



COUNTY ADMINISTRATOR
220 NORTH MAIN STREET, P.O. BOX 8645
ANN ARBOR, MICHIGAN 48107-8645
(734)996-3055
FAX (734)994-2592

TO: Al Robinson, Chair
Ways & Means Committee

THROUGH: Robert E. Guenzel
County Administrator

FROM: Trena Rusher, Director
Employment Training/Community Services Group

DATE: May 5, 1999

SUBJECT: Group's 1999 Weatherization Plan to the Department of Energy (DOE)/Michigan Family Independence Agency (FIA) in the amount of \$175,551 for the period of April 1, 1999 through March 31, 2000

Board Action Requested:

The Employment Training Community Services Group is requesting the Board of Commissioners ratify the signature of the Chair of the Board on 1999 Weatherization Plan to the DOE/Michigan FIA for the period of April 1, 1999 through March 31, 2000 in the amount of \$175,551; authorizing the Administrator to sign the Notice of Grant Award; amending the budget; and authorizing the Administrator to sign delegate contracts.

Background:

The Employment Training/Community Services Group has been the administrator and operator of Weatherization programs in Washtenaw County since 1975. The Weatherization Program serves residents of Washtenaw County.

Last year, recipients of the Weatherization Program services had the following demographic characteristics:

- 23% of units serviced were Elderly units = 12.8%
- 12.3% of units serviced were Handicapped units = 9.4%
- 3% of units serviced were Native American units = 4.7%
- 23% of units serviced were Aide for Dependent Children (ADC) units = 26.9%
- 3% had income under \$2,000
- 6.2% had income between \$2,000 and \$4,000
- 15.4% had income between \$4,001 and \$6,000
- 15.4% had income between \$6,001 and \$8,000
- 13.4% had income between \$8,001 and \$10,000
- 15.4% had income between \$10,001 and \$12,000
- 18.5% had income between \$12,001 and \$15,000
- 12.3% had income of \$15,001 and over

This year's allocation of \$175,551 is \$5,985 less than last year's allocation of \$181,536. The total number of homes projected to be served by this program is 76 (down 5 from last year's 81).

The Family Independence Agency (FIA) requires the submission of a PY 1999 Weatherization Plan for the period of April 1, 1999 through March 31, 2000.

Discussion:

The Weatherization program staff will perform such services as outreach, intake, pre-inspection, blower-door/health and safety furnace testing, 'plan of action', and post-inspection for eligible residents of Washtenaw County. Contractors will perform such services as : procurement of materials, installation, furnace and CO testing.

The Employment Training/Community Services Group intends to run a full 12 month program. Continuous leveraging with other programs (i.e. LIHEAP) will allow for the delivery and support of a complete program.

Eligibility is determined by income levels at or below 150% of poverty level as described below. Income excludes:

- Capital Gains
- Any assets draw down as withdrawals from bank, the sale of property, a house, or a car.
- One-time payments from a welfare agency to a family or person who is in temporary financial difficulty.
- Tax refunds, gifts, loans, lump sum inheritances, one-time insurance payments, or compensation for injury.
- Non-cash such as the employer paid or union paid portion of health insurance or other employee fringe

benefits, food or housing received in lieu of wages, the value of food and fuel produced and consumed on farms, the imputed value of rent from owner-occupied non-farm or farm housing, and such federal non-cash benefit programs such as Medicare (Medicare premiums are not excluded), Medicaid, food stamps (including cash received in lieu of food stamps), school lunches, and housing assistance.

- Child support payments and college scholarships

The following poverty income guidelines are effective as of April 1, 1998:

Size of Family 150% of Poverty

1. \$12,360
2. \$16,590
3. \$20,820
4. \$25,050
5. \$29,280
6. \$33,510
7. \$37,740
8. \$41,970

For each additional family member add \$4,230 for 150% of poverty.

A dwelling unit shall be eligible for weatherization assistance if:

- a. it occupied by a family unit
 - i. Whose income is at or below 150% of the poverty level established by the Office of Management and Budget (as described above)
 - ii. Which contains a family member who has received cash assistance payments such as ADC or Social Security Insurance (SSI) at any time during the 12-month period preceding the determination of eligibility for weatherization assistance, or

b) it is a qualified rental dwelling unit in accordance with Community Services Policy

Approval of the 1998 Weatherization plan will allow the ongoing delivery of weatherization services to homes in Washtenaw County.

Impact on Human Resources:

The requested Board action has no impact on Washtenaw County positions, personnel or procedures.

Impact on Budget:

- There are \$17,055 available for administration under this grant.

The Weatherization Program will contract with the following:

General Contractors:

Dave Costigan

Costigan, Inc.

34425 Huron River Drive

New Boston, MI 48164

Mike Nimer

Nimer's Construction

797 Forest Court

Ypsilanti, MI 48198

Matt Messer

Matthew Messer Construction

1429 Mulberry

Mt. Clemens, MI 48043

The above mentioned contractors will perform the following services:

- installation of insulation
- weather-stripping
- caulking
- general repairs

Mechanical Contractor:

Mike Cataneo

Greater Detroit Heating and Cooling

18334 Nine Mile Road

Eastpoint, MI 48021

The mechanical contractor will provide the following services:

- Furnace Repair
- Furnace tune-up
- Furnace replacements

The requested Board action will approve the Employment Training/Community Services Weatherization Plan budget. There are no County nor match funds required for this plan.

Impact on Indirect Costs:

There are no indirect costs associated with this budget.

Impact on Other County Departments or Outside Agencies:

The requested board has no impact on other County Departments or outside agencies.

Conformity to County Policies:

This matter has been reviewed by the Washtenaw County Community Action Board, the County Administrator's Office, Corporation Counsel, the Office of Finance, Human Resources, and the Ways and Means Committee. The requested Board action is in conformity with County policies

Attachments/Appendices:

1999 Weatherization Plan

Budget

Prepared by:

Trenda Rusher, Director

Employment Training/Community Services Group

A RESOLUTION RATIFYING THE SIGNATURE OF THE CHAIR OF THE BOARD ON THE APPLICATION TO THE MICHIGAN DEPARTMENT OF ENERGY/FAMILY INDEPENDENCE AGENCY FOR THE 1999 WEATHERIZATION PROGRAM PLAN FOR THE EMPLOYMENT TRAINING AND COMMUNITY SERVICE (ETCS) GROUP FOR THE PERIOD OF APRIL 1, 1999 THROUGH MARCH 31, 2000 IN THE AMOUNT OF \$175,551; AUTHORIZING THE ADMINISTRATOR TO SIGN THE NOTICE OF GRANT AWARD; AMENDING THE BUDGET; AND AUTHORIZING THE ADMINISTRATOR TO SIGN DELEGATE CONTRACTS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

May 19, 1999

WHEREAS, the Employment Training/Community Services Group has prepared the 1999 Weatherization plan in accordance with Department of Energy/Michigan Family Independence Agency requirements; and

WHEREAS, the Employment Training/Community Services Group has been the administrator and operator of the Weatherization program in Washtenaw County since 1975; and

WHEREAS, the 1999 Weatherization allocation is in the amount of \$175,551; and

WHEREAS, total number of homes projected to be served by this program is 76; and

WHEREAS, the Employment Training/Community Services Group will perform such services as: outreach, intake, pre-inspection, blower-door/health and safety furnace testing, 'plan of action', and post-inspection; and

WHEREAS, contractors will perform such services as procurement of materials, installation, furnace and CO testing; and

WHEREAS, this matter has been reviewed by the Washtenaw County Community Action Board, the County Administrator's Office, the offices of Finance, Human Resources, Corporation Counsel, and the Ways & Means Committee

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby ratifies the signature of the Chair of the Board on the application to the Michigan Department of Energy/Family Independence Agency for 1999 Weatherization Program in the amount of \$175,551 for the period April 1, 1999 through March 30, 2000 for the Employment Training/Community Services Group, as on file with the County Clerk

BE IT FURTHER RESOLVED that the Board of Commissioners takes the following actions contingent upon receipt of the grant award in conformity with the application:

1. Authorizing the Administrator to sign the Notice of Grant Award
2. Amending the budget as attached hereto and made a part hereof
3. Authorizing the Administrator to sign the delegate contracts upon review and approval of Corporation Counsel to be filed with the County Clerk

Washtenaw County Employment Training/Community Services

Summary Budget

Fund #2700 - Weatherization

Fiscal Year Ending March 31, 2000

Revenues		
50000	Federal Revenue	\$ 175,551
Expenditures		
70050	Personal Services	\$ 70,521
72600	Supplies/Other Services and Charges	104,530
95000	Capital Outlay	500
		\$ 175,551

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