



COUNTY ADMINISTRATOR

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MEMORANDUM

TO: Barbara Levin Bergman, Chair
Ways & Means Committee

THROUGH: Robert E. Guenzel
County Administrator

FROM: Nancy Riley, Manager
Community Corrections

DATE: March 18, 1998

SUBJECT: Community Corrections Advisory Board -State of Michigan - Local Facilities Expansion Program
- 1997/1998 Grant Application

BOARD ACTION REQUESTED:

The Community Corrections Advisory Board, is requesting the Board of Commissioners' approval to apply for funding for the purpose of erecting a Community Corrections Center and 50 bed probation residential and work release facility.

The Community Corrections Advisory Board requests to ratify the signature of the County Administrator on the Grant Application which has been submitted to the Office of Community Corrections, to meet a prescribed deadline of March 1, 1998.

Approval is also being requested to authorize the County Administrator to sign State contracts, as approved by Corporation Counsel, contingent upon receipt of funds, for the delivery of services as indicated in the grant application.

BACKGROUND:

In November, 1991, Washtenaw County/City of Ann Arbor developed a Comprehensive Corrections Plan pursuant to Public Act 511 (PA511) for the purpose of delivering diversionary programs in Washtenaw County. The original Comprehensive Corrections Plan was approved by the Washtenaw County Board of Commissioners on November 9, 1991 by Resolution #91-0280.

The operating budget for Community Corrections has increased annually since 1994 when the total budget was \$104,000 to the current year's approximately \$719,000.00 operating budget which is spread across three budget line items. Additionally, through the effective implementation of Community Corrections programs and services, approximately 40040 jail beds are made available for more serious offenders creating a tax savings of approximately \$1,521,520.00 to the citizens of Washtenaw County.

DISCUSSION:

Upon the award of Minimum Security Funding, we propose to erect a 50 bed facility which will become the Washtenaw County Community Corrections Center. The housing design will be dormitory style, direct supervision housing with classroom/programming space and office space for the Community Corrections Department and Drug Testing Unit. (See the attached DRAFT Conceptual Building Plan as prepared by Washtenaw County Facilities Management.)

The facility will provide short-term housing for 50 PA511 eligible individuals comprised of all PA511 eligible target populations. Within this mix, the gender assignation will be 14 female and 36 male beds each in dormitory style, direct supervision housing units. The average length of stay will range from weekends up to 90 days maximum stay. The objective being to reintegrate these individuals into the community with a wrap around of services in place to address the criminogenic factors which bring them into the system.

The construction cost for the project is estimated to be \$1,155,600. Washtenaw County is requesting \$400,000 and will be responsible for the remaining \$755,600 required to complete this project. Upon completion, the ongoing operations cost will be approximately \$570,000 of which it is anticipated \$584,000 will be funded by maintaining 100% occupancy of 40 probation residential beds. This operational cost is contingent upon the sharing of services such as laundry, food and medical services currently available at the Washtenaw County Jail (on the same corrections campus) as well as the housing of existing Community Corrections services within the site which shall include standard case management services, treatment and program options as funded by Community Corrections and Drug Testing as funded by the Byrne Memorial Grant with matching funds from the Office of Community Corrections/Michigan Department of Corrections. Another aspect of operational support will be program generated revenue which will be applied using a sliding fee scale and in accord with both County and State policy for the percentage of money which can be collected without having an impact on other obligations such as restitution, fines, fees and court costs.

The facility will be a new single story facility to be erected on the criminal justice campus adjacent to the Washtenaw County Sheriff Department. The project site is located on Hogback Road at the Washtenaw County Service Center. Within the context of Washtenaw County's Building and Space Allocation Plan, the campus of the Service Center will become a corrections campus housing Juvenile Detention, the expanded Jail and Sheriff Department, a Traffic Court and possibly a court complex of some nature and the Washtenaw County Community Corrections Center. Also available on this complex is the Library Learning Resource Center.

Within the scope of Washtenaw County's long range building plan, a Project Team has been established to work with selected architects and criminal justice planners to examine our current criminal justice campus. We will be planning for the most efficient and effective use of current resources as well as considering the possibility of expansion to meet the growing needs of our criminal justice system.

As a part of our current sanctioning process, we are utilizing approximately 38 beds on a daily basis for the purpose of probation residential services by contractual agreements with agencies all over the State of Michigan. It is our intention to return those beds to Washtenaw County.

Localizing these beds will greatly enhance the likelihood of long-term success for those felon offenders who will be referred to local services, be able to make local connections to employment, education, treatment, etc. It is also anticipated that shorter lengths of stay will be accomplished as probation residential services will be a piece of the continuum connecting the time frame from leaving the jail to return to the community. Another significant benefit to localization of PRS beds is to expedite placement for probation violators into short-term lengths of stay intended to promote corrective action.

With a total prison commitment rate of less than 17% over the first quarter of fiscal year 1997/98, we

would like to maintain this rate while assuring appropriate utilization of our corrections facility. The implementation of local PRS beds will ensure the smooth and expeditious transition of sentenced felon from the minimum security jail space to the PRS and community with greater efficiency.

Washtenaw County has presented a plan and a budget that is the best option for the County and the State. We have proven our commitment to reducing our prison commitment rate and for the appropriate utilization of our jail. We are also demonstrating significantly shorter lengths of stay as the optimum plan for appropriately targeted offenders. We have developed local corrections policies which are supportive of this type of programming approach - in fact these current policies are overloading existing out of county options which support lengths of stay in excess of that which we are proposing.

Washtenaw County has indicated a commitment to provide 65% of the cost of this structure if awarded funding. That speaks to the County's sincere commitment to the continuation of Community Corrections efforts. Further, it is in the County's interest not to ignore the opportunity to acquire these funds to support a common sense approach to meeting the County's Guiding Principles as established in 1997.

IMPACT ON PERSONNEL:

The Community Corrections Center will require 12 staff whose status will be determined as we near implementation stages estimated to be January 1, 2000. These positions will be supported by Probation Residential Services funding as awarded through the Office of Community Corrections. Additionally, the center will be self supported through program generated revenue and fees. At the time of implementation, we will bring a resolution back to the Board of Commissioners to establish job descriptions, staffing levels and an operating budget.

IMPACT ON BUDGET:

A one time only request of \$755,600.00 spread over two years will be required to complete this project. The match requirements will be funded through the Building Authority allowing the County to amortize the expense through a fifteen year bond issue. Operationally, the program will be self-supportive.

IMPACT ON OTHER COUNTY DEPARTMENTS OR OUTSIDE AGENCIES:

The intent of Community Corrections is to provide diverse sentencing options as opposed to prison and/or long-term incarceration. If effective, an impact will be experienced by every service within the continuum as offenders access appropriate services necessary to promote the anticipated outcome - a reduction of the likelihood of recidivism.

The following County and/or Private Agencies will recognize an impact:

Washtenaw County Sheriff Department - Jail

Implementation of this program should create a shift in the average daily population of the jail and may reduce the likelihood of emergency overcrowding releases.

INDIRECT COSTS

Indirect costs are not allowed under this funding allocation as it establishes an ongoing construction project account only.

CONFORMITY OF COUNTY POLICIES:

This request conforms to Washtenaw County policy in the following manner:

This application specifically meets six of the seven Guiding Principles:

- **Ensuring long term fiscal stability for the County.**
- Returns approximately \$540,000 spent out of county
- **Reduce the cost of conducting the County's business.**
 - By more effectively meeting the needs of offenders in the system, we may not have to repeatedly provide similar services.
 - ü **Enhancing customer service**
 - We are providing more comprehensive service to individuals in the county in which they reside.
 - ü **Ensure adequate provision of mandated services**
 - We are charged and will be increasingly charged with the responsibility of diverting individuals from the prison system and serving them locally. We are at the forefront of upcoming legislation which will only increase this mandate.
 - ü **Focus on the "root causes" of problems that affect the quality of life of County citizens by aggressively pursuing prevention strategies.**
 - By focusing on the root causes (criminogenic factors) which bring individuals to the system, we will be able to more effectively address these issues through treatment and other programming options. In the long run, we will create better neighborhoods as we return rehabilitated individuals to the areas where they previously committed criminal acts.
 - ü **Provide leadership on intra governmental, intergovernmental and intersectoral cooperation and collaboration aimed at improving services to County citizens.**
 - We are many agencies and entities combined, supported by our County's Government, to address the issues important to our community in a system wide approach.

Preparer: Nancy E. Riley, Community Corrections Manager

971-8961

A RESOLUTION RATIFYING THE SIGNATURE OF THE COUNTY ADMINISTRATOR ON A GRANT BI FOR THE STATE OF MICHIGAN - LOCAL FACILITIES EXPANSION PROGRAM FOR FISCAL YEAR 1998 AND 1999 , AND AUTHORIZING THE COUNTY ADMINISTRATOR TO SIGN STATE CONTRACTS AS APPROVED BY CORPORATION COUNSEL CONTINGENT UPON RECEIPT OF FUNDS FOR DELIVERY OF SERVICES AS INDICATED IN THE GRANT APPLICATION.

WASHTENAW COUNTY BOARD OF COMMISSIONERS

APRIL 1, 1998

WHEREAS, on August 6, 1989, by Resolution 89-0219, the Washtenaw County Board of Commissioners

established, in conjunction with the Ann Arbor City Council, a city/county Community Corrections Advisory Board pursuant to PA511 of 1988; and

WHEREAS, each subsequent annual application to the Michigan Department of Corrections/Office of Community Corrections has resulted in an increased allocation since 1994; and

WHEREAS, the State of Michigan - Local Facilities Expansion Program application for FY 1998/1999 funding was reviewed and approved by the Washtenaw County/City of Ann Arbor Community Corrections Advisory Board on March 10, 1998 and said application was forwarded to the Washtenaw County Board of Commissioners and Ann Arbor City Council for approval at a regularly scheduled meeting; and

WHEREAS, this application represents a request for \$400,000.00 from the State of Michigan -Local Facilities Expansion Program pursuant to Act No. 88, of the Public Acts of 1987; and

WHEREAS, there is a match requirement and Washtenaw County will commit 65% of the costs (\$755,600) to construct the facility upon notification of grant funding; and

WHEREAS, the Building Authority may serve as the funding source to meet the match requirements, allowing the County to amortize the expense through the sale of a fifteen year bond issue; and

WHEREAS, this matter has been reviewed by Corporation Counsel, the Finance Office, the County Administrator's Office and the Ways and Means Committee

NOW THEREFORE, BE IT RESOLVED, that the Washtenaw County Board of Commissioners hereby ratifies the signature of the County Administrator on the application as submitted to the State of Michigan - Office of Community Corrections for \$1,155,600 as on file with the County Clerk.

BE IT FURTHER RESOLVED that, the Board of Commissioners directs the Washtenaw County Building Authority to serve as the source of funding to meet the match requirements , allowing the County to amortize the expense through the sale of a fifteen year bond issue

BE IT FURTHER RESOLVED, that the Board of Commissioners hereby takes the following actions contingent upon the receipt the award in conformity with the application:

1. Authorize the County Administrator to sign state contracts as approved by corporation counsel contingent upon receipt of funds for delivery of services as indicated in the grant application.
2. Establishes a 1998/99 construction project budget as attached hereto and made a part thereof.

**WASHTENAW COUNTY/CITY OF ANN ARBOR
COMMUNITY CORRECTIONS ADVISORY BOARD
Local Facilities Expansion Program**

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Current Revised

Budget Budget Variance

REVENUE::

540 State Revenue \$ 0 \$ 400,000 \$ 400,000

695 Transfer In \$ 0 \$ 755,600 \$ 755,600

Total \$ 0 \$1,155,600 \$1,155,600

EXPENDITURES:

800 Other Services & Charges \$ 0 \$1,155,600 \$1,155,600

Indirect Costs: 0 (Indirect costs are not allowable under this funding source.)

[Return to Board of Commissioners Ways and Means Committee March 18, 1998 Agenda](#)