



COUNTY ADMINISTRATOR

220 NORTH MAIN STREET, P.O. BOX 8645

ANN ARBOR, MICHIGAN 48107-8645

(734) 996 3055

FAX (734) 994-2592

MEMORANDUM

TO: Barbara Levin Bergman, Chair
Ways & Means Committee

THROUGH: Robert E. Guenzel
County Administrator

FROM: Ronald J. Schebil, Sheriff

DATE: June 17, 1998

SUBJECT: COPS More 98 Grant Application from the U.S. Department of Justice

BOARD ACTION REQUEST:

The Sheriff's Department is requesting the Washtenaw County Board of Commissioners to ratify the County Administrator's signature on a grant application with the U.S. Department of Justice, Office of Community Oriented Policing Services (COPS) More 98 grant program. This grant application in the amount of \$365,690, if awarded will be applied to the cost of ten office specialist I/booking clerks for the period of one year from date of award, with an additional renewal process contingent upon Federal Funding capabilities.

BACKGROUND:

The Washtenaw County Sheriff's Department has been striving to implement a comprehensive County wide community

policing initiative. In partnership with the various communities we serve, we have submitted sixteen (16) grant applications within four (4) Department of Justice COPS funding programs (COPS Fast, COPS More, COPS Universal, COPS Domestic Violence) which were awarded.

The Townships/Villages that were awarded Dept. of Justice Grants are as follows: Ann Arbor Township, Augusta Township, Dexter Village, Lodi Township, Scio Township, Superior Township, York Township, Ypsilanti Township, Lincoln Schools, Willow Run Schools and Ypsilanti Schools. The earlier COPS More programs have also provided the Sheriff's Department with a limited number of technological equipment for use by deputies to enhance community policing. The Cops Domestic Violence Grant enhanced services provided by SAFE House and the Sheriff's Department.

DISCUSSION:

This funding is being made available through the U.S. Department of Justice, Office of Community Oriented Policing Services, will provide for ten Office Specialist I/booking clerks, for the continued enhancement of the Sheriff's Department wide community policing implementation program. The creation of the Office Specialist I positions will allow Correction Officers to be available in the cell block to increase supervision, monitor activities and inmate contact. This grant request of \$274,268, if awarded would be for a period of one year from date of notice of award, with additional renewal process contingent upon Federal Funding capabilities.

IMPACT ON HUMAN RESOURCES:

This grant will permit 75% funding for ten grant funded Office Specialist (Booking Clerk) positions.

Position

Number Position Title Grade Group # Created

5103-0009 Office Specialist I 51 27 1.0 FTE

5103-0010 Office Specialist I 51 27 1.0 FTE

5103-0011 Office Specialist I 51 27 1.0 FTE

5103-0012 Office Specialist I 51 27 1.0 FTE

5103-0013 Office Specialist I 51 27 1.0 FTE

5103-0014 Office Specialist I 51 27 1.0 FTE

5103-0015 Office Specialist I 51 27 1.0 FTE

5103-0016 Office Specialist I 51 27 1.0 FTE

5103-0017 Office Specialist I 51 27 1.0 FTE

5103-0018 Office Specialist I 51 27 1.0 FTE

IMPACT ON BUDGET:

This grant funding in the amount of \$274,268, if awarded, will support 75% of the cost for ten office specialists l/booking clerks, with the match funding in the amount of \$91,422 provided by the department's budget. The Sheriff will hold the necessary Correction Officer positions vacant to cover the 25% match requirement.

IMPACT ON INDIRECT COSTS:

Indirect costs are not permitted by grant criteria.

IMPACT ON OTHER COUNTY DEPARTMENTS OR OUTSIDE AGENCIES:

NONE

CONFORMITY TO COUNTY POLICIES:

Conforms with County Policies

ATTACHMENTS/APPENDICES:

Grant application

A RESOLUTION RATIFYING THE COUNTY ADMINISTRATOR'S SIGNATURE ON THE APPLICATION WITH THE U.S. DEPARTMENT OF JUSTICE, OFFICE OF COMMUNITY ORIENTED POLICING FOR THE COPS MORE 98 PROGRAM IN THE AMOUNT OF \$365,690 FOR THE PERIOD OF ONE YEAR FROM THE DATE OF AWARD NOTIFICATION

WASHTENAW COUNTY BOARD OF COMMISSIONERS

JULY 1, 1998

WHEREAS, the Washtenaw County Sheriff's Department and Washtenaw County have long been proponents of community oriented policing initiatives and the reinforcement of community and law enforcement collaboration; and

WHEREAS, the Sheriff's Department wishes to further enhance its community policing initiatives and strengthen its relationships with the community and neighborhood coalitions and reinforce their community interaction; and

WHEREAS, the Washtenaw County Sheriff's Department is requesting the Board of Commissioners to authorize the County Administrator to sign a grant application from the U.S. Department of Justice, Office of Community Policing Services, (COPS), for funding in the amount of \$365,690 which is being made available through the COPS More 98 Program, for officer redeployment; and

WHEREAS, the grant, if awarded, would cover 75% or \$274,268 of salary and fringe benefits of 10 Office Specialists (Booking Clerk) positions; and

WHEREAS, the 25% match requirement in the amount of \$91,422 will be met through a cash contribution from the Sheriff's current budget; and

WHEREAS, this funding will be used to augment ongoing initiatives to implement community policing department and county wide to better delivery of services to the citizens of Washtenaw County; and

WHEREAS, the creation of the Office Specialist I positions will allow Correction Officers to be available in the cell block to increase supervision, monitor activities and inmate contact; and

WHEREAS, this matter has been reviewed by the County Administrator's Office, the Finance Department, Human Resources, Corporation Counsel and the Ways and Means Committee;

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby ratifies the County Administrator's signature on a grant application with the U.S. Department of Justice, Office of Community Oriented Policing Services, for the COPS More 1998 Program, in the amount of \$365,690 for a period of one year from date of notice of award.

BE IT FURTHER RESOLVED that the Sheriff shall hold the necessary Correction Officer positions

vacant to cover the 25% match requirement.

BE IT FURTHER RESOLVED that the Board of Commissions approves the following actions contingent upon receipt and conformity of the grant award:

1. Authorizes the County Administrator to sign the Notice of Grant Award.
2. Amend the budget as attached hereto and made a part hereof.
1. Authorizes the creation of the following grant funded positions:

Position # Position Title Grade Group # Created

5103-0009 Office Specialist I 51 27 1.0 FTE

5103-0010 Office Specialist I 51 27 1.0 FTE

5103-0011 Office Specialist I 51 27 1.0 FTE

5103-0012 Office Specialist I 51 27 1.0 FTE

5103-0013 Office Specialist I 51 27 1.0 FTE

5103-0014 Office Specialist I 51 27 1.0 FTE

5103-0015 Office Specialist I 51 27 1.0 FTE

5103-0016 Office Specialist I 51 27 1.0 FTE

5103-0017 Office Specialist I 51 27 1.0 FTE

5103-0018 Office Specialist I 51 27 1.0 FTE

4. Administrator and Sheriff to provide a six (6) month review of the program and report back to the Board of Commissioners

Sheriff Department

COPS MORE 98

MY - 151 - 500 - 5358

Current Revised

Budget Budget Variance

Revenue:

540 Federal Revenue \$ 0 \$274,268 \$274,468

668 Other Rev & Reimb \$ 0 \$ 91,422 \$ 91,422

Total \$ 0 \$365,690 \$365,690

Expenditures:

700 Personal Services \$0 \$365,690 365,690

INDIRECT COSTS: -0-

Sheriff Department
Corrections
98-101-500-5100

Current Revised

Budget Budget Variance

Expenditures:

-

700 Personal Services \$5,270,331 \$5,178,909 (\$91,422)

990 Transfers \$ 0 \$ 91,422 \$91,422

-

[Return to the BOC Ways and Means June 17, 1998 Agenda](#)