

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO IMPLEMENT THE RECOMMENDED BUDGET AMENDMENTS INCLUDING POSITION ELIMINATIONS TO PROVIDE SAVINGS FOR THE 2009 BUDGET AND TO CONTINUE WORK WITH THE ORGANIZATION TO IDENTIFY ADDITIONAL LONG-TERM STRUCTURAL SOLUTIONS THAT WILL BALANCE THE 2009 BUDGET TO BE BROUGHT TO THE WAYS & MEANS COMMITTEE NO LATER THAN AUGUST 2008

WASHTENAW COUNTY BOARD OF COMMISSIONERS

May 7, 2008

WHEREAS, the Board of Commissioners adopted the 2008/09 Biennial Budget (Resolution #07-0222) on November 14, 2007; and

WHEREAS, since the adoption of the 2008/09 Biennial Budget several variables including revenue assumptions for property taxes and anticipated savings from labor negotiations have changed resulting in a projected general fund budget shortfall approximately \$13 million in the 2009 fiscal year; and

WHEREAS, the Board of Commissioners adopted a budget amendment for 2008 on March 5, 2008 in resolution 08-0043 in which both short-term and structural solutions were identified to balance the 2008 budget; and

WHEREAS, some identified solutions for 2008 can carry forward into 2009 and beyond; and

WHEREAS, additional short-term and structural solutions have been identified through discussions with each county department and agency; and

WHEREAS, the structural solutions result in the net position elimination of 25.2 FTE, of which 19.2 position are currently vacant and 6.0 positions are filled with county employees; and

WHEREAS, the identified solutions are projected to save the county approximately \$10 million in 2009 leaving a remaining projected shortfall of just less than \$3 million still to be identified; and

WHEREAS, items for further analysis and review have been identified with final recommendations on most of these items targeted for Ways & Means consideration in August 2008; and

WHEREAS, the forthcoming resolution with final recommendations to fully balance the 2009 budget will include revised projections on key budget variables including anticipated property tax revenues and final fringe benefit costs for retirement and retiree medical costs through revised actuary reports; and

WHEREAS, the projected budget status and solutions will be confirmed within the official reaffirmation of the 2009 budget planned to come to the board in November; and

WHEREAS, this matter has been reviewed by Corporation Counsel, the Finance Department, the Human Resources Department, the County Administrator's Office, the County's Strategic Oversight Committee and the Ways and Means Committee.

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby authorizes the County Administrator to implement the recommended budget amendments to provide savings in the 2009 fiscal year, including:

- Transfer of \$300,000 from excess proceeds in Treasurer's Property Foreclosure Restricted Funds into General Fund
- Redirecting the cash from the Revenue Sharing Reserve Fund into the General Fund as a means to not have negative cash flow in the General Fund as allowed by law which will also increase the interest earnings in the General Fund
- Personnel cost adjustments of approximately \$4.2 million as a result of revised anticipated savings from labor negotiations, with actual savings to be known by August with final actuary reports for use in the 2009 budget
- General Fund Central Charges operating budget adjustments including a reduction in Strategic Planning/Organizational Consultant Use and Financial Information Systems
- Reduced level of take home vehicles
- Negotiated position and operating budget reductions for most county departments as outlined below:
  - Administration Personnel Savings from 800 MHz Project Reimbursement
  - Children's Services Position and Contractual Reductions
  - Clerk / Register of Deeds Allocation of Clerk Automation Capital Fund
  - CSTS / WCHO Increased CAP Payment and Position Reductions
  - ETCS Appropriation Reduction
  - Finance Position and Operating Budget Reductions
  - Head Start Appropriation Reduction
  - Human Resources Revenue Increase due to Collaborations
  - MSU Extension Operating Budget Reductions
  - Drain Commissioner Operating Budget Reductions and Cancellation of Equipment Purchases
  - Planning & Environment Position and Operating Budget Reductions, New Revenue
  - Prosecuting Attorney Position Reductions
  - Public Health Position and Contractual Reductions, contingent upon the county obligation for minimal funding levels as outlined in the Maintenance of Effort agreement with the State of Michigan
  - Sheriff Position Reductions
  - Support Services Infrastructure & Planning Position and Contractual Reductions
  - Veteran Services Operating Budget Reductions

BE IT FURTHER RESOLVED that the Board of Commissioners directs the Administrator to continue pursuing the following items as additional possible structural solutions to balance the 2009 budget, with a final recommendation on these items to be provided to the Ways & Means Committee no later than August 2008:

- City of Ann Arbor Shared Services
- Community Collaborative of Washtenaw County (CCWC)
- CSTS / WCHO Restructuring
- Equalization Operations
- ETCS / Community Development Collaboration
- Juvenile Detention / Day Program Restructuring
- Planning & Environment Collaborations, Staffing Levels and Revenue Collections
- Public Safety & Justice Determination of Indigent Status
- Regional Dispatch
- Sheriff Collaborations, Staffing Levels and Revenue Collections

- Support Services Integration
- Trial Court Revenue Collections, Community Corrections and Level of County Support
- Financing of VEBA Obligation
- Continuation of Hiring Freeze

BE IT FURTHER RESOLVED that the Board of Commissioners hereby modifies resolution #07-0220 which stated that any **annual net positive position** surplus within District Court **within the District Court Budget** beginning in fiscal year 2008 was to be transferred into the Saline Court **Reserve Fund** construction project to fund Phase II of **the Court** this initiative. Through negotiations with the court, it is agreed if approved by the board to **delay implementation of** alter this arrangement **until** to begin in 2010. **For budgetary purposes, the net positive position that will therefore remain in the General Fund is projected to be \$250,000 for 2008 and 2009. If a net positive position in excess of this amount is realized in and for 2008 and 2009, the excess will be redirected to Saline Court Reserve Fund.** to allow any surplus to remain in the General Fund.

BE IT FURTHER RESOLVED that the Board of Commissioners hereby approves the following position modifications, with an effective date of July 1, 2008 unless otherwise noted:

<b>POSITION CONTROL NO.</b>	<b>POSITION TITLE</b>	<b>NOTE</b>	<b>EMPLOYEE GROUP</b>	<b>GRADE</b>	<b>CREATE</b>	<b>ELIMINATE</b>	<b>HOLD VACANT</b>
<b><u>CHILDREN'S SERVICES</u></b>							
2719-0059	Management Analyst I/II	b	32	29		1.0	
2270-0004	Youth Counselor-Day Treatment		26	22		1.0	
7741-0001	Detention Supervisor		28	77			1.0
<b><u>CSTS</u></b>							
1579-0001	Consumer Benefit Specialist		12	15			1.0
2110-0156	Mental Health Professional		11	21			0.5
<b><u>DRAIN COMMISSIONER</u></b>							
2935-0002	Storm Water Engineer I/II	d	11	29		1.0	
<b><u>FINANCE</u></b>							
1239-0002	Buyer Assistant II		12	12		1.0	
<b><u>PLANNING &amp; ENVIRONMENT</u></b>							
2571-0003	Sanitarian		11	25		1.0	
2571-0014	Sanitarian		11	25		1.0	
2719-0085	Management Analyst I/II		32	27		1.0	
<b><u>PROSECUTING ATTORNEY</u></b>							
2720-0039	Management Assistant		32	27		1.0	
2720-0041	Management Assistant		32	27		1.0	
1646-0008	Legal Assistant		12	16		1.0	
<b><u>PUBLIC HEALTH</u></b>							
1004-0002	Receptionist		12	10		0.1	
1201-0053	Clerk Typist II		12	12		1.0	
2063-0008	Health Educator I/II		11	20		1.0	
2325-0033	Public Health Nurse		18	23		0.7	
3060-0001	Communications Manager		32	30		1.0	
<b><u>SHERIFF</u></b>							
5706-0001	HR Generalist - Sheriff's Office		16	57		1.0	
5706-0002	HR Generalist - Sheriff's Office		16	57		1.0	
<b><u>SUPPORT SERVICES INFRASTRUCTURE &amp; PLANNING</u></b>							
1213-0002	Stock/Warehouse Clerk		12	12		1.0	
1262-0002	LLRC Facility & Tech Asst I/II		12	12		0.5	
2262-0001	Library Coordinator	a	11	23		1.0	
3061-0001	County Librarian	a	32	30	1.0		
2745-0001	Telecommunications Admin I		11	27		0.4	
2949-0002	GIS Developer I/II		11	29			1.0
3055-0001	Application Specialist I		11	30			1.0
3057-0002	Support Services Project Manager		32	30		1.0	
3248-0001	Application Specialist II	c	11	33			1.0
3322-0001	Director of Library Services		32	33		1.0	

**NOTES:**

a-Reclassification & Union Shift  
b-Effective 1/1/09  
c-Effective 3/1/09  
d-Reimbursed at ~90%