



COUNTY ADMINISTRATOR
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TO: Al Robinson, Chair
Ways & Means Committee

THROUGH: Robert E. Guenzel
County Administrator

FROM: Tenda Rusher, Director
Employment Training and Community Services

DATE: May 17, 2000

SUBJECT: Resolution requesting ratification of the County Administrator's signature on the Employment Training and Community Services (ETCS) Group's FY 2000 Weatherization Plan to the Department of Energy/Michigan Family Independence Agency for the period of April 1, 2000 through March 31, 2001; approving the budget and authorizing the County Administrator to sign delegate contracts.

Board Action Requested

The Employment Training and Community Services (ETCS) Group is requesting the ratification of the County Administrator's signature on the Fiscal Year 2000 Weatherization Program Plan to the Michigan Family Independence Agency for the period of April 1, 2000 through March 31, 2001; authorizing the Administrator to sign the Notice of Grant award; approving the budget; and authorizing the County Administrator to sign delegate contracts.

Background

The ETCS Group has been the administrator and operator of Weatherization programs in Washtenaw County since 1975. The Weatherization Program serves low-income residents throughout Washtenaw County.

The Family Independence Agency (FIA) requires the submission of seventy-three (73) homes in the FY 2000 Weatherization Plan for the period of April 1, 2000 through March 31, 2001. During the FY 99 year, the Weatherization Program has served 61 of the 73 units projected to be served during our current program year. These units share the following demographic characteristics:

Demographic Characteristics	Percent
Elderly Units	23
Handicapped	27
Native American	-0-
TANF including SSI	17
Income	6
Less than \$2,000	6
2,000-4,000	9
4,001-6,000	13
6,001-8,000	21
8,001-10,000	13
10,001-12,000	6
12,001-15,000	26
15,001 or above	
Resident	
Ypsilanti Township	51
Ypsilanti	23
An Arbor	9
Chelsea	2
Northfield Township	2
Scio	9
Superior	2
Pittsfield	2

This year's allocation of \$172,675 is a slight decrease from last year's allocation of \$175,551.

Discussion:

The Weatherization program staff will perform such services as outreach, intake, pre-inspection, blower door/health and safety furnaces testing, post-inspection for eligible residents of Washtenaw County in addition to consumer education. Licensed and approved county contractors provides such services as: procurement of materials, windows and furnace installations, furnace and Carbon dioxide (CO) testing for eligible residents of Washtenaw County, and caulking to increase the energy efficiency of the home.

The ETCS Group intends to run a full twelve (12) month program. Continuous leveraging of funds with other programs such as the Low-Income Home Energy Assistance Program, the Community Development Block Grant (CDBG) Program, and the Neighborhood Preservation Program (NPP), will allow for the delivery and support of a complete program.

To be eligible to receive Weatherization Program Services, the resident's income must be at or below one hundred-fifty (150) percent of poverty level. Income may include the following:

- Capital Gains
- Any assets draw down as withdrawals from a bank, the sale of property, a house, or a car.
- One-time payments from a welfare agency to a family or person who is in temporary financial difficulty.
- Tax refunds, gifts, loans, lump sum inheritances, one-time insurance payments, or compensation for injury.
- Non-cash income such as the employer paid or union paid portion of health insurance or other employee fringe benefits, food or housing received in lieu of wages, the values of food and fuel produced and consumed on farms, the imputed values of rent from owner-occupied non-farm or farm housing, and such federal non-cash benefit programs such as Medicare (Medicare premiums are not excluded), Medicaid, food stamps (including cash received in school lunches and housing assistance).

INCOME GUIDELINES AS OF APRIL 1, 1999

Size of Family	125 Percent of Poverty*	150 Percent of Poverty*
1	\$10,300	\$12,360
2	13,825	16,590
3	17,350	20,820
4	20,875	25,050
5	24,400	29,280
6	27,925	33,510
7	31,450	37,740
8	34,975	41,970

*See Attached 2000 Federal Poverty Guidelines

For each additional family member beyond 8, add \$3,525 for 125 percent of poverty, or \$4,230 for 150 percent of poverty.

Eligibility

As stipulated by the Department of Energy/Family Independence Agency, the eligibility requirements for a dwelling unit to unit to receive Weatherization Program assistance are as follows:

- a) The dwelling unit is occupied by a family unit
 - i) whose income is at or below 150 percent of the poverty level established by the Office of Management and Budget (as described above)
 - ii) Which contains a family member who has received cash assistance payments such as ADC or Social Security Insurance (SSI) at any time during the 12-month period preceding the determination of eligibility for Weatherization assistance,

OR

- b) The dwelling unit is a qualified rental dwelling unit in accordance with the Community Services Policy Manual.

Impact on Human Resources:

The requested Board action has no impact on Washtenaw County positions, personnel, or procedures.

The following Contractors will be involved in the Weatherization Program:

I. General Contractors

Dave Costigan
Costigan, Inc.
34425 Huron River Drive
New Boston, MI 48164

Mike Nimer
Nimer's Construction
797 Forest Court
Ypsilanti, MI 48198

Matt Messer
26979 25 Mile Rd.
Chesterfield Twp., MI 48051

Brian Treanor
T & T Builders
3889 Green Hill Dr.
Pinckney, MI 48169

Steve Snay
Snay's Construction
P.O. Box 193
Munith, MI 49259

The above mentioned contractors will perform the following services:

- installation of insulation
- weather-stripping
- caulking
- general repairs

II. Mechanical Contractor

Mike Cataneo
Greater Detroit Heating and Cooling
18334 Nine Mile Road
Eastpoint, MI 48021

The mechanical contractor will provide the following services:

- Furnace Repair
- Furnace tune-up
- Furnace replacements

Impact on Budget:

Of the total FY 2000 allocation of \$172,675, \$17,267 is available for administration under this grant. The remaining \$155,408 will be allocated as follows:

- \$4,000 for Training and Technical Assistance
- 70,978 for Support Services
- 47,658 Labor
- 31,772 materials
- 1,000 Liability Insurance

Impact on Indirect Costs:

Indirect costs are not allowable per grant guidelines.

Impact on Other County Departments or Outside Agencies:

The requested board action has no impact on other County Departments or outside agencies.

Conformity to County Policies:

This matter has been reviewed by the Washtenaw County Community Action Board, the County Administrator's Office, Corporation Counsel, the Office of Finance, Human Resources, and the Ways and Means Committee. The requested Board action is in conformity with County policies.

Attachments/Appendices:

2000 Weatherization Plan
Budget

Prepared by:
Trenda Rusher, Director
ETCS Group

A RESOLUTION RATIFYING THE COUNTY ADMINISTRATOR'S SIGNATURE ON THE FY 2000 WEATHERIZATION PLAN TO THE DEPARTMENT OF ENERGY/MICHIGAN FAMILY INDEPENDENCE AGENCY FOR THE EMPLOYMENT TRAINING AND COMMUNITY SERVICES GROUP FOR THE PERIOD OF APRIL 1, 2000 THROUGH MARCH 31, 2000 IN THE AMOUNT OF \$172,675; AUTHORIZING THE ADMINISTRATOR TO SIGN THE NOTICE OF GRANT AWARD; APPROVING THE BUDGET AND AUTHORIZING THE ADMINISTRATOR TO SIGN DELEGATE CONTRACTS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

May 17, 2000

WHEREAS, the ETCS Group has prepared the 2000 Weatherization Plan in accordance with Department of Energy/Michigan Family Independence Agency requirements; and

WHEREAS, the ETCS Group has been the administrator and operator of the Weatherization program in Washtenaw County since 1975; and

WHEREAS, the 2000 Weatherization allocation is in the amount of \$172,675; and

WHEREAS, the total number of homes projected to be served by this program is 73; and

WHEREAS, the ETCS Group will perform such services as: outreach, intake, pre-inspection, blower-door/health and safety furnace testing., consumer education, and post-inspection; and

WHEREAS, contractors will perform such services as: procurement of materials, installation, furnace and CO testing; and,

WHEREAS, this matter has been reviewed by the Washtenaw County Community Action Board, the County Administrator's Office, the offices of Finance, Human Resources, Corporation Counsel, and the Ways and Means Committee.

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners approves the ETCS Group's Weatherization Plan for program year 2000 in the total amount of \$172,675 for the period of April 1, 2000 through March 31, 2001 as on file with the County Clerk.

BE IT FURTHER RESOLVED that the Board of Commissioners takes the following actions contingent upon the receipt of the grant award in conformity with the application:

1. Authorizing the Administrator to sign the Notice of Grant Award
2. Amending the budget as attached hereto and mad a part thereof
3. Authorizing the Administrator to sign the delegate contracts upon review and approval of Corporation Counsel to be filed with the County Clerk

Washtenaw County ETCS
Summary Budget
Fund #2700 - Weatherization
Fiscal Year Ending March 31, 2001

Revenues

50000	Federal Revenue	<u><u>\$ 172,675</u></u>
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Expenditures

70050	Personal Services	\$ 63,996
72600	Supplies/Other Services and Charges	106,679
95000	Capital Outlay	<u>2,000</u>
		<u><u>\$ 172,675</u></u>