



COUNTY ADMINISTRATOR

220 NORTH MAIN STREET, P.O. BOX 8645

ANN ARBOR, MICHIGAN 48107-8645

(734)996-3055

FAX (734)994-2592

TO: Barbara Levin Bergman, Chair
Ways & Means Committee

THROUGH: Robert E. Guenzel
County Administrator

FROM: Nancy E. Riley, Manager

DATE: June 17, 1998

SUBJECT: Community Corrections - FY 1998/99 Application for funding

BOARD ACTION REQUESTED:

The Community Corrections Advisory Board, is requesting the Board of Commissioners' approval of the FY98/99 Application for continuation funding for Community Corrections Programs and Services. The Community Corrections Advisory Board requests to ratify the signature of the County Administrator on the grant application submitted to the Michigan Department of Corrections/Office of Community Corrections to meet a deadline of May 15, 1998. The Community Corrections Advisory Board requests approval be granted to authorize the County Administrator to sign Contracts in accord with the administration of this grant as approved by Corporation Counsel and the Finance Department. The Community Corrections Advisory Board requests approval to establish the FY98/99 Budget as attached hereto.

BACKGROUND:

In November, 1991, Washtenaw County/City of Ann Arbor developed a Comprehensive Corrections Plan pursuant to Public Act 511 (PA511) for the purpose of offering diversion and alternative sentencing options to the Washtenaw County Criminal Court. The original Comprehensive Corrections Plan was approved by the Washtenaw County Board of Commissioners on November 9, 1991 by resolution number 91-0280.

FY 1994/95 saw the return to full-funding for Washtenaw County/City of Ann Arbor CCAB after funding had been reduced to less than \$100,000 in FY 1993/94. In addition to the standard funding of \$237,000.00 allowed under the grant for programs, services and administration, the CCAB also received additional funding of \$102,085.00 for Probation Residential Services, bringing the total funding allocation to \$339,085.00.

FY 95/96 improved the relationship with and the confidence of the criminal justice system and Michigan Department of Corrections - Probation/Parole. The prison commitment rate steadily fell and Washtenaw County/City of Ann Arbor Community Corrections received a total funding allocation of \$516,595.00. During this year, Washtenaw County also received a Technical Assistance Grant in the amount of \$10,000.00 for the purpose of improving data integration systems.

FY 96/97 saw even greater improvement with a total funding allocation of approximately \$548,000.00. Additionally, a National Institute of Corrections technical assistance grant equivalent to approximately \$8,000.00 allowed the county to develop a response guideline to be used for probation violators which allowed for the most improved use of finite resources with planning for sanctioning within a continuum of services available prior to the use of jail or prison. Additionally, Washtenaw County received one of the largest grants offered statewide for the addition of 84 minimum security jail beds.

FY 97/98 bore witness to the greatest accomplishments over the course of four (4) years and is evidenced by the lowest prison commitment rate in years (24.9% in calendar year 1997 and 14.8% in calendar year 1998). We managed to meet every goal as predicted in the FY 97/98 Application and are operating on a budget of \$337,017.00 for programs and services and \$416,100.00 for probation residential services with approximately \$50,000.00 of program generated revenue making a total operating budget of \$803,017.00. During this fiscal year we also were awarded \$320,000.00 in Local Facility Expansion Program (LFEP) funding (with the possibility of an

additional \$80,000.00 pursuant to our original request) for the purpose of building the *first county owned and operated Probation Residential Center in the State of Michigan.*

DISCUSSION:

Washtenaw County/City of Ann Arbor Community Corrections Advisory Board has established the following goals and objectives for FY 98/99:

Prison Commitment Rate Objectives:

FY 98/99 Goals and Objectives Compared to FY 97/98

Source: CCAMIS - BIR Data Base - Calendar Year Data

Objectives

Category FY 98/99 FY 97/98 Outcome CY97 Outcome CY98

Jan-Dec 1997 Jan-March 1998

Total Commit Rate 20% 20% 24.9% (>4%) 14.8% (<5.2%)

OUIIL III 20% 20% 27.6% (>7.6%) 20.0%

SGL Min/Min 12 35/40% 35-40% 43.3% (>3.3%) 25.9% (<17.4%)

SGL Min/Max <12 5% 8% 2.3% (<5.7%) -0-

CS<50G 30% 40% 50% (>10%) 28.6% (<21.4%)

Non-Viol/Non-Mand. 16-18% 16-18% 17.2% 8.06% (<8%)

PV Prison Commit <=10% <=10% 14% (>4%) 8.6% (<1.4%)

SGL Min/Max <18 2% -0- 1.9% 1.7

Discussion continued:

JAIL UTILIZATION OBJECTIVES:

- **Sentenced felon will exceed sentenced misdemeanor: Current jail utilization data reveals that sentenced felon are exceeding sentenced misdemeanor by approximately 8%.**

- **Reduce unsentenced population from 73% to 50% of the jail's total ADP:** February's jail snapshot reveals that the unsentenced population of the jail fell to 50.8%. With the ability to analyze data more effectively due to improvements in the computer systems (LAN), we anticipate being able to more effectively capture and analyze data relevant to the jail's population.
- **Develop a collaborative plan for the use of the 84 minimum security jail beds:** The County Administrator has selected a Project Team which has been working on this project since November 1997. The Team is working with a criminal justice project consultant - Harley/Ellington/Vitteta Group to develop a long range plan for the Sheriff Department and the Juvenile Detention Site. Also included in this project was the Court facilities. We anticipate including the Local Facilities Expansion Project (LFEP) will be rolled into this planning group.

PROGRAM UTILIZATION OBJECTIVES:

- **PA511 Program Utilization will be at a Minimum of 90 - 95%:** Of the seven (7) programs within the PA511 continuum, three (3) programs have not met the desired objectives in the first six (6) months of FY 97/98. This may be attributable to staff changes and staff training needs. Further, utilization of the Electronic Monitoring Program was drastically affected by negative media. We are currently garnering the confidence of the bench in this program and are experiencing rapidly increasing enrollments (from an ADP of 5 in the first ½ of this year to a current ADP of 13).
- **PRS Program Utilization will be at 100%:** Probation Residential Services (PRS) program utilization has been as high as 150% over the first six (6) months of FY 97/98. An increase in beds from 20 to 30 should help in alleviating the over utilization issue. Directly responsible for this utilization level is the *Probation Violation Guideline Policy and Locally Responsive PA511 Violation Grid*.

OTHER OBJECTIVES:

- **Evaluation:** Washtenaw County/City of Ann Arbor Community Corrections will be seeking a means to secure an independent and non-biased evaluation of PA511 Programs and Services to determine their effectiveness of meeting the needs of the criminal justice system and on reducing recidivism (as defined by a new conviction).
- **Public Education:** Washtenaw County/City of Ann Arbor Community Corrections will be making significant efforts to implement our Public Education Plan in FY99. We will be making "Speaking Engagements", hosting "Town Hall Meetings", "Legislative Breakfasts", and focusing on maintaining our Newsletter and Web-Site
<http://www.co.washtenaw.mi.us/depts/commcorr/cor.htm>.

Discussion continued:

- **Washtenaw County/City of Ann Arbor Community Corrections will be working on program evaluation consistent with planning for the implementation of the LFEP - Probation Residential Center. Therefore, we are making no changes to existing programs with the exception of possibly increasing staffing levels where needed to ensure appropriate utilization may occur.**

The Washtenaw County/City of Ann Arbor Community Corrections Advisory Board Fiscal Year 1998/99 Application for Funding continues to address the needs of Washtenaw County's criminal justice system while proposing a holistic approach to the implementation of community corrections programming in Washtenaw County. The FY 1998/99 process will be governed by strict financial oversight as well as exacting criteria for eligibility. This Application was approved unanimously by the Community Corrections Advisory Board at a meeting held on May 12, 1998. The application was recommended for consideration and approval to the County Board of Commissioners and Ann Arbor City Council at the next regularly scheduled meeting.

-

IMPACT ON HUMAN RESOURCES:

The 1998/99 application maintains continued support of four grant status permanent staff positions as approved in the 1997/98 agreement.

Probation Residential Services funded under the FY 1998/99 application will be facilitated through Service Agreements developed and negotiated with appropriate service providing agencies in response to county policies for the provision of said services. All Service Agreements will receive the review and approval of the Corporation Counsel prior to implementation.

IMPACT ON BUDGET:

This application represents a funding request in the amount of \$400,993.00 for programs and administration and \$438,000.00 for Probation Residential Services (Page 9, Section I and Pages 86-93, Section VI). No County or City funds are being requested at this time. Program generated revenue in the amount of \$50,000.00 is predicted to offset the expenses of substance abuse test kits and the continued support of staff as approved in FY 97/98.

INDIRECT COSTS

Indirect costs are included in this funding request in the amount of \$24,607.00.

IMPACT ON OTHER COUNTY DEPARTMENTS:

The intent of Community Corrections is to provide diverse sentencing options as opposed to prison and/or long-term incarceration. If effective, an impact will be experienced by every service within the continuum as offenders access appropriate services necessary to promote the anticipated outcome - a reduction of the likelihood of recidivism.

CONFORMITY OF COUNTY POLICIES:

This request conforms with Washtenaw County policies.

A RESOLUTION RATIFYING THE SIGNATURE OF THE COUNTY ADMINISTRATOR ON THE WASHTENAW COUNTY/CITY OF ANN ARBOR COMMUNITY CORRECTIONS COMPREHENSIVE APPLICATION FOR FUNDING IN THE AMOUNT OF \$888,993 THROUGH THE STATE OF MICHIGAN, MICHIGAN DEPARTMENT OF CORRECTIONS/OFFICE OF COMMUNITY CORRECTIONS, FOR THE PERIOD OF OCTOBER 1, 1998 THROUGH SEPTEMBER 30, 1999 APPROPRIATING THE FUNDS AND AUTHORIZING THE COUNTY ADMINISTRATOR TO SIGN DELEGATE CONTRACTS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

July 1, 1997

WHEREAS, on August 6, 1989, by Resolution # 89-0219, the Washtenaw County Board of Commissioners established, in conjunction with the Ann Arbor City Council, a city/county Community Corrections Advisory Board pursuant to PA511 of 1988; and

WHEREAS, the Washtenaw County/City of Ann Arbor Community Corrections Advisory Board meets monthly on the second Tuesday of every month, pursuant to the By-Laws established for that Board; and

WHEREAS, this application represents and demonstrates four successful years of implementation of the original Comprehensive Corrections Plan, which was developed and approved by this body

on November 9, 1991 by Resolution # 91-0280; and

WHEREAS, at a regularly scheduled meeting held on May 12, 1998, the application for FY 1998/99 funding in the amount of \$888,993 (\$450,993 for programs and administration and \$438,000 for Probation Residential Services) has been reviewed and approved by the Washtenaw County/City of Ann Arbor Community Corrections Advisory Board, and that said application was recommended for forwarding to the Washtenaw County Board of Commissioners and Ann Arbor City Council for review and approval at the next regularly scheduled meeting; and

WHEREAS, there is no match requirement per grant guidelines; and

WHEREAS, there is anticipated program generated revenues in the amount of \$50,000 to offset the expenses of substance abuse test kits and continued support of a temporary staff position as approved in FY 1997/98; and

WHEREAS, Washtenaw County/City of Ann Arbor Community Corrections Advisory Board, has submitted this application for funding to the State of Michigan, Michigan Department of Corrections, Office of Community Corrections, for continued funding of the Community Corrections programs, to meet a deadline of May 15, 1998, and to ratify the Signature of the County Administrator on said application for funding; and

WHEREAS, the State of Michigan - Office of Community Corrections and will be reviewing and considering this application for approval by the State Board of Community Corrections regularly scheduled meeting to be held on July 23, 1998 in Lansing, Michigan.

WHEREAS, this matter has been reviewed by Corporation Counsel, the Finance Office, the County Administrator's Office, and the Ways and Means Committee.

NOW THEREFORE, BE IT RESOLVED, that the Washtenaw County Board of Commissioners hereby ratifies the signature of the County Administrator on the Washtenaw County/City of Ann Arbor Community Corrections Comprehensive Application for funding to the Office of Community Corrections in the amount of \$888,993 for the period of October 1, 1998 through September 30, 1999, as on file with the County Clerk/Register

BE IT FURTHER RESOLVED, that the Washtenaw County Board of Commissioners takes the following actions contingent upon receipt of the award in conformity with the application:

1. Authorizing the County Administrator to sign the Notice of Grant Award

2. Approving the 1998/99 budget for Community Corrections programs as attached hereto and made a part hereof

3. Authorizing the County Administrator to sign delegate contracts upon review of Corporation Counsel to be filed with the County Clerk.

**Washtenaw County Trial Court
Community Corrections
MY – 146 –130 – 1348 & 1358**

Current Revised

Budget Budget Variance

**-
Revenues:**

540 State Revenue \$ 0 \$838,993 \$838,993

668 Other Revenue & Reimbursements \$ 0 \$ 50,000 \$ 50,000

Total \$ 0 \$888,993 \$888,993

Expenditures:

700 Personnel Services \$ 0 \$219,314 \$219,314

725 Supplies \$ 0 \$ 8,488 \$ 8,488
800 Other Services & Charges \$ 0 \$585,180 \$585,180
920 Internal Service Charges \$ 0 \$ 26,607 \$ 26,607
950 Capital Outlay \$ 0 \$ 1,500 \$ 1,500
990 Transfers \$ 0 \$ 47,904 \$ 47,904

-
Total \$ 0 \$888,993 \$888,993

Indirect Costs = \$24,607

-

[Return to the BOC Ways and Means June 17, 1998 Agenda](#)