



**MINUTES
OF
STANDING COMMITTEES**

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Prepared for **BOARD OF COMMISSIONERS** approval at the meeting on **December 3, 2008**.

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WASHTENAW COUNTY BOARD OF COMMISSIONERS

ADMINISTRATIVE BRIEFING

MINUTES

November 13, 2008

The meeting began at 5:06 p.m. in the Administration Building, 220 N. Main Street, Ann Arbor, Michigan.

MEMBERS PRESENT: Comms. Irwin, Lovejoy Roe, Schwartz, Sizemore, and Smith

OTHERS PRESENT: Bob Guenzel, County Administrator; Verna McDaniel, Deputy County Administrator; Curtis Hedger, Corporation Counsel; Joanna Bidlack, Administration; Jason Brooks, Clerk's Office

Citizens Participation: None

Commissioner Follow-Up to Citizen Participation: None

Agendas: The agendas for the Ways & Means Committee, and the Washtenaw County Board of Commissioners meeting scheduled for November 19, 2008 were discussed. The Working Session meeting scheduled for November 20, 2008 was also discussed.

Adjournment: The meeting adjourned at 5:41 p.m.

Lawrence Kestenbaum, Clerk/Register
By: Jason Brooks, Deputy Clerk

APPROVED:



WASHTENAW COUNTY BOARD OF COMMISSIONERS

WAYS & MEANS COMMITTEE

November 19, 2008

Chair Bergman called the meeting to order at 6:30 p.m. in the Board Room, Administration Building, 220 North Main Street, Ann Arbor, Michigan.

MEMBERS PRESENT: Comms. Bergman, Grewal, Gunn, Irwin, Ouimet, Peterson, Ping, Lovejoy Roe, Schwartz, Sizemore, and Smith.

MEMBERS ABSENT:

OTHERS PRESENT: County Administrator Bob Guenzel; Deputy County Administrators, Verna McDaniel and David Behen; Corporation Counsel Curt Hedger; Dale Vanderford, Jennifer Watson, James McFarlane, Dave Shirley Support Services; Peter Ballios, Finance; Mark Lindke, Veteran Services; Patricia Denig, Dick Fleece, Dan Myers, Planning and Environment; Bob Tetens, Parks and Recreation; Damon Thompson, Community Development; Ellen Clement, Public Health; Diane Heidt, Human Resources; Ben Toole, ITS; Scott Patton, Joanna Bidlack, Administration; Jason Brooks, Clerk's Office; various citizens; and members of the press.

Roll Call

Citizen Participation

Tom Partridge stated that the County Board of Commissioners needs to pass a resolution requesting the Michigan Legislature and Governor and the Michigan Delegation to preserve and protect jobs in the auto industry.

Kristin Judge stated that she would like to thank Mandy Grewal for her service and stated that she is humbled to be taking her spot on the Board.

Commissioner Follow-Up to Citizens' Participation

Comm. Grewal stated that she looks forward to starting her position as Pittsfield Township Supervisor and to work with the County.

New Business:

Mary Kerr gave the prevention on the Accommodations Ordinance resolution presented at Ways and Means (on file in County Clerk's office).

Comm. Sizemore stated that he would like the percentage going to the Visitors Bureaus broken out to 72% for Ann Arbor and 28% for Ypsilanti rather than 75% to 25%.

Comm. Smith asked that actual sales of rooms be included in the next quarterly report. He added that he looks forward to seeing the great things that will be done with the funds.

Health Community of Interest:

Public Health

Comm. Gunn seconded by Comm. Peterson moved to recommend that the Board of Commissioners approve the resolution approving the integration of the Maternal and Infant Health and the Women, Infant and Children's programs, authorizing adjustments to Public Health fees; authorizing position modifications; amending the 2008-2009 Public Health budget; and adopting new job descriptions be adopted.

Roll call vote: YEAS: 11 NAYS: 0 ABSENT: 0. Motion carried.

Children's Well Being Community of Interest:

Children's Services

Comm. Gunn seconded by Comm. Peterson moved to recommend that the Board of Commissioners approve the resolution approving Children's Services position modifications and adopting job descriptions for 2009 be adopted.

Roll call vote: YEAS: 11 NAYS: 0 ABSENT: 0. Motion carried.

Trial Court:

Annual Child Card Fund

Comm. Gunn seconded by Comm. Peterson moved to recommend that the Board of Commissioners approve the resolution authorizing the electronic submission of the 2007/2008 State Child Care Fund budget summary form 2091 be adopted.

Roll call vote: YEAS: 11 NAYS: 0 ABSENT: 0. Motion carried.

Economic Development Community of Interest:

ETCS

Comm. Gunn seconded by Comm. Peterson moved to recommend that the Board of Commissioners approve the resolution ratifying the signature of the County Administrator on the application to the Corporation for National and Community Service for the fiscal year 2009 Federal Foster Grandparent Program (FGP) in the amount of \$434,362 for the period of January 1, 2009 through December 31, 2009 for ETCS; authorizing the Administrator to sign the Notice of Grant award, approving the budget, and authorizing the Administrator to sign delegate contracts be adopted.

Roll call vote: YEAS: 11 NAYS: 0 ABSENT: 0. Motion carried.

Housing and Homelessness Community of Interest:

Community Development:

Community Development Position Modifications

Comm. Gunn seconded by Comm. Peterson moved to recommend that the Board of Commissioners approve the resolution authorizing the elimination of a 1.0 FTE Compliance Specialist position (Grade 24) and the creation of a 1.0 FTE Grand Funded Compliance Analyst I/II position (Grade 27/29) to be funded through the administrative set aside from the Neighborhood Stabilization program grant. A component of the Community Development Block Grant be adopted.

Roll call vote: YEAS: 11 NAYS: 0 ABSENT: 0. Motion carried.

Land Use and Environment Community of Interest:

Planning & Environment:

The Washtenaw County Regulation for the Onsite Management, Treatment, and Disposal of Wastewater

Comm. Gunn seconded by Comm. Peterson moved to recommend that the Board of Commissioners approve the resolution adopting the proposed Washtenaw County regulation of the onsite management, treatment, and disposal of wastewater be adopted.

Roll call vote: YEAS: 11 NAYS: 0 ABSENT: 0. Motion carried.

Amending the Brownfield Plan – Schoolpictures.com

Comm. Gunn seconded by Comm. Peterson moved to recommend that the Board of Commissioners approve the resolution adopting the proposed amendment to the Brownfield Plan for Washtenaw County, approving Tax Increment Financing and eligibility for Michigan Business Tax credit incentives for the “schoolpictures.com” Brownfield Redevelopment project in the City of Ypsilanti be adopted.

Roll call vote: YEAS: 11 NAYS: 0 ABSENT: 0. Motion carried.

Amending the Brownfield Plan – Federal Screw Works

Comm. Gunn seconded by Comm. Peterson moved to recommend that the Board of Commissioners approve the resolution adopting the proposed amendment to the Brownfield Plan for Washtenaw County, approving Tax Increment Financing and eligibility for Michigan Business Tax credit incentives for the “Federal Screw Works” Brownfield Redevelopment project in the City of Chelsea be adopted.

Roll call vote: YEAS: 11 NAYS: 0 ABSENT: 0. Motion carried.

Support Services Community of Interest:

Human Resources:

Collective Bargaining Agreement – Command Officers Association of Michigan

Comm. Gunn seconded by Comm. Peterson moved to recommend that the Board of Commissioners approve the resolution approving the agreement with the Command Officers Association (COAM) and Washtenaw County for the five year period January 1, 2008 through December 31, 2012 be adopted.

Roll call vote: YEAS: 11 NAYS: 0 ABSENT: 0. Motion carried.

Collective Bargaining Agreement – Public Defenders Association

Comm. Gunn seconded by Comm. Peterson moved to recommend that the Board of Commissioners approve the resolution approving the agreement with the Public Defenders Association and Washtenaw County for the three year period January 1, 2008 through December 31, 2010 be adopted.

Roll call vote: YEAS: 11 NAYS: 0 ABSENT: 0. Motion carried.

Civic Infrastructure Community of Interest:

Equalization:

Apportionment Report

Comm. Gunn seconded by Comm. Peterson moved to recommend that the Board of Commissioners approve the resolution adopting the Washtenaw County 2008 Apportionment Report be adopted.

Roll call vote: YEAS: 11 NAYS: 0 ABSENT: 0. Motion carried.

Office of the Administrator:

Accommodations Ordinance

Comm. Gunn seconded by Comm. Peterson moved to recommend that the Board of Commissioners approve the resolution approving the following changes to the Washtenaw County Accommodation Ordinance: (1) increasing the Accommodation Excise Tax from 2% to 5%; and (2) implementing other minor “clean-up” changes be adopted.

Roll call vote: YEAS: 11 NAYS: 0 ABSENT: 0. Motion carried.

2008 Budget Update – Year End

Jennifer Watson presented the 2008 year end budget update (on file in County Clerk's office).

Comm. Sizemore asked for a report from the Administrator on VEBA.

Comm. Ouimet stated that projections tend to lag during staffing reductions. He added that this puts the organization under more difficulty during budgeting.

Report of the Chair of the Board

Comm. Irwin reported that there would be a ten minute break before the start of the Board of Commissioners meeting.

Items for Current/Future Discussion

Comm. Ping seconded by Comm. Lovejoy Roe moved to recommend that the Board of Commissioners approve the resolution authorizing the County Administrator, upon review of Corporation Counsel, to propose an amendment to the existing Police Services contracts to the local contracting entities which would extend the contract for an additional one year through December 31, 2010 at a price increase of 2% for the additional year be adopted.

Discussion took place on the proposed resolution (contained in log filed with Ways and Means packet).

Comm. Lovejoy Roe seconded by Comm. Ping moved to call the question. Motion carried.

Roll call vote: YEAS: 6 NAYS: 5 (Comms. Bergman, Grewal, Gunn, Irwin, Peterson) ABSENT: 0. Motion carried.

Citizen Participation

Pat Valliencourt, Manchester Village, thanked the Board for support of the police services resolution. She stated that it would be unfair to the Board to get a 2% for two years. Valliencourt stated that public safety is an example of provision of a direct service. She thanked all involved in work on the Police Services Committee and also thanked Herb Mahoney.

Tom Partridge stated that the County Board of Commissioners failed to give oversight to the Sheriff's Department.

Commissioners Follow-up to Citizen Participation

Comm. Smith stated that the incoming Sheriff is an international expert on racial profiling. He added that he has plenty of expertise in making sure that the force is adequately deployed.

Pending

None

Adjournment

Comm. Peterson seconded by Comm. Sizemore moved that the meeting be adjourned until December 3rd, 2008 at 6:30 p.m. Motion carried.

The meeting adjourned at 8:46 p.m.

Barbara Levin Bergman, Chair

Lawrence Kestenbaum, Clerk/Register
By: Jason Brooks, Deputy Clerk

APPROVED:



WASHTENAW COUNTY BOARD OF COMMISSIONERS

WORKING SESSION

November 20, 2008

The meeting was called to order by Chair Sizemore at 6:30 p.m. in the Board Room, Administration Building, 220 North Main Street, Ann Arbor, Michigan.

MEMBERS PRESENT: Comms. Bergman, Gunn, Irwin, Ouimet, Peterson, Ping, Schwartz, Sizemore and Smith

MEMBERS ABSENT:

OTHERS PRESENT:: County Administrator Robert Guenzel; Verna McDaniel and David Behen, Deputy County Administrators; Dale Vanderford, Andy Brush, Support Services; Jenny Bivens, ETCS; Mark Lindke, Veteran Services; Ellen Clement, Public Health; Ben Toole, ITS; Joanna Bidlack, Administration; Jason Brooks, Clerk's Office; various citizens; and members of the press.

Roll Call

Citizen Participation

None

Commissioner Follow-Up to Citizen Participation

None

Discussion Items:

Personal Health Care Records

Verna McDaniel, Ellen Clement, Andy Brush, Donna Sabourin, and Chris Ackerman gave the presentation on the Automation of Health Records (on file in County Clerk's office).

Comm. Ouimet asked about getting information out of the system. McDaniel stated that agencies within the County operate under different systems. She added that the County does not always have control over these systems.

Comm. Ouimet asked about the cost per file for addition and maintenance. McDaniel reported that the information is not yet available.

Comm. Peterson asked about how these records relate to children and how the ability to interface this record with other records relates. Clement stated that these registries help with maternal cases and making sure health risks are identified. She discussed a single statewide system that was set up. She stated that children's special health care services could also benefit from this type of registry. Comm. Peterson asked for protections built into the system to protect babies. Clement stated that Success by 6 is trying to weave this net together. Comm. Peterson stated that he would like to see a system set up as early as possible.

Comm. Irwin asked about challenges surrounding HIPAA. Sabourin reported that this is a challenge but added that there are provisions that allow data entry into the system. She reported that there is a strong obligation to security. Comm. Irwin asked if putting these protections in place protects the County from liability. Sabourin reported on the complaint process. Comm. Irwin asked about use of different systems. Brush stated that he feels that systems are beginning to open up. Comm. Irwin asked about the accuracy of data that may be from consumer produced data. Brush stated that as transfers become more secure readings will be viewed as more accurate. Comm. Irwin asked about information that may be provided in the mental health area. He asked if there is a way to flag information entered by consumers rather than health care providers. Sabourin reported on the changing role of mental health

nurses and stressing the importance of reporting. She reported that the profession is evolving into a more holistic approach. Comm. Irwin asked about a lack of connection to the internet. He stated that it would be interesting to involve people that are not involved with the internet. Comm. Irwin asked about the WCHO grant and costs of the project so far. Chris Ackerman stated that he is unsure of the total cost of the project at this point. He discussed the grant amounts and how far under they have been each year. He stated that they are not currently being charged for maintenance of the system. He reported that he would like to see the County obligation. Comm. Irwin asked if the plan is to dump information out of the system into the new system or if the plan is to hand the data off at a regular interval. Brush stated that they are not.

Comm. Ping asked about cost. Brush stated that building, buying, and using what is out there free is being looked at.

Comm. Smith asked about health care provider access to the data and if there is an analysis plan in place. Clement stated that some pieces of that are in place. She reported that the technique is in place for chronic diseases. Comm. Smith asked about conducting studies on a neighborhood. Clement reported that HIPAA is not a barrier when looking at data for public health purposes. Comm. Smith asked about using data for reporting against goals. McDaniel stated that the best bet would be to look at common intake eligibility. Comm. Smith stated that he would like some of this conversation brought to the next budget process. He stated that it would be interesting to note if any analysis has been done.

Comm. Sizemore asked if there are any other communities doing this that can be used as a model. Ackerman reported that there are not many at this time. Comm. Sizemore stated that he appreciated the presentation.

County Administrator's Report

None

Items for Current/Future Discussion

Comm. Sizemore reported that he wanted to bring in the Washtenaw utilities group and Huron River Watershed at some point for a Working Session meeting.

Pending

None

Citizen Participation

None

Commissioners Follow-up to Citizen Participation

None

Adjournment

Comm. Irwin seconded by Comm. Ping moved to adjourn until Thursday, January 22nd, 2009, at 6:30 p.m. in the Board Room, Washtenaw County Administration Building. Motion carried.

The meeting adjourned at 7:57 p.m.

Rolland Sizemore, Chair

Lawrence Kestenbaum, Clerk/Register

By: Jason Brooks, Deputy Clerk

APPROVED: