



COUNTY ADMINISTRATOR
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TO: Barbara Levin Bergman, Chair
Ways & Means Committee

THROUGH: Robert E. Guenzel
County Administrator

FROM: Mark McFadden, Director
Planning

DATE: October 21, 1998

SUBJECT: Survey, Monumentation and Remonumentation Program for 1999

BOARD ACTION REQUESTED

It is requested that the Board of Commissioners authorize the application to the Michigan Department of Consumer & Industry Services for the Survey, Monumentation and Remonumentation Program for 1999. Contingent upon receipt of the award, authorize the Administrator to sign the Notice of Grant Award, appropriate the grant funds, and authorizes the Administrator to sign delegate contracts in conformity with the application upon review of Corporation Counsel, to be filed with the County Clerk.

BACKGROUND

On September 16, 1992 the Board of Commissioners approved the Revised Plan for Remonumentation and Monumentation of the Public Land Survey in Washtenaw County, On December 16, 1992 the Board of Commissioners approved and authorized the grant application to the Michigan Department of Commerce State Survey and Remonumentation Commission. Resolution 92-0394 authorized the grant application for the Survey, Monumentation and Remonumentation Program. The grant was received by Washtenaw County and administered by the Planning Commission which subcontracted with the County Road Commission and selected County surveyors to carry out the work outlined under the Plan. The Survey and Monumentation Program has been scheduled to run from 1993 to 2013, a total of 20 years. Each year the County must make separate application for the funds from the State to manage this program.

DISCUSSION

At the end of 1997, a Grant application for 1998 funding of the Remonumentation program was submitted to the State. The application was approved and Washtenaw County had been awarded \$71,734 for the 1998 Remonumentation Program. The 1999 Grant award will be \$105,405 for Washtenaw County. The Application for this grant must be made by December 30, 1998.

As outlined in the original 20 year plan authorized by the Board of Commissioners in 1992 (92-0394), the Planning Director will be the grant administrator, the Road Commission representative will monitor the surveyor's (subcontractor's) activities to ensure program activities are completed and the subcontractor's will perform the services as outlined in the 20 year plan.

The Road Commission has been meeting with surveyors in Washtenaw County to procure services to be performed. For the 1999 period the surveyors will be solicited through an advertisements for program participation. Participating surveyors will be selected based on interest in the work being performed and past surveying experience in the remonumentation areas as established in the plan. Previous surveyors include:

Washtenaw Engineering Co.

C. Wilson & Assoc.

Arbor Land Consultants

Pathfinder Land Surveys, PLLC

Roskelly, Jekabson & Assoc.

Ayers, Lewis, Norris & May

IMPACT ON PERSONNEL

The Planning Department will continue to administer the grant and subcontract with the Road Commission and selected County surveyors to carry out the work outlined in the Remonumentation Plan.

IMPACT ON BUDGET

The Planning Department will receive approximately \$5,270 for administering the grant in 1999. The Road Commission will receive approximately \$4,265 in administrative funds for program monitoring.

IMPACT ON INDIRECT COSTS:

Indirect costs are not allowable in the grant criteria.

IMPACT ON OTHER COUNTY DEPARTMENTS OR AGENCIES:

This program is in collaboration with the Washtenaw County Road Commission.

CONFORMITY WITH COUNTY POLICIES:

This resolution is in conformity with the County's Policies and Procedures.

ATTACHMENTS:

1999 Grant Application

A RESOLUTION AUTHORIZING THE APPLICATION TO THE MICHIGAN DEPARTMENT OF

CONSUMER & INDUSTRY SERVICES FOR THE 1999 REMONUMENTATION PROGRAM IN THE AMOUNT OF \$105.405; CONFIRMING THE SUBCONTRACTORS FOR THE SURVEY OF THE MONUMENTATION AND REMOMUMENTATION PROGRAM FOR 1999, APPOINTING A GRANT ADMINISTRATOR; AUTHORIZING THE ADMINISTRATOR TO SIGN THE NOTICE OF GRANT AWARD; AMENDING THE BUDGET AND AUTHORIZING THE ADMINISTRATOR TO SIGN THE DELEGATE CONTRACTS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

November 4, 1998

WHEREAS, on September 16, 1992, the Board of Commissioners approved the Revised Plan for Remomumentation and Monumentation of the Public Land Survey in Washtenaw County; and

WHEREAS, this Plan has been approved and a grant must be made to the State of Michigan Department of Consumer & Industry Services Corporation, Securities & Land Development Bureau State Survey and Remonumentation Section to carry out the 1999 work plan, and

WHEREAS, resolution 92-0394 authorized the submission of grant applications for the duration of the program (1993-2013); and

WHEREAS, the grant will be received by Washtenaw County and administered by the Planning Commission which will subcontract with the County Road Commission to carry out the work outlined under the Plan; and

WHEREAS, Mark McFadden, Planning Director, will be the Grant Administrator and Kevin Anderson, County Road Commission will be the County Representative for the oversight of this grant; and

WHEREAS, the grant to be awarded requires the Board of Commissioners to authorize the request for grant by December 30, 1998; and

WHEREAS, this matter has been reviewed by Corporation Counsel, the Finance Department, the County Administrator's Office, and the Ways and Means Committee

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby authorizes the application to the Michigan Department of Consumer & Industry Services for the 1999 Survey, Remonumentation and Monumentation Program in the amount of \$105,405, as on file with the County Clerk

BE IT FUTHER RESOLVED that the Board of Commissioners takes the following actions contingent upon receipt of the award in conformity with the application and the 20 year plan:

1. Authorizes the County Administrator to sign the Notice of Grant Award
2. Amending the budget as attached hereto and made a part hereof
3. Authorizing the Administrator to confirm the subcontractors and sign delegate contracts upon review of Corporation Counsel to be filed with the County Clerk

Planning Commission

SURVEY, REMONUMENTATION & MONUMENTATION PROGRAM

1/1/98 – 12/31/98

Current Revised

Revenue: Budget Budget Variance

540 State Revenue \$ - \$ 105,405 \$ 105,405 668 Other Revenue and Reim. \$ - \$ - \$ -

TOTAL \$ - \$ 105,405 \$ 105,405

Expenditures:

725 Supplies \$ - \$ 2,000 \$ 2,000

800 Other Services & Charges \$ - \$ 102,755 \$ 102,755

950 Capital Outlay \$ - \$ 650 \$ 650

TOTAL \$ - \$ 105,405 \$ 105,405

INDIRECT COSTS \$ - \$ - \$ 0-

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