

A RESOLUTION CREATING AND ELIMINATING POSITIONS IN THE TRIAL COURT – FAMILY DIVISION FOR THE REORGANIZATION OF THE FRIEND OF THE COURT AND JUVENILE CENTER; AND APPROVING THE LETTER OF UNDERSTANDING ENTERED BETWEEN WASHTENAW COUNTY, WASHTENAW COUNTY TRIAL COURT, AND AFSCME LOCAL 2733 – UNIT C (FOC)

WASHTENAW COUNTY BOARD OF COMMISSIONERS

August 1, 2001

WHEREAS, in 2000, Plante & Moran consultants were retained to conduct a full analysis of the operations of the Trial Court – Family Division, and

WHEREAS, such analysis included the Friend of the Court (FOC) and the Juvenile Center; and

WHEREAS, FOC and Juvenile Center implementations teams were established to collect information as to work flow in order to determine how to better serve the needs of their customers with a net, long term cost savings to the County; and

WHEREAS, upon completion of such analysis, it was recommended by Plant & Moran that a new customer service model be implemented in the FOC; and

WHEREAS, within the Juvenile Center, the reorganization objectives were to: 1) reduce case backlogs, 2) conduct fiscal control and performance audits, and 3) implement systemic changes; and

WHEREAS, this matter has been reviewed by Corporation Counsel, Finance, County Administration and Human Resources

NOW THEREFORE IT BE FURTHER RESOLVED that the Washtenaw County Board of Commissioners hereby creates and eliminates positions for the reorganization of the Trial Court Family Division, as attached hereto and made a part hereof

BE IT FURTHER RESOLVED that the Board of Commissioners hereby approves the letter of understanding entered into between Washtenaw County, Washtenaw County Trial Court, and AFSCME Local 2733 – Unit C (FOC) dated June 25, 2001 concerning the realignment of job classifications of the Family Division – Friend of the Court, as on file with the County Clerk

TRIAL COURT – FAMILY DIVISION

Position #	Position Title	Grade	Group	Create	Eliminate
1201-0002	Clerk Typist	12	13		1.0
1201-0003	Clerk Typist	12	13		1.0
1201-0006	Clerk Typist	12	13		1.0
1319-0001	Data Entry Clerk FOC	13	13		1.0
1319-0002	Data Entry Clerk FOC	13	13		1.0
1453-0001	FOC Clerk	14	13		1.0
1453-0002	FOC Clerk	14	13		1.0
1453-0003	FOC Clerk	14	13		1.0
1453-0004	FOC Clerk	14	13		1.0
1453-0005	FOC Clerk	14	13		1.0
1453-0006	FOC Clerk	14	13		1.0
1567-0001	Enforcement Specialist	15	13		1.0
1567-0002	Enforcement Specialist	15	13		1.0
1567-0003	Enforcement Specialist	15	13		1.0
1567-0004	Enforcement Specialist	15	13		1.0
1567-0005	Enforcement Specialist	15	13		1.0
1567-0006	Enforcement Specialist	15	13		1.0
1567-0007	Enforcement Specialist	15	13		1.0
1567-0008	Enforcement Specialist	15	13		1.0
1567-0009	Enforcement Specialist	15	13		1.0
1623-0001	Bookkeeper	16	13		1.0
1623-0002	Bookkeeper	16	13		1.0
1623-0003	Bookkeeper	16	13		1.0
1623-0004	Bookkeeper	16	13		1.0
1623-0005	Bookkeeper	16	13		1.0
1623-0006	Bookkeeper	16	13		1.0
1623-0007	Bookkeeper-Medical	16	13		1.0
1623-0008	Bookkeeper-Medical	16	13		1.0
1710-0001	Sr Case Maint Specialist	17	13		1.0
1710-0004	Sr Case Maint Specialist	17	13		1.0
7733-0001	Casework Supr – Juv Cntr	77	24		1.0
1570-0001	Case Specialist	15	13	1.0	
1570-0002	Case Specialist	15	13	1.0	
1570-0003	Case Specialist	15	13	1.0	
1570-0004	Case Specialist	15	13	1.0	
1570-0005	Case Specialist	15	13	1.0	
1570-0006	Case Specialist	15	13	1.0	
1570-0007	Case Specialist	15	13	1.0	
1637-0001	Case Manager	16/18	13	1.0	
1637-0002	Case Manager	16/18	13	1.0	
1637-0003	Case Manager	16/18	13	1.0	
1637-0004	Case Manager	16/18	13	1.0	
1637-0005	Case Manager	16/18	13	1.0	
1637-0006	Case Manager	16/18	13	1.0	
1637-0007	Case Manager	16/18	13	1.0	

1637-0008	Case Manager	16/18	13	1.0
1637-0009	Case Manager	16/18	13	1.0
1637-0010	Case Manager	16/18	13	1.0
1637-0011	Case Manager	16/18	13	1.0
1637-0012	Case Manager	16/18	13	1.0
1637-0013	Case Manager	16/18	13	1.0
1637-0014	Case Manager	16/18	13	1.0
1637-0015	Case Manager	16/18	13	1.0
1637-0016	Case Manager	16/18	13	1.0
1637-0017	Case Manager	16/18	13	1.0
1637-0018	Case Manager	16/18	13	1.0
1637-0019	Case Manager – Medical	16/18	13	1.0
1637-0020	Case Manager – Medical	16/18	13	1.0
1637-0021	Case Manager	16/18	13	1.0
1962-0001	Senior Case Manager	19	13	1.0
1962-0002	Senior Case Manager	19	13	1.0
2161-0008	Judicial Svc Officer I/II/III	21-23	13	1.0
2813-0004	Fiscal Service Supervisor	28	32	1.0
3105-0007	Attorney Referee – FOC	31	13	1.0
3168-0003	Family Division Referee	31	32	1.0

These changes have been established collectively and cooperatively with staff, and are fully recommended by the Union, Management and the Judges of the Family Division.