

A RESOLUTION AUTHORIZING THE ELIMINATION OF A 1.0 FTE COMPLIANCE SPECIALIST POSITION (GRADE 24) AND THE CREATION OF A 1.0 FTE GRANT FUNDED COMPLIANCE ANALYST I/II POSITION (GRADE 27/29) TO BE FUNDED THROUGH THE ADMINISTRATIVE SET ASIDE FROM THE NEIGHBORHOOD STABILIZATION PROGRAM GRANT, A COMPONENT OF THE COMMUNITY DEVELOPMENT BLOCK GRANT.

WASHTENAW COUNTY BOARD OF COMMISSIONERS

DECEMBER 3, 2008

WHEREAS, on February 20, 2008; the Board of Commissioners authorized the creation of a Compliance Specialist (Resolution #08-0037) as a part of the revised departmental reorganization plan; and

WHEREAS, the Compliance Specialist was created to assist with ensuring regulatory compliance of non-profits and other contractors receiving funding through the Office of Community Development ; and

WHEREAS, in September 2008; the U.S. Department of Housing and Urban Development (HUD) announced the allocation of nearly \$3.92 billion in funding to stabilize neighborhoods in states and local communities impacted by the foreclosure crisis.; and

WHEREAS, HUD's new Neighborhood Stabilization Program (NSP) will provide targeted emergency assistance to state and local governments to acquire and redevelop foreclosed properties ; and

WHEREAS, the funding is provided through HUD's Community Development Block Grant (CDBG) Program under Title III of Division B of the Housing and Economic Recovery Act (HERA) of 2008; and

WHEREAS, Washtenaw County is slated to receive an allocation of \$3,024,719 in one-time NSP funding to be obligated no later than 18 months after execution of the grant agreement; and

WHEREAS, the position modification is requested to hire a candidate that will be able to meet the rigorous regulatory and technical demands of this new program, as well as serve as a liaison to external stakeholders; and

WHEREAS, the person hired for this position will assist the Housing Manager with implementing the Neighborhood Stabilization Program; and

WHEREAS, the personnel costs for this grant funded position will be covered by the administrative set aside allowed through the Neighborhood Stabilization Program Grant; and

WHEREAS, the administrative set aside is up to 10% of the grant plus program income;  
and

WHEREAS, this matter has been reviewed by the Office of Community Development, Corporation Counsel, the Finance Department, Human Resources, the County Administrator's Office, and the Ways & Means Committee.

NOW THEREFORE BE IT RESOLVED, that the Washtenaw County Board of Commissioners hereby authorizes the elimination of a 1.0 FTE Compliance Specialist position (Grade 24) to be located within the Office of Community Development and authorize the creation of a 1.0 FTE grant funded Compliance Analyst I/II position (Grade 27/29) to be funded through the administrative set aside for the new Neighborhood Stabilization Program Grant, a component of the Community Development Block Grant.

BE IT FURTHER RESOLVED, that the Washtenaw County Board of Commissioners hereby makes the following position changes and adopts the job descriptions as attached hereto and made a part hereof:

<b>Position #</b>	<b>Title</b>	<b>Grade</b>	<b>Group</b>	<b>Create</b>	<b>Eliminate</b>
2450-0001	CD Compliance Specialist	24	32		1.0
2761-0001	CD Compliance Analyst I/II	27/29	32		1.0