



## COUNTY ADMINISTRATOR

220 NORTH MAIN STREET, P.O. BOX 8645

ANN ARBOR, MICHIGAN 48107-8645

(734)996-3055

FAX (734)994-2592

**TO:** Barbara Levin Bergman, Chair  
Ways & Means Committee

**THROUGH:** Robert E. Guenzel  
County Administrator

**FROM:** Trenda Rusher, Director  
Employment Training/Community Services

**DATE:** June 17, 1998

**SUBJECT:** A Resolution ratifying the signature of the County Administrator on the Employment Training & Community Services (ETCS) Group's Early Childhood School Readiness Grant Application to the Michigan Department of Education (MDE) for the period of October 1, 1998 through September 30, 1999; approving the budget; and authorizing the Administrator to sign the delegate contracts.

### **Board Action Requested:**

The ETCS Group is requesting the ratification of the signature of the County Administrator on the Early Childhood School Readiness Grant Application, approval of the budget and authorization for the Administrator to sign the delegate contracts.

### **Background:**

The ETCS Group has administered an MDE Early Childhood Program for eligible children and their families in Washtenaw County for ten (10) years, and currently operates through four (4) Delegate programs.

The ETCS Group submitted an initial competitive grant application to the MDE for the Early Childhood Readiness Program for the period of October 1, 1998 through September 30, 1999 to serve 85 eligible children and their families

(one less than last year), the MDE funding per child is \$3,100 (\$100 more than last year), for a total amount of \$263,500. These funds will be used for health, nutrition and social services.

The Head Start Administrative Team will coordinate services between the MDE program and Head Start. MDE funds children 'at risk' who would be eligible for Head Start services but are over income.

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**Discussion:**

Ratification of the signature on the County Administrator on the Early Childhood School Readiness Grant Application and approval of the budget will allow continued health, nutrition and social services to eligible children and their families in Washtenaw County.

The MDE Program, funded by the State of Michigan, was created to provide a preschool experience for Michigan children age 4 who had "risk factors" of school or social failure but who were not eligible for Head Start because their family is over income. There are two parts to the program. The Michigan Department of Education funds children services on a formula basis to most school districts. The second part of the program is a competitive opportunity where districts that can serve more students than were allocated and/or private child care settings showing they are serving the targeted population can apply. This proposal is asking for funds in the competitive portion.

A minimum of 51% of children enrolled will be from families that meet the income eligibility criteria for free lunch and reduced cost lunches, as determined under the National School Lunch Act. The criteria are as follows:

Free Meals Reduced Cost

Family Size Maximum Income Maximum Income

- 1 \$10,257 \$14,597
- 2 \$13,793 \$19,629
- 3 \$17,329 \$24,661
- 4 \$20,865 \$29,693
- 5 \$24,401 \$34,725

All children enrolled must have at least two personal and/or family "at risk" criteria such as: low birth weight, developmentally immature, nutritional deficiency, single parent, teenage parent, etc.

MDE provides a similar program to Head Start emphasizing social competence in preparation for elementary school, family success and well-being, parent involvement in school life of the child, health (mental, dental & physical), nutrition and other social services.

Most of the children participating in the MDE Program are slightly over income disqualifying them for Head Start. Some families could be even higher income but have a child with diagnosed physical, emotional, psychological or learning disabilities.

This Resolution is being processed as a ratification due to the fact that the ETCS Group was just informed of the details for completion of the plan on May 5, 1998. Given this date, the next session of the Community Action Board (CAB) is on May 18, 1998. Under current County policy, Board Action Requests are required to be submitted two (2) weeks prior to the Ways and Means Committee meeting. Given this fact, the next possible Board Action Request submission date is June 4, 1998. Having submitted a Board Action Request on June 4, 1998 results in the matter going to the Ways and Means Committee on June 17, 1998 and Board of Commissioners on July 1, 1998. Due to the fact that the State requires the submission of the signed plan by May 27, 1998, and that current policy for processing of Resolutions, which in itself takes a minimum of four (4) weeks, this Resolution is being processed as a ratification.

**Impact on Human Resources:**

The requested Board action has no impact on Washtenaw County positions, personnel policies or procedures.

**Impact on Budget:**

The requested Board action will approve the Early Childhood School Readiness Grant budget. There are no County funds nor match required for this grant.

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**Impact on Indirect Costs:**

There are \$1,400 indirect costs associated with this budget.

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**Impact on Other County Departments or Outside Agencies:**

A total of \$262,100 will be delegated to the following:

- \* Ann Arbor Public Schools will receive \$105,400 to serve 34 children (same number of children as last year but an increase in \$3400 due to \$100 funding increase per child)
- \* HelpSource (formerly Huron Services for Youth/ Student Parent Center) will receive \$55,800 to serve 18 children (same number as last year but an increase of \$1800 due to the \$100 funding increase per child)
- \* Whitmore Lake will receive \$51,300 to serve 17 children (one less child from last year but a request for the same level of funding)
- \* Willow Run will receive \$49,600 to serve 16 children (same number of children as last year but an increase of \$4,000 with a \$100 increase per child)

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**Conformity to County Policies:**

This matter has been reviewed by the Washtenaw County Community Action Board, the County Administrator's Office, Corporation Counsel, the Office of Finance, Human Resources, and the Ways and Means Committee. The requested Board action is in conformity with County policies.

**Attachments/Appendices:**

MDE Early Childhood School Readiness Grant Application

MDE Budget

A RESOLUTION RATIFYING THE SIGNATURE OF THE ADMINISTRATOR ON THE APPLICATION TO THE MICHIGAN DEPARTMENT OF EDUCATION FOR THE EARLY CHILDHOOD SCHOOL READINESS PROGRAM FOR THE PERIOD OCTOBER 1, 1998 THROUGH SEPTEMBER 30, 1999 IN THE AMOUNT OF \$263,500; AMENDING THE BUDGET AND AUTHORIZING THE ADMINISTRATOR TO SIGN DELEGATE CONTRACTS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

July 1, 1998

WHEREAS, the ETCS Group has administered a MDE Early Childhood Program for eligible children and their families in Washtenaw County for ten (10) years;

WHEREAS, the Early Childhood Program plans to serve 85 children through four (4) Delegate programs; and

WHEREAS, the ETCS Group submitted an initial competitive grant application to the MDE for the Early Childhood Readiness Program for the period of October 1, 1998 through September 30, 1999; and

WHEREAS, the MDE funding per child is \$3,100, for a total amount of \$263,500. These funds will be used for education, health, nutrition and social services; and

WHEREAS, the Head Start Administrative Team will coordinate services between the MDE program and Head Start to ensure compliance with all regulations; and

WHEREAS, there is no County appropriation required for this grant; and

WHEREAS, the Delegates will receive a total of \$262,100 for the operation of their programs; and

WHEREAS, this matter has been reviewed by the Washtenaw County Community Action Board, the County Administrator's Office, Corporation Counsel, the Office of Finance, Human Resources, and the Ways and Means Committee

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby ratifies the signature of the County Administrator on the application to the Michigan Department of Education for the Early Childhood School Readiness Program for the period of October 1, 1998 through September 30, 1999 in the amount of \$263,500, as on file with the County Clerk.

**BE IT FURTHER RESOLVED** that the Washtenaw County Board of Commissioners approves the following actions contingent upon receipt of the grant award in conformity with this application:

- (1) The Chair of the Board to sign the grant award.
- (2) Amending the budget, as attached hereto and made a part hereof.
- (3) The Chair of the Board to sign the contracts with the Delegate agencies: Ann Arbor Public Schools, Willow Run Community Schools, Whitmore Lake Public Schools, and HelpSource (formerly Huron Services for Youth/Student Parent Center), upon review and approval of Corporation Counsel.
- (4) The Chair of the Board to sign the renewal of the Washtenaw County Interagency Coordinating Council of Publicly-Funded Preschool Programs Agreement.

Washtenaw County ETCS  
 Modified Chart of Accounts / Amended Budget  
 Fund #257 - Early Childhood Development  
 Fiscal Year Ending September 30, 1999  
 MY-257-676-9657

Revenue:	Original Award
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540	State revenue	\$263,500
Expenditure:		
700	Personnel	10,821
800	Other Services and Charges	251,279
920	Internal Service Charges	1,400
	TOTAL	\$263,500

[Return to the BOC Ways and Means June 17, 1998 Agenda](#)