



**COUNTY ADMINISTRATOR**  
220 NORTH MAIN STREET, P.O. BOX 8645  
ANN ARBOR, MICHIGAN 48107-8645  
(734)996-3055  
FAX (734)994-2592

**TO:** Al Robinson, Chair  
Ways & Means Committee

**THROUGH:** Robert E. Guenzel  
County Administrator

**FROM:** Trenda Rusher, Director  
Employment Training and Community Services Group

**DATE:** September 1, 1999

**SUBJECT:** Resolution ratifying the signature of the Chair of the Board on the Employment Training and Community Services (ETCS) Group's Fiscal Year (FY) 1999 Michigan Works! Service Center plan to the Michigan Jobs Commission (MJC); and authorizing the Administrator to sign subsequent delegate contracts

**Board Action Requested:**

The Employment Training/Community Service Group is requesting the Ratification of the Signature of the Chair of the Board on the FY 1999 Michigan Works! Service Center plan. The grant application is being made to the MJC for the period of July 1, 1999 through June 30, 2000.

**Background:**

With the rescission of the Job Training Partnership Act Master Plan and the Comprehensive Workforce Development Plan, it has become necessary to establish a document with applicable assurances, certifications, and stipulations for programs funded through the Office of Workforce Development (OWD). The Michigan Works! Service Center plan was devised for this function.

**Discussion:**

The ratification of the signature of the Chair of the Board on the FY 1999 Michigan Works! Service Center plan will allow the Employment Training/Community Service Group to participate in programs formerly covered under the Job Training Partnership Act (JTPA).

**Impact on Human Resources:**

The requested Board action has no impact on Washtenaw County positions, personnel policies or procedures.

**Impact on Budget:**

There are no County funds, nor match required for the requested Board action.

**Impact on Indirect Costs:**

There are no indirect costs associated with this budget.

**Impact on Other County Departments or Outside Agencies:**

The requested Board action has no impact on other County departments or outside agencies.

**Conformity to County Policies:**

This matter has been by the Workforce Development Board, the County Administrator's Office, Corporation Counsel, Finance, Human Resources, and the Ways and Means Committee. The requested Board action is in conformity with County Policies.

**Attachments/Appendices:**

Michigan Works! Service Center Plan

**Prepared by:**

Trenda Rusher, Director

Employment Training and Community Services Group

A RESOLUTION RATIFYING THE SIGNATURE OF THE CHAIR OF THE BOARD ON THE APPLICATION TO THE Michigan Jobs Commission (MJC) FOR THE MICHIGAN WORKS! Service Center MASTER Plan FOR THE PERIOD OF JULY 1, 1999 THROUGH JUNE 30, 2000 FOR THE EMPLOYMENT TRAINING/COMMUNITY SERVICES GROUP

WASHTENAW COUNTY BOARD OF COMMISSIONERS

September 15, 1999

WHEREAS, the Employment Training/Community Service Group requests the ratification of the signature of the Chair of the Board on the 1999 Service Center Plan with the MJC; and

WHEREAS, the Employment Training/Community Service Group is the administering agency for the Employment Training and Community Services programs in Washtenaw County, and

WHEREAS, this plan is necessary for the delivery of services to Employment Training/Community Service customers throughout Washtenaw County; and

WHEREAS, the Service Center Plan has replaced the Master Plan and the Comprehensive Workforce Development Plan; and

WHEREAS, there are no funds directly related to this plan; and

WHEREAS, this matter has been reviewed by Corporation Counsel, Finance, Human Resources, the County Administrator's Office, and the Ways and Means Committee.

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby ratifies the signature of the Chair of the Board on the Michigan Works! Service Center Plan to the Michigan Jobs Commission for the period July 1, 1999 through June 30, 2000 for the Employment Training/Community Services Group, as on file with the County Clerk.

BE IT FURTHER RESOLVED that the Board of Commissioners takes the following actions contingent upon receipt of the grant award in conformity with the application:

1. Authorizing the County Administrator to sign the Notice of Grant Award
2. Authorizing the County Administrator to sign the delegate contracts upon review by Corporation Counsel, to be filed with the County Clerk