to be included in State Child Care Fund Budget; and

WHEREAS, this budget matter has been reviewed by Administration, the Finance Office, Corporation Counsel, and the Ways and Means Committee;

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners authorizes the Chair of the Board to sign the 2000/01 State Child Care Budget Summary Form 2091 in the amount of \$7,565,230 for the period of October 1, 2000 through September 30, 2001 for the Trial Court, as on file with the County Clerk and the State of Michigan.