

COUNTY ADMINISTRATOR

220 NORTH MAIN STREET, P.O. BOX 8645

ANN ARBOR, MICHIGAN 48107-8645

(734) 996 3055

FAX (734) 994-2592

MEMORANDUM

TO: Barbara Levin Bergman, Chair
Ways & Means Committee

FROM: Monica Lawrence
Retirement Administrator

THROUGH: Robert E. Guenzel
County Administrator

RE: Amendment to the Deferred Compensation Plan Document

DATE: February 4, 1998

Recommended Action:

Amendment of the Deferred Compensation Plan Document to add specific positions to act on behalf of the employer as "administrator".

Background:

Under the general guidance of the County Administrator and the Director of Human Resources, the Retirement Administrator position was created to improve services provided to active employees and retirees for Washtenaw County. Through this effort we have consolidated the administrative functions of the Washtenaw County Employees' Retirement System, the Money Purchase Pension Plan, the Voluntary Employees' Beneficiary Association Trust Fund, and participation and education of the Municipal Employees' Retirement System members. Coordination and administration of the Deferred Compensation Program is an appropriate responsibility for the Retirement Administrator to undertake.

Discussion:

Deferred Compensation is a retirement benefit that is administered and coordinated through Human Resources. The Human Resources Department has identified opportunities in conjunction with implementing Washtenaw County's Business Improvement Process to improve the way it does business, and to further the efforts of the County Administrator's Guiding Principle #3: Enhance customer service. The specific amendment to include the Retirement Administrator and the Human Resources Director as additional positions authorized to act as "administrator" of the deferred compensation plan are attached.

Impact on Human Resources:

Increased accountability for administration of deferred compensation program.

Impact on Budget:

None

Impact on Other County Departments or Outside Agencies:

None

Conformity to County Policies:

Conforms to County policies.

A RESOLUTION AMENDING THE DEFERRED COMPENSATION PLAN DOCUMENT TO ADD SPECIFIC POSITIONS TO ACT ON BEHALF OF THE EMPLOYER AS "ADMINISTRATOR"

WASHTENAW COUNTY BOARD OF COMMISSIONERS

February 18, 1998

WHEREAS the Washtenaw County Business Improvement Process is the way by which the County is evaluating and re-thinking the way it does business;

WHEREAS one of the County Administrator's Guiding Principles and Goals is to enhance customer service;

WHEREAS, the Washtenaw County Board of Commissioners on April 15, 1981, by Resolution 81-0138, established a Deferred Compensation Program for its employees; and

WHEREAS, the Washtenaw County Board of Commissioners on December 4, 1985, by Resolution 85-0385, adopted the policy for approval of additional deferred compensation plans; and

WHEREAS, Article 1, Section 1.05, defines "Administrator" as Employer or its duly authorized designee, and

WHEREAS, Article 4, Section 5.02, provides the Plan may be amended by the Employer at any time, and

WHEREAS, this matter has been reviewed by the County Administrator's office, the Finance office, Corporation Counsel, Human Resources and the Ways & Means Committee

NOW THEREFORE IT BE RESOLVED that the Washtenaw County Board of Commissioners approves the attached amendment to Article 1, Section 1.05, as attached hereto and made a part hereof.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Acevedo				DeLong				Montague			
Armentrout				DuRussel				Robinson			
Bergman				Gunn				Schultz			
Chockley				Kern				Shaw			
Craiger				Monforton				Yekulis			

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY ROLL CALL VOTE: TOTALS

STATE OF MICHIGAN) I, Peggy M. Haines, Clerk/Register of said
County of Washtenaw and Clerk of Circuit Court for

COUNTY OF WASHTENAW) ^{SS.} said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on May 7, 1997, as appears of record in my office.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this _____ day of _____, 19____.

PEGGY M. HAINES, Clerk/Register

BY: _____

Deputy Clerk

Res . No.

AMENDMENT TO THE DEFERRED COMPENSATION PLAN TO ADD SPECIFIC POSITIONS TO ACT ON BEHALF
OF THE EMPLOYER AS "ADMINISTRATOR"

Article 1 - Definitions

1.05 "Administrator" means Employer or an individual employed by Washtenaw County and having the responsibility and authority of one of these positions: County Administrator, Deputy County Administrator, Human Resources Director or Retirement Administrator shall exercise the discretion or other functions given to the Employer under the terms of the Plan.



[Return to the February 4, 1998 Ways and Means Agenda](#)