



**MINUTES  
OF  
STANDING COMMITTEES**

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Prepared for **BOARD OF COMMISSIONERS** approval at the meeting on **September 17, 2008**.

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# WASHTENAW COUNTY BOARD OF COMMISSIONERS

## ADMINISTRATIVE BRIEFING

### MINUTES

**August 27, 2008**

The meeting began at 5:08 p.m. in the Administration Building, 220 N. Main Street, Ann Arbor, Michigan.

**MEMBERS PRESENT:** Comms. Ouimet, Lovejoy Roe, Schwarz, and Sizemore

**OTHERS PRESENT:** Bob Guenzel, County Administrator; David Behen, Verna McDaniel, Deputy County Administrators; Kerry Sheldon, Joanna Bidlack, Administration; Jason Brooks, Clerk's Office

The agendas for the Ways & Means Committee, and the Washtenaw County Board of Commissioners meeting scheduled for September 3, 2008 and the Working Session meeting scheduled for September 4, 2008 were discussed.

Citizen Participation: Tom Partridge discussed resolutions he offered at the County Democratic Convention.

The meeting adjourned at 5:34 p.m.

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Lawrence Kestenbaum, Clerk/Register  
By: Jason Brooks, Deputy Clerk

APPROVED:



## WASHTENAW COUNTY BOARD OF COMMISSIONERS

### WAYS & MEANS COMMITTEE

September 3, 2008

Chair Bergman called the meeting to order at 6:30 p.m. in the Board Room, Administration Building, 220 North Main Street, Ann Arbor, Michigan.

**MEMBERS PRESENT:** Comms. Bergman, Gunn, Irwin, Peterson, Ping, Lovejoy Roe, Schwartz, Sizemore, and Smith.

**MEMBERS ABSENT:** Comms. Grewal and Ouimet

**OTHERS PRESENT:** Deputy County Administrators, Verna McDaniel and David Behen; Corporation Counsel Curt Hedger; Dale Vanderford, James McFarlane, Jim Zwolensky, Support Services; Peter Ballios, Finance; Ellen Clement, Public Health; Jenny Bivens, ETCS; Patricia Denig, Dan Myers, Planning and Environment; Judy Kramer, Risk Management; Diane Heidt, Barb Finch, Human Resources; Caryette Fenner, CSTS; Ken Schrader, ITS; Kerry Sheldon, Scott Patton, Joanna Bidlack Administration; Jason Brooks, Clerk's Office; various citizens; and members of the press.

#### Roll Call

#### Citizen Participation

Eileen Spring, 311 Montgomery, Ann Arbor, discussed important work being done at Food Gatherers. She reported that there has been an increased demand for services around the County. She reported on surveys will be coming to local pantries and invited Commissioners to do personal interviews. She thanked the Board for support of the work done at Food Gatherers.

Kristen Judge thanked Commissioners for helping her to understand current County issues.

#### Commissioner Follow-Up to Citizens' Participation

None

#### New Business:

#### Health Community of Interest:

#### Community Support & Treatment Services:

#### Community Support and Treatment Services Budget

Comm. Schwartz seconded by Comm. Peterson moved to recommend that the Board of Commissioners approve the resolution approving the Community Support and Treatment Services Department budget for the 2008-2009 Fiscal Year; Authorizing the Administrator to adjust CSTS 2008-09 budget to align CSTS' 2008-09 General Fund appropriation with the County's 2009 General Fund budget; approving position modifications; amending the Community Support and Treatment Services Department budget for the 2007-2008 Fiscal Year; authorizing the Administrator to sign delegate contracts; and adopting job descriptions be adopted.

Roll call vote: YEAS: 8 NAYS: 0 ABSENT: 3 (Comms. Grewal, Ouimet, and Sizemore). Motion carried.

#### Public Health:

#### 2008-09 Comprehensive Planning, Budgeting, and Contracting Agreement

Comm. Schwartz seconded by Comm. Peterson moved to recommend that the Board of Commissioners approve the resolution ratifying the County Administrator's signature on the Public Health Department Comprehensive Planning, Budgeting and Contracting (CPBC) agreement for the period October 1, 2008 through September 30, 2009; authorizing the County Administrator's signature on the 2008-09 Interagency Agreement between Public Health and Planning & Environment; authorizing the establishment of body art facility inspection fees; approving the Public Health Department's 2008-2009 budget; authorizing the County Administrator to sign delegate contracts; and approving position modifications be adopted.

Roll call vote: YEAS: 8 NAYS: 0 ABSENT: 3 (Comms. Grewal, Ouimet, and Sizemore). Motion carried.

**Washtenaw Community Health Organization (WCHO):**

**Position Modification for WCHO**

Comm. Schwartz seconded by Comm. Peterson moved to recommend that the Board of Commissioners approve the resolution creating a 1.0 FTE position for the Washtenaw Community Health Organization be adopted.

Roll call vote: YEAS: 8 NAYS: 0 ABSENT: 3 (Comms. Grewal, Ouimet, and Sizemore). Motion carried.

**Support Services Community of Interest:**

**Finance:**

**Insurance Renewals**

Comm. Schwartz seconded by Comm. Peterson moved to recommend that the Board of Commissioners approve the resolution accepting offers for insurance coverage for the County for the period October 1, 2008 to October 1, 2009 be adopted.

Roll call vote: YEAS: 8 NAYS: 0 ABSENT: 3 (Comms. Grewal, Ouimet, and Sizemore). Motion carried.

**Economic Development Community of Interest:**

**Employment Training and Community Services (ETCS):**

**Workforce Investment Act (WIA) Career Advancement Accounts (CAAs)**

Comm. Schwartz seconded by Comm. Peterson moved to recommend that the Board of Commissioners approve the resolution ratifying the Chair of the Board's signature on the ETCS Workforce Investment Act (WIA) Career Advancement Account (CAA) Demonstration Project in the amount of \$74,626 for the period of February 5, 2008 through June 30, 2008; \$37,313 in WIA CAA Demonstration Project funds and a WIA match in the amount of \$37,313; authorizing the County Administrator to sign Notice of Grant Awards; amending the budget; and authorizing the Administrator to sign delegate contracts be adopted.

Roll call vote: YEAS: 8 NAYS: 0 ABSENT: 3 (Comms. Grewal, Ouimet, and Sizemore). Motion carried.

**Report of the Administrator**

Comm. Gunn seconded by Comm. Peterson moved to recommend that the Board of Commissioners approve the resolution directing the Washtenaw County Administration office to secure a higher caliber of coffee products, at the expense of the Board of Commissioners and other stakeholders be adopted.

Roll call vote: YEAS: 8 NAYS: 0 ABSENT: 3 (Comms. Grewal, Ouimet, and Sizemore). Motion carried.

Comm. Smith seconded by Comm. Irwin moved to send the coffee resolution to the Board of Commissioners meeting on the same night, September 3, 2008.

Roll call vote: YEAS: 8 NAYS: 0 ABSENT: 3 (Comms. Grewal, Ouimet, and Sizemore). Motion carried.

**Report of the Chair of the Board**

Comm. Irwin reported that there would be a five minute break before the start of the Board of Commissioners meeting.

**Items for Current/Future Discussion**

None

**Citizen Participation**

Citizen Participation Tom Partridge discussed health care systems in the State of Michigan. Kenny Siler 13175 Pleasant Lake Rd., president of Washtenaw County Farm Bureau discussed \*\*\*View comments\*\*\*.

**Commissioners Follow-up to Citizen Participation**

None

**Pending**

None

**Adjournment**

Comm. Gunn seconded by Comm. Lovejoy Roe moved that the meeting be adjourned until September 17<sup>th</sup>, 2008 at 6:30 p.m. Motion carried.

The meeting adjourned at 6:58 p.m.

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Barbara Levin Bergman, Chair

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Lawrence Kestenbaum, Clerk/Register  
By: Jason Brooks, Deputy Clerk

APPROVED:



## WASHTENAW COUNTY BOARD OF COMMISSIONERS

### WORKING SESSION

September 4, 2008

The meeting was called to order by Chair Sizemore at 6:30 p.m. in the Board Room, Administration Building, 220 North Main Street, Ann Arbor, Michigan.

**MEMBERS PRESENT:** Comms. Bergman, Gunn, Irwin, Ping, Lovejoy Roe, Schwartz, Sizemore, and Smith

**MEMBERS ABSENT:** Comms. Grewal, Ouimet, and Peterson

**OTHERS PRESENT::** Verna McDaniel and David Behen, Deputy County Administrators; Ellen Clement, Beckey Ginbey, Susan Lee, Public Health; Ken Schrader, ITS; Jim Zwolensky, Support Services; Joanna Bidlack, Administration; Jason Brooks, Clerk's Office; various citizens; and members of the press.

#### Roll Call

#### Citizen Participation

None

#### Commissioner Follow-Up to Citizen Participation

None

#### Discussion Items:

##### **Space Plan Update**

Jim Zwolensky gave an update on the jail project and the Saline Court project. He reported that bids are being reviewed on the jail project and added that this process will take another 2-3 weeks. Zwolensky stated that he feels it is important to stay within the budget.

Zwolensky reported on the Saline Court. He reported that permits and fees have been paid to the City of Saline. He added that a ground breaking ceremony is being planned for September 24 at 2 p.m. He added that there should not be any problems with LEED certification on the project.

##### **Maternal Infant Health Program**

Maternal Infant Health Program presentation was presented by Ellen Clement. Susan Lee and Becky Jinbee were also present from the Public Health Department. The presentation is on file in the Washtenaw County Clerk's office.

Comm. Bergman asked about the number of home visits that will be conducted. Clement reported that in maternal cases there is an allowable number of office visits. She added that infant visits do need to be made primarily in the home.

Comm. Irwin asked if there is anything about the way that the County accounts for charges that could loosen up the opportunity to receive federal dollars. Clement reported that the internal Public Health allocation plan is all fine. Comm. Irwin asked about the MIHA program. Clement reported that people were hired from the community and had a first hand awareness of some client challenges. She reported that nurses often have a hard time balancing needs. Clement reported that the Health Department tries to hire people that are bilingual. Comm. Irwin asked about work with Access in Wayne County. Clement reported that she has an ongoing cultural education program run by staff.

Comm. Gunn stated that she applauds Public Health for being able to stretch a dollar and for providing core services.

Comm. Bergman asked who is seeing clients with the disappearance of the advocacy position. Lee reported that her staff has taken up this role.

Comm. Lovejoy Roe thanked the presenters. She asked if there has been a pilot with mobile units. Clement reported that this is done on certain days of the month in satellite offices.

Comm. Ping asked how people know where to find the clinics. Ginbey reported that there are large posters all over the Towner building and postings on the website.

Comm. Sizemore asked if clients are offered information on child healthcare and prescriptions for families. Clement reported that this information is passed along.

**County Administrator's Report**

None

**Items for Current/Future Discussion**

None

**Pending**

None

**Citizen Participation**

Caryette Fenner stated that she is concerned about the number of job losses in the union she represents.

**Commissioners Follow-up to Citizen Participation**

Comm. Sizemore stated the concerns of Ms. Fenner would be looked into.

**Adjournment**

Comm. Bergman seconded by Comm. Ping moved to adjourn until Thursday, September 18<sup>th</sup>, 2008, at 6:30 p.m. in the Board Room, Washtenaw County Administration Building. Motion carried.

The meeting adjourned at 7:24 p.m.

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Rolland Sizemore, Chair

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Lawrence Kestenbaum, Clerk/Register

By: Jason Brooks, Deputy Clerk

APPROVED: