



**MINUTES OF  
SPECIAL COMMITTEES,  
COMMISSIONS, AND BOARDS**

<u>NAME</u>	<u>DATE</u>	<u>PAGE</u>
Board of Road Commissioners	March 16, 2010	1
Public Health Advisory Committee/Environmental Appeals Board	October 23, 2009	10

Prepared for **BOARD OF COMMISSIONERS** approval at the meeting on **April 21, 2010**.

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**WRITTEN COMMUNICATIONS**

The following communications were received and distributed to the Board for review:

- A. Issued on March 1, 2010. A Media Release was issued by Matt MacDonell, Permits & Subdivision Supervisor, announcing the seasonal weight restrictions, effective 6:00 a.m., Friday, March 5, 2010 until further notice. A copy of this correspondence was provided to the Board for review.
- B. Issued on March 1, 2010. A Public Information Meeting has been scheduled for Thursday, March 25, 2010 from 6:30 p.m. to 8:30 p.m. at the Ypsilanti Township Civic Center, 7200 S. Huron River Drive, Ypsilanti, to review the impending construction of a roundabout at the Whittaker Road and Stony Creek Road intersection. A copy of this meeting announcement was provided to the Board for review.
- C. Issued on March 10, 2010. A Media Advisory was issued by Aaron Berkholz, Construction Supervisor, regarding the closure of Dexter-Pinckney Road beginning Monday, March 15, 2010 to facilitate construction of a new bridge. A copy of this advisory was provided to the Board for review.
- D. Issued on March 11, 2010. A Media Advisory was issued by Jim Harmon, Director of Operations, regarding the closure of Joy Road between Gotfredson Road and Plymouth Road in Salem and Superior Townships due to culvert failure until further notice. A copy of this advisory was provided to the Board for review.
- E. Issued on March 12, 2010. A Media Advisory was issued by Jim Harmon, Director of Operations, regarding the closure of Liberty Road due to severe flooding between Honey Run Drive and Stags Leap Lane in Scio Township until further notice. A copy of this advisory was provided to the Board for review.

**NEW BUSINESS**

**CONSENT AGENDA**

The items approved on the Consent Agenda are as follows:

- RC10-066 Veigel moved, Fuller seconded the approval of the Consent Agenda for the March 16, 2010 meeting, as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Automotive Batteries – Bid**

- RC10-067 Veigel moved, Fuller seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board accepts the qualified low bid for annual requirements of automotive batteries as submitted by Complete Battery Source, 1070 East Michigan Avenue, Ypsilanti, Michigan 48198. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Automotive Filters – Bid**

RC10 -068 Veigel moved, Fuller seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board accepts the qualified low bid for annual requirements of automotive filters as submitted by NAPA Auto Parts, 2331 South Industrial Highway, Ann Arbor, Michigan 48104. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Bolts & Nuts – Bid**

RC10-069 Veigel moved, Fuller seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board accepts the qualified low bid for annual requirements of nuts and bolts as submitted by Elkay Fastening Systems, 1804 Reed Avenue, Kalamazoo, Michigan 49001. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Gasoline & Diesel Fuel – Bids**

RC10-070 Veigel moved, Fuller seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board accepts the qualified low bid for annual requirements of gasoline and diesel fuel as submitted by Karbowski Oil Company, 1694 Marquette Avenue, Bay City, Michigan 48706 and the second qualified low bid submitted by Lenawee Fuels Inc., 4070 Allen Road, Tecumseh, Michigan 49286. It is understood that the Detroit Market Area Oil Price Information Service (“OPIS”) daily rack contract average will be the basis of pricing. It is further understood that in the event that the low bidder is unable to deliver as specified, then the second low bidder will be utilized. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Grader Blades – Bids**

RC10-071 Veigel moved, Fuller seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board accepts the overall qualified low bids for annual requirements of grader blades as submitted by St. Regis Culvert, Inc., 202 Morrell Street, P.O. Box 202, Charlotte, MI 48813 and Truck and Trailer Specialties, 00399 US 131 N, P.O. Box 473, Boyne Falls, Michigan 49713. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Hydraulic Hose & Fittings – Bids**

- RC10-072 Veigel moved, Fuller seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board accepts the qualified low bid for annual requirements of hydraulic hose and fittings as submitted by Jackson Truck Service, 1183 Lewis Street, Jackson, Michigan 49201 and the second qualified low bid as submitted by NAPA Auto Parts, 2331 South Industrial Highway, Ann Arbor, Michigan 48104. It is understood that in the event that the low bidder is unable to deliver as specified, then the second low bidder will be utilized. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Lubricating Oil – Bids**

- RC10-073 Veigel moved, Fuller seconded that upon the recommendation of the Director of Operations and the concurrence of the Managing Director, the Board accepts the overall qualified low bid for annual requirements of lubricating oil as submitted by Karbowski Oil, 1694 Marquette Avenue, Bay City, Michigan 48706. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**2009 Road Certification**

- RC10-074 Veigel moved, Fuller seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves and authorizes the Chair to sign the annual road certification for both the county wide and urban area road certification maps as of December 31, 2009. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Whittaker Road/Stony Creek Road Roundabout Project – Material Testing Services**

- RC10-075 Veigel moved, Fuller seconded that upon the recommendation of the County Highway Engineer, and the concurrence of the Managing Director, the Board hereby approves the Testing, Engineering & Consultant Services Contract with Somat Engineering, Inc. for the intersection improvement project located at Whittaker Road and Stony Creek Road in Sections 20 and 21 of Ypsilanti Township for the estimated contract amount of \$13,000.00. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Special Assessment Bond Payment**

- RC10-076 Veigel moved, Fuller seconded the Board hereby approves Voucher 362-201001 totaling \$20,245.32 for the bi-annual Special Assessment Bond payment for 2010. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Payroll & Bills for March 3, 2010**

- RC10-077 Veigel moved, Fuller seconded the Board hereby approves Voucher 9870 totaling \$317,795.55 for payroll of March 3, 2010, and Voucher 9871 totaling \$587,117.78 in payment of bills for March 3, 2010. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Bruce Soulby – Retirement Resolution of Public Service**

RC10-078 Veigel moved, Fuller seconded

WHEREAS, Bruce C. Soulby has served as a valuable, full time employee of the Washtenaw County Road Commission between March 26, 1979 and March 24, 2010, and has elected to retire on March 24, 2010, so as to enjoy the fruits of his labor; and

WHEREAS, Bruce C. Soulby has provided a commitment to the construction of quality roadways, steadfast dedication to excellence, and active participation as an Engineering Technician for the Engineering Department, which has greatly benefited the Road Commission, the citizens of Washtenaw County and the traveling public; and

WHEREAS, in having provided nearly 31 years of faithful and able service to the Washtenaw County Road Commission, we know his presence will be greatly missed.

NOW THEREFORE, BE IT RESOLVED, that we, the Washtenaw County Board of Road Commissioners, thank, acknowledge and commend Bruce C. Soulby for his outstanding dedicated public service, and wish him continued good health and happiness throughout his years of retirement.

Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Ferman Rohraff – Retirement Resolution of Public Service**

RC10-079 Veigel moved, Fuller seconded

WHEREAS, Ferman E. Rohraff has served as a valuable, full time employee of the Washtenaw County Road Commission between January 30, 1986 and March 24, 2010, and has elected to retire on March 24, 2010, so as to enjoy the fruits of his labor; and

WHEREAS, Ferman E. Rohraff has provided exceptional leadership, steadfast dedication to duty, and active participation as a Heavy Truck Driver, Group Leader, and Heavy Equipment Operator, which has greatly benefited the Road Commission, the citizens of Washtenaw County and the traveling public; and

WHEREAS, in having provided 24 years of faithful and able service to the Washtenaw County Road Commission, we know his presence will be greatly missed.

NOW, THEREFORE, BE IT RESOLVED, that we, the Washtenaw County Board of Road Commissioners, thank, acknowledge and commend Ferman E. Rohraff for his outstanding, dedicated public service and loyalty, and wish him continued good health and happiness throughout his years of retirement.

Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Vernon Dumbeck – Retirement Resolution of Public Service**

RC10-080 Veigel moved, Fuller seconded

WHEREAS, Vernon V. Dumbeck has served as a valuable, full time employee of the Washtenaw County Road Commission between April 02, 1990 and March 31, 2010, and is retiring on March 31, 2010; and

WHEREAS, Vernon V. Dumbeck has provided a commitment to the construction of quality roadways, steadfast dedication to excellence, and active participation as an Engineering Technician, Permits Supervisor, and Permits Coordinator for the Engineering Department, which has greatly benefited the Road Commission, the citizens of Washtenaw County and the traveling public; and

WHEREAS, in having provided nearly 20 years of faithful and able service to the Washtenaw County Road Commission, we know his presence will be greatly missed.

NOW THEREFORE, BE IT RESOLVED, that we, the Washtenaw County Board of Road Commissioners, thank, acknowledge and commend Vernon V. Dumbeck for his outstanding dedicated public service, and wish him continued good health and happiness throughout his years of retirement.

Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**Relinquishment of Road Certification**

RC10-081 Veigel moved, Fuller seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves the relinquishment of the road certification and jurisdiction of the following roadways to the City of Ann Arbor:

1. Pontiac Trail from the Center of M-14 southerly 370 feet.
2. Pontiac Trail from 686 feet south of Dhu Varren Road southerly 1,426 feet.
3. Plymouth Road from the center of US-23 westerly 686 feet.
4. Geddes Road from the center of US-23 westerly 950 feet.

Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**2009 Financial Report – Plante & Moran Presentation**

Dan Ackerman, Director of Finance, introduced Mary Schafer and Jenny Cederstrom from Plante & Moran to provide a presentation on the 2009 Financial Report. There were no deficiencies noted from the audit and the audit went very smoothly. Mr. Ackerman acknowledged the accounting staff, Sandy Riddle, Lori Hackbarth and Alicia Kelly. Commissioner Rutledge recognized the leadership Dan Ackerman provides to the accounting staff and the Road Commission.

RC10-082 Veigel moved, Fuller seconded that upon the recommendation of the Director of Finance, and the concurrence of the Managing Director, the Board hereby accepts and files the 2009 Financial Report, as presented. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

## **REPORTS**

### **County Commissioner's Report**

County Commissioner Prater stated that the County will begin putting credit card expense reports online. Commissioner Prater also stated that the County is looking into a discount drug card promoted by The National Association of Counties in addition to the 4D drug discount card currently being utilized.

### **Road Commissioner's Report**

Commissioner Veigel attended the Annual CRAM Highway Conference. Commissioner Veigel also reported that the Parks Commission donated \$400,000 towards the development of a skateboard park in the City of Ann Arbor.

Commissioner Fuller reported that the Board has been attending the Township meetings, which continue to go well. Commissioner Fuller stated that he is sensing from these meetings that there is an increasing awareness of budget constraints.

## **MANAGING DIRECTOR'S REPORT**

### **Staff Report of 2-22-10 to 3-07-10**

Steve Puuri, Managing Director, provided a summary of winter maintenance costs stating that we are \$500,000 below last winter's maintenance costs. Mr. Puuri also stated that we are entering the spring breakup season, which can also increase road maintenance costs, and it has resulted in the closure of some roads.

### **CRAM Highway Conference**

Mr. Puuri provided a review of this conference, stating that this year's program focused on the recent state bills introduced to increase road funding. Mr. Puuri stated that MDOT provided an overview of their 2010/2011 budget, which has eliminated 243 projects and reduced revenue expectations by 3%.

### **Dead Tree Removal - Update**

Jim Harmon, Director of Operations, provided an update on the dead tree removal trend and provided a chart of annual dead tree removal costs and the total number of dead trees removed annually during the last six years. Mr. Harmon reported that during the first two months of this year, the dead tree removal costs were \$112,000. The Board requested that this item be discussed in a future working session.

### **Federally Funded Project Delays**

Roy Townsend, Director of Engineering, provided a review of federally funded project delays. Mr. Townsend outlined projects that are being delayed due to federal funding limitations. Some of our projects may still get started this year, but more than likely will be delayed until 2011.



These projects account for approximately \$3.0 million in project construction costs. Commissioner Rutledge asked if there would be alternative funding options to fund these projects such as unrestricted reserves, etc. Steve Puuri replied that he would inquire if MDOT would ensure that this money would be paid back to the Road Commission when the federal funds are allocated.

**Ann Arbor Airport -- Environmental Assessment**

Roy Townsend, Director of Engineering, provided an overview of the Ann Arbor Airport -- Environment Assessment stating that comments need to be submitted by April 2, 2010. Mr. Townsend's recommendation was for Build Alternative #3, to shift and extend the existing runway to the west, which would be the least impact to the proposed State Road project in Pittsfield Township. The Board moved for staff to support Build Alternative #3.

RC10-083 Veigel moved, Fuller seconded that upon the recommendation of the County Highway Engineer and the concurrence of the Managing Director, the Board hereby approves support of Build Alternative #3, to shift and extend the existing Ann Arbor Airport runway to the west. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.

**EXECUTIVE SESSION**

RC10-084 Veigel moved, Fuller seconded that the Board enter into Executive Session at approximately 2:39 p.m. to discuss Pending Litigation and Property Acquisition.

Roll Call Vote:

YEAS: Rutledge, Fuller, Veigel

NAYS: None

ABSTAIN: None

ABSENT: None

Motion Carried.

RC10-085 Veigel moved, Fuller seconded that the Board remove itself from Executive Session at approximately 3:09 p.m.

Roll Call Vote:

YEAS: Rutledge, Fuller, Veigel

NAYS: None

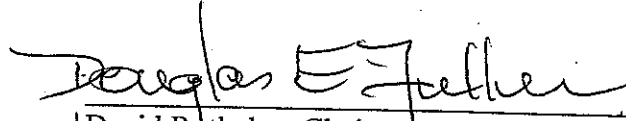
ABSTAIN: None

ABSENT: None

Motion Carried.

ADJOURNMENT

RC10-086 Veigel moved, Fuller seconded to adjourn the March 16, 2010 meeting at 3:10 p.m. Voice Vote: YEAS: 3 NAYS: 0 ABSENT: 0 ABSTAIN: 0 Motion Carried.



David Rutledge, Chair



Steven M. Puuri, Deputy Clerk

Minutes Approved: CER



MINUTES

October 23, 2009

PRESENT: Dan Yordanich, Kathy Stroud, J. D. Lindeberg & Commissioner Prater  
ABSENT: Dr. Robert Gray  
STAFF: Dick Fleece, Leon Moore & Stephanie Reames  
GUESTS: Maynard Beery, Dolly Porter, M. Duncan, James Porter & Russ Calvert

**I. CALL TO ORDER**

Yordanich called the meeting to order at 8:35 a.m.

**II. BOARD BUSINESS**

Approval of Agenda

Lindeberg motioned to approve the agenda as presented. Prater seconded. All were in favor and the motion was carried.

Approval of September 25, 2009 Minutes

Lindeberg motioned to approve the minutes as presented. Prater seconded. All were in favor and the motion was carried.

**III. PUBLIC COMMENT**

Absent

**IV. APPEALS**

5944 N. Territorial, Salem Township

- Request to use an alternative pre-treatment system for a new single family home on a site that does not meet minimum site criteria.
- Request a refund of appeals fee since there was a withdrawal of the last appeal.

Moore provided an Environmental Health Department history of the property as identified in the Staff Report provided to the Board Members.

“A 15.4 acre parcel with an existing home owned by Appellant. Their desire was to create a split of the property for a new buildable parcel. Extensive soil evaluations have been done on the property to find a conventional approval which was unable to be found. The Appellant contracted with Maynard Beery, a septic system design consultant, and a few different proposals were looked over. One proposal looked at the area of the parcel with sand, which did not work out. It was proposed at last Board meeting to put in an alternative system where slopes are located on parcel. Recommendation by Board was to deny request due to the fact that it didn't meet any of the current guidelines due to high water table and slopes. Prior to the Board taking action on that request, the Appellant withdrew the request and Beery indicated there was another area he would like to have considered on the property.

Subsequent to the last meeting, the Applicant did file for an application of a soil evaluation. Site was visited and soil borings were taken finding an area that was previously a thickly vegetative area

that the applicant had cleared for the applied soil evaluation. Dave Dean and I visited the site, hand borings were taken in that area. In previous site visit, an area of bright, brown/gold sand was found and an extended area of that sand needed to be found on parcel. An area of 2,400 square feet showing well drained characteristics sand formation was found. Sand thickness ranged from 18 inches to 36 inches. Neighboring property also has approval for a conventional area which led to searching in that area. A water table was found down at about 24 inches. Discussed with the design engineer and typically for a 4 bedroom home that is being proposed, would like to see about a 4,000 square foot area. Proposal now is to use a re-circulating sand filter and pretreat the effluent going into an elevated bed type system. This wouldn't be a trench system; this would be a bed system that would be approximately a foot above grade in the highest grade elevation which would achieve a 36 inches of isolation to the water table. Findings are above requirements and would maximize ground water protection. Recommendation is to grant request, it is very close to a conventional approval. With sand filter, we give about a 40% sizing reduction which takes us right into that 2,400 square foot range. We feel confident that this would be a system that they would have a lot of success with. Recommendation is to grant the request to approve the site for new construction home and it doesn't meet the current site criteria. But what is being proposed with the sand filter will compensate for that."

Yordanich asked for any public comment to be made on the presentation.

Public comment "Everything has been said as accurately and precisely as it should be."

Prater moved to approve variance with stipulations as stated.

Moore "What they are proposing is do a parcel split and that was not made as a special condition. The variance would be to approve the soils on the site and then at that time they would go in and create the parcel split, record it with the township and move that part forward. A sewage permit would not be released until we have a survey. When soil evaluation was done, multiple stakes, and we wanted to make sure we were on the parent parcel. We had them survey locate these test boring locations and we confirmed them to be on the subject. There are no property line variances needed for this request."

Stroud "If there is permeable soil on the property, why do we have to have an elevated system?"

Moore "Under a conventional approval, we would be looking for a 36 inch layer of permeable sand. It ranged from 18 to 36 inches in thickness. When we see these limited soil formations, we see these formations to be dull, saturated, are not well drained formations and are very limited in scope. This material had bright hues to it; it is a well drained soil formation. It didn't show that water was entering this formation and not finding its way back out of it. It is a re-circulating sand filter system."

Fleece "For some time now, we have had 2 technologies that have been accepted without having to come back for appeals. And the Board did vote on that, it is the Advantex and Sand Filter systems. It is now standard technology that does not require the Board's approval on a new build. A new sewage code has been passed to include provisions for operating permits for all alternative systems. This means we will know that these systems will be monitored and maintained."

Moore "These systems will be maintained annually. We review the report within 5 days and if there is anything that needs to be done to the system, we will send out a non-compliance letter giving them a schedule of when that correction would need to be taken."

Stroud "Of the 200 pretreated effluent elevated pressure systems, what is the number that are at least 1 foot or more above grade?"

Moore "This system here is a combination system; it's more of a conventional type bed system. We are downsizing that because of putting in a pretreatment. Typically, on these systems that use pretreated effluent, we are using 4% slope and putting a trench into the ground 12 inches deep and the water table would need to be down 36 inches. And that was part of Dave Dean & my thought process in evaluating that this is a good proposal or not. This system will be above the ground, so we have 18 to 36 inches of permeable soil that is going to give us treatment. We are going to have a substantial soil layer that will provide treatment of the effluent before it would enter any water table. Typically these systems involve far less permeable soils than what we have on this site.

We don't have an exact number of the systems 1 foot or above grade, although they are not that many because typically those are below grade and on sloped areas where this is a non-sloped area with permeable soils. We may have less than a dozen of these systems."

Motion to approve the staff recommendation of the variance request of the deed restriction to a 4 bedroom home. Lindeberg & Prater approved, Stroud denied. Said motion was approved.

Motion for the request of a refund for the Appeal's fee is to deny the request of the refund of the fee. All were in favor and the motion was carried.

#### 385 First, Lyndon Township

- Reduce isolation distance between a proposed replacement drainfield and the existing well located at 331 First from 100 feet to 70 feet
- Reduce isolation distance between a proposed replacement drainfield and east property line from 10 feet to 5 feet

Moore provided an Environmental Health Department history of the property as identified in the Staff Report provided to the Board Members.

"This request was heard at the last meeting. There was some concern about noticing the residents. The regulation states we are to notify the adjoining or contiguous parcels. The contiguous parcel is an easement for all the residents of the community to go down to the lake. All property owners in the entire subdivision were notified.

This is a situation where home has gone back to the bank. A Time of Sale (TOS) report was submitted; the current drainfield is only a couple hundred square feet and is working fine but would be inadequate for a year round service for the home. A TOS denial was issued and a soil evaluation was done after that. The current drainfield is only a couple hundred square feet and the soils were a filled, muck ground on the back side of the home. The only soils that could be evaluated were on the east side of the home and a permeable sand layer was found. But to find enough area for a 3 bedroom year round home, there no way to find that without variances. Applicant was notified that they would need to file for variances.

First variance is to Mr. Snyder's well, we feel that granting that variance would still be protective of Public Health because Mr. Snyder's well is drilled through a protective clay layer and we would know that if we were putting sewage effluent into that area, it would move away from that well. There is also adequate isolation distances from the lake. Mr. Snyder's well is exceeding the State isolation distances by 20 feet.

Second variance has community concerned about the impact of using that easement to get to the lake and driving into a drainfield. Should the Board decide to grant the request, we can put a

condition of putting posts or barriers to the drainfield. From a design standpoint, there will be a need to change the grade. They will have to either put in a pump chamber or they will have to put in a retaining wall with a drain out and raise the grade.

Staff had discussed the option of putting in an alternative system and put in pretreatment. From an administrative standpoint, will the system protect Public Health and do we have enough naturally occurring soils? We tried to move things more towards conventionally instead of alternatively. If we move towards pretreatment, we are looking at an average of \$25,000 to \$30,000 for the cost of putting in that system. In this case, we feel we can do something conventionally.

There would not be a replacement area designated in this situation. For an existing home, when we don't have a replacement area, we recommend that they cannot expand the home in terms of bedrooms.

This would be an unbuildable lot if it were new construction.”

Yordanich asks for public comment before the motion is made.

Mr. Calvert comments “I disagree, after talking with most of the neighbors, to approve the variance.”

Stroud moved to deny the request. The motion was to deny the variance request. All were in favor and the motion was carried.

**V. STAFF PRESENTATIONS**

None

**VI. ITEMS FROM THE DIRECTOR(S)**

H1N1

**VII. ITEMS FROM THE CHAIR**

None

**VIII. PUBLIC PARTICIPATION**

None

**IX. OLD BUSINESS**

Bylaws – As updated by Yordanich. Stroud motioned to approve the Bylaws as presented. Prater seconded. All were in favor and the motion was carried. Fleece to forward to Corporate Counsel for approval.

**X. NEW BUSINESS**

2010 Calendar – Stroud motioned to approve the 2010 calendar as presented. Prater seconded. All were in favor and the motion was carried.

**XI. ADJOURNMENT**

Prater moved to adjourn at 10:04 a.m., Stroud seconded.

The next meeting is scheduled for 8:30 am on Friday, March 26th, 2010 in Conference Room 2010 located at 705 N Zeeb Rd, Ann Arbor MI
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