



**MINUTES
OF
STANDING COMMITTEES**

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Prepared for **BOARD OF COMMISSIONERS** approval at the meeting on **February 6, 2008**.

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WASHTENAW COUNTY BOARD OF COMMISSIONERS

ADMINISTRATIVE BRIEFING

MINUTES

January 16, 2008

The meeting began at 5:30 p.m. in the Administration Building, 220 N. Main Street, Ann Arbor, Michigan.

MEMBERS PRESENT: Comms. Bergman, Grewal, Gunn, Irwin, Ouimet, Ping, Lovejoy, Roe, Schwartz, Sizemore, and Smith

OTHERS PRESENT: Bob Guenzel, County Administrator; David Behen, Verna McDaniel, Deputy County Administrators; Kerry Sheldon, Administration; Jason Brooks, Clerk's Office

The agendas for the Ways & Means Committee, Washtenaw County Board of Commissioners, and Working Session meetings scheduled for January 23, 2008 and January 24, 2008 were discussed.

The meeting adjourned at 6:24 p.m.

Lawrence Kestenbaum, Clerk/Register
By: Jason Brooks, Deputy Clerk

APPROVED:



WASHTENAW COUNTY BOARD OF COMMISSIONERS

WAYS & MEANS COMMITTEE

January 23, 2008

Chair Bergman called the meeting to order at 6:30 p.m. in the Board Room, Administration Building, 220 North Main Street, Ann Arbor, Michigan.

MEMBERS PRESENT: Comms. Bergman, Grewal, Gunn, Irwin, Ouimet, Peterson, Ping, Lovejoy Roe, Schwartz, Sizemore and Smith.

MEMBERS ABSENT:

OTHERS PRESENT: County Administrator, Robert Guenzel, Deputy County Administrators David Behen and Verna McDaniel, Corporation Counsel Curt Hedger; Peter Ballios, Finance; Diane Heidt, Monica Boote, Human Resources; Patricia Denig, Jennifer Watson, Budget; Gordon Burger, Ken Schrader, ITS; Kerry Sheldon, Administration; Jason Brooks, Clerk's Office; various citizens; and members of the press.

Roll Call

Citizen Participation

None

Commissioner Follow-Up to Citizens' Participation

New Business:

Emergency Preparedness Community of Interest:

Emergency Management:

Enhanced 9-1-1 Service Plan Amendments/Establishment of a Standardized Local 9-1-1 Surcharge

Comm. Irwin seconded by Comm. Peterson moved to recommend that the Board of Commissioners approve the resolution adopting amendments to the Washtenaw County Enhanced 9-1-1 plan, establishing a County-based 9-1-1 surcharge of \$0.80 per month on all communication devices with access to 9-1-1 be adopted.

Roll call vote: YEAS: 10 NAYS: 1 (Comm. Lovejoy Roe) ABSENT: 0. Motion carried.

Land Use & Environment Community of Interest:

Employment Training and Community Services:

2008 Jobs, Education, and Training (JET) Program

Comm. Irwin seconded by Comm. Peterson moved to recommend that the Board of Commissioners approve the resolution ratifying the signature of the Chair of the Board on the application to the Michigan Department of Labor and Economic Growth for the period of October 1, 2007 through September 30, 2008 in the amount of \$1,631,619; authorizing the Administrator to sign Notice of Grant Award, Amending the budget, and Authorizing the Administrator to sign delegate contracts be adopted.

Roll call vote: YEAS: 11 NAYS: 0 ABSENT: 0. Motion carried.

Annual 2008 Michigan Community Action Agency Association (MCAAA) Michigan Public Service Commission (MPSC) Weatherization Assistance Program

Comm. Irwin seconded by Comm. Peterson moved to recommend that the Board of Commissioners approve the resolution ratifying the signature of the Chair of the Board on the application to the Michigan Community Action Agency Association for the period of November 21, 2007 through August 31, 2008 in the amount of \$51,815; authorizing the Administrator to sign Notice of Grant Award, amending the budget, and authorizing the Administrator to sign delegate contracts be adopted.

Roll call vote: YEAS: 11 NAYS: 0 ABSENT: 0. Motion carried.

Annual 2008 Michigan Public Service Commission (MPSC) Energy Assistance Program

Comm. Irwin seconded by Comm. Peterson moved to recommend that the Board of Commissioners approve the resolution ratifying the signature of the County Administrator on the application to the Michigan Community Action Agency Association for the period of October 17, 2007 through July 31, 2008 in the amount of \$130,897; authorizing the Administrator to sign Notice of Grant Award, amending the budget, and authorizing the Administrator to sign delegate contracts be adopted.

Roll call vote: YEAS: 11 NAYS: 0 ABSENT: 0. Motion carried.

Annual 2008 Community Services Block Grant Discretionary (CSBG-T) Funds

Comm. Irwin seconded by Comm. Peterson moved to recommend that the Board of Commissioners approve the resolution ratifying the signature of the County Administrator on the application to the Michigan Department of Human Services for the period of January 1, 2008 through June 30, 2008 in the amount of \$13,000; authorizing the Administrator to sign Notice of Grant Award, amending the budget, and authorizing the Administrator to sign delegate contracts be adopted.

Roll call vote: YEAS: 11 NAYS: 0 ABSENT: 0. Motion carried.

2008 No Worker Left Behind (NWLB) Dislocated Worker Program

Comm. Irwin seconded by Comm. Peterson moved to recommend that the Board of Commissioners approve the resolution ratifying the signature of the Chair of the Board on the application to the Michigan Department of Labor and Economic Growth for the period of July 1, 2007 through June 30, 2008 in the amount of \$51,415; authorizing the Administrator to sign Notice of Grant Award, amending the budget, and authorizing the Administrator to sign delegate contracts be adopted.

Roll call vote: YEAS: 11 NAYS: 0 ABSENT: 0. Motion carried.

Planning and Environment:

Promoting Awareness through Video Education (PAVE) the Way to Knowledge

Comm. Irwin seconded by Comm. Peterson moved to recommend that the Board of Commissioners approve the resolution ratifying the electronic submission of an application to the James A. and Faith Knight Foundation for the period of June 6, 2008 through June 6, 2009 in the amount of \$26,588; authorizing the Administrator to sign Notice of Grant Award, amending the budget, and authorizing the Administrator to sign delegate contracts be adopted.

Roll call vote: YEAS: 11 NAYS: 0 ABSENT: 0. Motion carried.

Historic Preservation Workshop Series

Comm. Irwin seconded by Comm. Peterson moved to recommend that the Board of Commissioners approve the resolution authorizing the signature of the County Administrator on the application to the State of Michigan Historic Preservation Grant Program in the amount of \$4,500; authorizing the Administrator to sign Notice of Grant Award, amending the budget, and authorizing the Administrator to sign delegate contracts be adopted.

Roll call vote: YEAS: 11 NAYS: 0 ABSENT: 0. Motion carried.

Full Faith and Credit for "Banks of Saline" Brownfield Redevelopment Project

Comm. Irwin seconded by Comm. Peterson moved to recommend that the Board of Commissioners approve the resolution to pledge the County's full faith and credit as a guarantee for a \$600,000 CMI loan for the City of Saline's "Banks of Saline" Brownfield Redevelopment Project be adopted.

Roll call vote: YEAS: 11 NAYS: 0 ABSENT: 0. Motion carried.

Comm. Irwin seconded by Comm. Gunn moved to place the Full Faith and Credit for "Banks of Saline" Brownfield Redevelopment Project on the Board of Commissioners agenda at the January 23, 2008 Board of Commissioners meeting. Motion carried.

Support Services Community of Interest:

Human Resources:

2008-2009 Worker's Compensation Excess Insurance Coverage

Comm. Irwin seconded by Comm. Peterson moved to recommend that the Board of Commissioners approve the resolution accepting an offer for excess insurance coverage for Worker's Disability Compensation Program for the period of February 1, 2008 through January 31, 2009 in the amount of \$46,277 be adopted.

Roll call vote: YEAS: 11 NAYS: 0 ABSENT: 0. Motion carried.

Administrator's Office:

Report of the Administrator

None

Report of the Chair of the Board

Comm. Irwin reported that there would be a 10-minute break before the start of the Board of Commissioners meeting. He reported that the item on the central plant project has been removed from the agenda.

Items for Current/Future Discussion

None

Citizen Participation

None

Commissioners Follow-up to Citizen Participation

None

Pending

None

Adjournment

Comm. Gunn seconded by Comm. Sizemore moved that the meeting be adjourned until February 6th, 2008 at 6:30 p.m. Motion carried.

The meeting adjourned at 6:37 p.m.

Barbara Levin Bergman, Chair

Lawrence Kestenbaum, Clerk/Register
By: Jason Brooks, Deputy Clerk

APPROVED:



WASHTENAW COUNTY BOARD OF COMMISSIONERS

WORKING SESSION

January 24, 2008

The meeting was called to order by Chair Sizemore at 6:30 p.m. in the Board Room, Administration Building, 220 North Main Street, Ann Arbor, Michigan.

MEMBERS PRESENT: Comms. Bergman, Gunn, Irwin, Ouimet, Ping, Lovejoy Roe, Schwartz, Sizemore, and Smith.

MEMBERS ABSENT: Comms. Grewal and Peterson

OTHERS PRESENT:: Bob Guenzel, County Administrator; Verna McDaniel and David Behen, Deputy County Administrators; Gordon Burger, Dale Vanderford, Jim Zwolensky, Support Services; Diane Heidt, Human Resources; Ken Schrader, ITS; Kerry Sheldon, Administration; Jason Brooks, Clerk's Office; various citizens; and members of the press.

Roll Call

Citizen Participation

None

Commissioner Follow-Up to Citizen Participation

None

Discussion Items:

Space Plan Update

Jim Zwolensky gave a Space Plan update (report on file in County Clerk's Office).

Comm. Schwartz asked if the project as approached includes the Washtenaw Ave. entry. Zwolensky reported that it does not, but added that signage and landscaping are included. Comm. Schwartz reported that consensus in local governments is that this is currently a good project.

Comm. Sizemore asked about progress in the Saline Court project. Zwolensky stated that a kickoff meeting with architects has taken place to set up a work plan, and that meetings with judges will be proceeding on the design.

Comm. Ouimet asked about the marketplace for materials and labor. Zwolensky reported that this is a favorable market from a bidding perspective. Comm. Ouimet stated that the project is getting the best in skilled labor, and materials pricing has been good.

Comm. Sizemore asked about the issue with fencing around the parking lot. Zwolensky reported that there is still a strong desire for employee parking to be fenced. Comm. Sizemore asked about the type of fence. Zwolensky reported that the fence would be an 8' chain link fence along with a card scanner and camera to control access. Zwolensky stated that he would check with the Sheriff's Department for hard data. He added that PS&J may be the right forum for this discussion.

Commissioners expressed concern about proposed fencing around the parking lot. Incident reports were requested from the Sheriff's Department.

Comm. Sizemore asked for Space Plan updates at all Working Session meetings.

Comm. Bergman thanked Zwolensky for meeting with one of her constituents.

Board of Commissioners Round Table Discussion

The Board of Commissioners discussed topics that they would like to see on the Working Session agenda in 2008.

Comm. Smith stated that he would like to discuss the Road Commission issue, and revisit expansion.

Comm. Schwartz stated that he would like to discuss greater general fund reserves in the future.

Comm. Ouimet reported that he has asked Behen to work out staff coming out to explain Success by Six. Behen reported that he has sent out dates, and asked for a report to be given to the Board. Comm. Ouimet stated that he agrees that a potential general fund balance increase should be discussed in the future for the purpose of favorable bonding.

Comm. Gunn stated that she would like a Working Session on the Urban County Task Force and update on West Willow Project. She added that she would also like to see an update from the Literacy Coalition.

Comm. Lovejoy Roe stated that she would like to take a look at the company that gave an actuarial in the Retirement Commission. She asked if the history or WCERS could be presented. Comm. Lovejoy Roe stated that she would also like to see more transparency and Commissioner input in the budget process, along with some possible policy changes. She stated that she would like to see the County more prepared for future budget issues. Comm. Lovejoy Roe stated that she would also like to see more communication/information coming from employees. She discussed concerns on the cost of the jail early in her term as Commissioner.

Comm. Irwin stated that he believes in transparency and stated that he feels that the County does a good job. Comm. Irwin reported that information and documents are easily available for review. He added that discussion about increasing transparency is always welcome.

Comm. Ping stated that the communication between Commissioners is sometimes lacking, and added that there is some hostility between Commissioners.

Comm. Ouimet stated that in the coming year, the BOC will have a great opportunity to work on issues that have been sticky in the past. He added that he feels that the way County government operates is going to change because of the budget. Comm. Ouimet stated that communication will be important throughout this process, and that emotions will have to be put off to the side.

Comm. Bergman stated that she feels that the public is under-taxed, and stated that services are going to diminish in the County.

Comm. Sizemore reported that he would like to add Commissioner Discussion to the Working Session agenda.

Comm. Ouimet stated that he agrees, and appreciates being invited in on the process of the Working Session agenda.

Comm. Sizemore stated that he would like to see automobiles in the County examined. He stated that he would like to see an examination of the energy coordinator, and tasks of that position. He added that he feels County services are going to have to be cut. Comm. Sizemore reported that he would like to see an update on the wind energy project. He added that it is up to staff and Commissioners to ensure the passing of information to communities.

Comm. Gunn reported on the interview with Comm. Irwin on YouTube.

County Administrator's Report

Bob Guenzel reported on a calendar for the 2008/09 Budget Modification Process (On file in County Clerk's Office). Guenzel also presented a list of members on the Strategic Oversight Committee (On file in County Clerk's Office). He discussed the Budget Modification process moving forward.

Comm. Lovejoy Roe asked about having labor management involved in more discussions. Guenzel reported that there will be a town hall approach in this process.

Items for Current/Future Discussion

Pending

Citizen Participation

None

Commissioners Follow-up to Citizen Participation

None

Adjournment

Comm. Gunn seconded by Comm. Ping moved to adjourn until Thursday, February 7th, 2008, at 6:30 p.m. in the Board Room, Washtenaw County Administration Building. Motion carried.

The meeting adjourned at 7:45 p.m.

Rolland Sizemore, Chair

Lawrence Kestenbaum, Clerk/Register
By: Jason Brooks, Deputy Clerk

APPROVED: