MINUTES

OF

STANDING COMMITTEES

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Prepared for **BOARD OF COMMISSIONERS** approval at the meeting on **July 2, 2008.**

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WASHTENAW COUNTY BOARD OF COMMISSIONERS

ADMINISTRATIVE BRIEFING

MINUTES

May 28, 2008

The meeting began at 5:05 p.m. in the Administration Building, 220 N. Main Street, Ann Arbor, Michigan.

MEMBERS PRESENT: Comms. Bergman, Irwin, Schwartz, and Sizemore

OTHERS PRESENT: Bob Guenzel, County Administrator; David Behen, Verna McDaniel, Deputy County Administrators; Kerry Sheldon, Administration; Jason Brooks, Clerk's Office

The agendas for the Ways & Means Committee, and the Washtenaw County Board of Commissioners meeting scheduled for June 4, 2008 were discussed. The agenda for the June 5, 2008 Working Session meeting was also discussed.

The meeting adjourned at 5:20 p.m.

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Lawrence Kestenbaum, Clerk/Register
By: Jason Brooks, Deputy Clerk

APPROVED:

WASHTENAW COUNTY BOARD OF COMMISSIONERS

WAYS & MEANS COMMITTEE

June 4, 2008

Chair Bergman called the meeting to order at 6:30 p.m. in the Board Room, Administration Building, 220 North Main Street, Ann Arbor, Michigan.

MEMBERS PRESENT: Comms. Bergman, Gunn, Irwin, Ouimet, Peterson, Ping, Lovejoy Roe, Schwartz, Sizemore, and Smith.

MEMBERS ABSENT: Comm. Grewal

OTHERS PRESENT: Deputy County Administrator Verna McDaniel; Corporation Counsel Curt Hedger; Catherine McClary, County Treasurer; Gordon Burger, Support Services; Peter Ballios, Finance; Tony VanDerworp, Patricia Denig, Melissa Milton-Pung, Jeff Krcmarik, Planning and Environment; Nancy Thelen, MSU Extension; Diane Heidt, Monica Boote, Human Resources; Ken Schrader, ITS; Kerry Sheldon, Administration; Jason Brooks, Clerk's Office; various citizens; and members of the press.

Roll Call

Citizen Participation
Richard Carter, 3360 Pittsview, Ann Arbor, stated that he is representing the Law Enforcement Citizens Review Board (LECRB). He introduced Albert Chambers, Elmer White, and Martha Kern-Boprie of the LECRB. He reported on parts of the bylaws relating to serving as a liaison between citizens and the Sheriff's Department. He stated that information coming back from communications sent to the Sheriff's Department was very superficial.

Tom Partridge stated that the County needs to be united. He added that citizens on the western side of the County deserve equal representation. Partridge stated that every resident in the County desiring a college education should get one.

Commissioner Follow-Up to Citizens' Participation
Comm. Peterson stated that it may be helpful for the LECRB to have a dialogue with the Board of Commissioners and the Sheriff's Department. He added that he would like to see this discussion at a Working Session if acceptable to Comm. Sizemore. Comm. Peterson stated that the Sheriff should be present at such a meeting. Comm. Sizemore stated that he has no problem with this meeting being scheduled.

New Business:

Health Community of Interest:

Community Support and Treatment Services:

Justice and Mental Health Collaboration Program Grant
Comm. Schwartz seconded by Comm. Peterson moved to recommend that the Board of Commissioners approve the resolution ratifying the electronic submission of an application to the U.S. Department of Justice, Bureau of Justice Assistance; Justice and Mental Health Collaboration Program for Community Support and Treatment Services' J-Port; Off the Beaten Path in the amount of $284,148 for the period of September 1, 2008 through August 31, 2010; authorizing the Administrator to sign the notice of grant award; amending the budget; and authorizing the Administrator to sign delegate contracts be adopted.

Roll call vote: YEAS: 9 NAYS: 0 ABSENT: 2 (Comms. Grewal and Sizemore). Motion carried.

Public Safety of Justice Community of Interest:

Community Corrections:

Community Corrections Advisory Board Grant
Comm. Schwartz seconded by Comm. Peterson moved to recommend that the Board of Commissioners approve the resolution ratifying the electronic application submission to the State of Michigan, Michigan Department of Corrections/Office of Community Corrections for the FY 2008 Washtenaw County/City of Ann Arbor Community Corrections Comprehensive Plan in the amount of $960,731 for the period October 1, 2008 through September 30, 2009 be adopted.

Roll call vote: YEAS: 9 NAYS: 0 ABSENT: 2 (Comms. Grewal and Sizemore). Motion carried.

Housing & Homelessness Community of Interest:

Treasurer, MSU Extension, and Community Development:

Create 1.0 FTE Position
Comm. Schwartz seconded by Comm. Peterson moved to recommend that the Board of Commissioners approve the resolution authorizing the creation of one Mortgage Foreclosure Prevention Specialist I/II/III position within Washtenaw County MSU Extension and authorizing the creation of an Intake Specialist Model (Temporary and Internship Positions) to be funded with funds from the City of Ann Arbor for budget years 2008-2009, contingent upon receiving funding from the City of Ann Arbor be adopted.

Roll call vote: YEAS: 9 NAYS: 0 ABSENT: 2 (Comms. Grewal and Sizemore). Motion carried.

Economic Development Community of Interest:

Employment Training & Community Services:

Workforce Investment Act (WIA) Plan Modification
Comm. Schwartz seconded by Comm. Peterson moved to recommend that the Board of Commissioners approve the resolution approving the Workforce Investment Act (WIA) Plan Modification to incorporate program year (PY) 2006 Dislocated Worker (DW) Program funding in the amount of $1,000,000 for the period of July 1, 2007 through June 30, 2008 for the Employment Training and Community Services (ETCS) Department; approving the budget; and authorizing the County Administrator to sign delegate contracts be adopted.

Roll call vote: YEAS: 9 NAYS: 0 ABSENT: 2 (Comms. Grewal and Sizemore). Motion carried.

Office of the Administrator:

Voluntary Employee Benefits Administration (VEBA) Trust
Comm. Schwartz seconded by Comm. Peterson moved to recommend that the Board of Commissioners approve the resolution authorizing the County of Washtenaw to proceed to take the preliminary actions which will lead to the creation of a trust which will issue retirees health care certificates of participation be adopted.

Comm. Schwartz seconded by Comm. Peterson moved to recess for a 10 minute break to review information. Motion carried. The meeting recessed at 7:23 p.m. The meeting reconvened at 7:34 p.m.

Comm. Lovejoy Roe seconded by Comm. Schwartz moved to table this item until the next meeting of the Ways and Means Committee, scheduled for July 2, 2008 at 6:30 p.m. Roll call vote: YEAS: 3 NAYS: 7 (Comms. Bergman, Gunn, Irwin, Ouimet, Peterson, Sizemore, and Smith). ABSENT: 1 (Comm. Grewal). Motion failed.

Comm. Gunn seconded by Comm. Sizemore moved to call the question. Roll call vote: YEAS: 8 NAYS: 2 (Comms. Ping and Lovejoy Roe) ABSENT: 1 (Comm. Grewal). Motion carried.

Roll call vote: YEAS: 9 NAYS: 1 (Comm. Lovejoy Roe) ABSENT: 1 (Comm. Grewal). Motion carried.

Report of the Administrator
None

Report of the Chair of the Board
Comm. Irwin reported that there would be no break before the start of the Board of Commissioners meeting.

Items for Current/Future Discussion
Comm. Smith seconded by Comm. Peterson moved to direct the County Administration to contract with an independent financial advisor not related to the proposed issuance of Voluntary Employee Benefits Administration (VEBA) Trust Certificates and direct the independent financial advisor to analyze the structure of the financial certificates, legality of the proposal, and any other issues raised by Commissioners while proceeding with all other actions in the original resolution (08-0105) and to bring a report back to the Board of Commissioners.

Comm. Schwartz offered the amendment to put a hard date of August 1, 2008 as the deadline for a report to be brought back to the Board of Commissioners. Amendment accepted as friendly.

Roll call vote: YEAS: 10 NAYS: 0 ABSENT: 1 (Comm. Grewal). Motion carried.

Comm. Ping seconded by Comm. Sizemore moved to hold a public hearing on the proposed sale of Trust Certificates for the VEBA plan to be held on July 2 at 6:45 p.m. in the Washtenaw County Administration Building, 220 N. Main St., Ann Arbor, and direct the County Clerk to give notice to the public of the Public Hearing by causing such notice to be published July 2 in a newspaper of general circulation in Washtenaw County. Roll call vote: YEAS: 10 NAYS: 0 ABSENT: 1 (Comm. Grewal). Motion carried.

Citizen Participation
Richard Carter, 3360 Pittsview, Ann Arbor, reported that several communications have been sent to the Sheriff's office, and superficial answers have been the only response. He stated that members are becoming frustrated. He stated that committee members feel that they are being brushed off. He asked for any help the Board could provide. Martha Kern-Boprie stated that she would like considerations of the LECRB taken into account before any final decisions are made.

Commissioners Follow-up to Citizen Participation
Comm. Sizemore asked if the group could come in and address the Ways and Means committee. Comm. Bergman stated that the group can make it work.

Comm. Smith stated that Advisory Boards often do not have the intended teeth. He stated that he would like to see budget review oversight given to this board. He added that subpoena powers could also be given. Comm. Smith stated that he would be willing to work with Comm. Sizemore and Comm. Ouimet on these issues.

Comm. Irwin thanked committee members for coming in. He added that these meetings are an opportunity for service improvement in Washtenaw County. He stated that he believes elected officials have the responsibility to answer to the people they represent and added that he is happy that dialogue on the issue would take place at the July 2 meeting. Comm. Irwin stated that he feels sending a letter and request to attend these meetings is currently the best route.

Comm. Schwartz stated that he would like the bylaws, and resolution setting up the committee as well as complaints received by the committee. Comm. Sizemore stated that he would like to see the same info for the other Sheriff's Dept. board as well.

Pending
None

Adjournment
Comm. Lovejoy Roe seconded by Comm. Ping moved that the meeting be adjourned until July 2nd, 2008 at 6:30 p.m. Motion carried.

The meeting adjourned at 9:35 p.m.

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Barbara Levin Bergman, Chair

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Lawrence Kestenbaum, Clerk/Register
By: Jason Brooks, Deputy Clerk

APPROVED:

WASHTENAW COUNTY BOARD OF COMMISSIONERS

WORKING SESSION

June 5, 2008

The meeting was called to order by Chair Sizemore at 6:30 p.m. in the Board Room, Administration Building, 220 North Main Street, Ann Arbor, Michigan.

MEMBERS PRESENT: Comms. Gunn, Irwin, Ouimet, Ping, Lovejoy Roe, Schwartz, and Sizemore

MEMBERS ABSENT: Comms. Bergman, Grewal, Peterson, and Smith

OTHERS PRESENT:: Verna McDaniel, Deputy County Administrator; Judge Tabbey, 14A District Court; Ken Schrader, ITS; Gordon Burger, Jim Zwolensky, Support Services; Daniel Minzey, County Sheriff; Kerry Sheldon, Administration; Jason Brooks, Clerk's Office; various citizens; and members of the press.

Roll Call

Citizen Participation
None

Commissioner Follow-Up to Citizen Participation
None

Discussion Items:
The jail renovation and expansion update was presented (On file in County Clerk's office).

Comm. Gunn asked about parking access to the LLRC through St. Luke's. Zwolensky stated that during construction, the St. Luke's Drive will continue to be used as well as parking in that area. He added that communication will be passed to all entities in the complex. Comm. Gunn asked about the LEED Certification. It was reported that the building has been registered with intention to certify the building. Zwolensky stated that registration for the project is $500 to $600.

Comm. Ping asked about working with local contractors. It was reported that advertisements are being prepared that will go out to the Washtenaw Contractors Association.

Comm. Ouimet asked how much of the project costs are for digging down before going up. It was reported that site conditions are the unknowns, but added that extensive study has been done. The consultant added that there are contingencies in place. Comm. Ouimet stated that when coming out of the ground it is nice to know where the project is at cost wise. It was reported that a bid time period would be the end of July until the end of October. The price of building materials was also discussed. Zwolensky reported that the Saline Court bids are due tomorrow. Comm. Ouimet asked how complexity can be evaluated and reflected in bids. It was reported that this project will be separated into 26 different bid categories.

Comm. Lovejoy Roe asked about the process of the bids. She asked about the competition between bidders on specific elements of the project such as heating/cooling. Comm. Lovejoy Roe asked about competition in the labor market. She also asked about change orders because of the gearing toward specific trades. It was reported that the goal is to minimize trade orders. The consultants also reported that the biggest unknown is often in the foundation.

Comm. Lovejoy Roe asked if there is any advantage to informing bidders know in advance. It was reported that there is already a lot of interest and a list is already getting started. Comm. Lovejoy Roe asked about going with brick on the wall. It was reported that often stainless steel is more expensive, and may be for purposes of the fence. Zwolensky reported that the design team felt that the masonry wall was a better aesthetic option.

Comm. Schwartz asked about how long the documents will be out before bids are opened. Zwolensky reported that Tower Pinkster feels that a six week period would be adequate for a project this size. Comm. Schwartz asked how long before construction begins on the site. It was reported that in southern Michigan, many parts of construction can carry into the winter. Comm. Schwartz thanked all involved for their participation.

Comm. Sizemore asked how our jail would match up to other County jails with similar populations. Zwolensky reported that he believes that the dollars were an average of $247/sq. ft. and added that the County is right in the ballpark. Comm. Sizemore asked about future expansions and placing valves and stems in place in case other housing units were needed. Zwolensky reported that two things that have been done include a large intake/release area. Comm. Sizemore asked about the roofing system. Zwolensky reported that it would be a single ply system. Comm. Sizemore asked about a percentage plugged in to contingencies for jobs. It was reported that this amount varies on different projects. The consultant added that it could go down to as low as 2% once the project gets out of the ground. Comm. Sizemore asked Judge Tabbey his feelings on the project. Tabbey reported that he is very happy with the project at this point. Minzey reported that he has been extremely happy with this process and the way that it has gone. Comm. Sizemore stated that he is impressed with the project and thanked all involved.

County Administrator's Report
None

Items for Current/Future Discussion
None

Pending
None

Citizen Participation
Tom Partridge stated that it is upsetting to see simultaneous projects taking place in the County.

Commissioners Follow-up to Citizen Participation
Comm. Schwartz reported that Washtenaw County coordinates with many municipalities on many projects.

Adjournment
Comm. Gunn seconded by Comm. Ouimet moved to adjourn until Thursday, August 7th, 2008, at 6:30 p.m. in the Board Room, Washtenaw County Administration Building. Motion carried.

The meeting adjourned at 8:17 p.m.

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Rolland Sizemore, Chair

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Lawrence Kestenbaum, Clerk/Register
By: Jason Brooks, Deputy Clerk

APPROVED: