

A RESOLUTION TO AMEND THE BUDGET TO REFLECT THE ANNUAL FEDERAL FUNDING ALLOCATION TO THE HOME CONSORTIUM AND AUTHORIZE THE CREATION OF A MANAGEMENT ANALYST I/II POSITION (GRADE 27/29, GROUP 32) IN THE COMMUNITY DEVELOPMENT PROGRAM OF THE METROPOLITAN PLANNING COMMISSION

WASHTENAW COUNTY BOARD OF COMMISSIONERS

July 18, 2001

WHEREAS, the Washtenaw HOME Consortium, a program through the U.S. Department of Housing and Urban Development (HUD), has been formed with the City of Ypsilanti and the Charter Township of Ypsilanti, with Washtenaw County as the lead entity; and

WHEREAS, Washtenaw County Board of Commissioners authorized the revised Cooperation Agreement for the HOME Consortium on April 18, 2001 (01-0077); and

WHEREAS, the HOME Consortium allocation from HUD is \$541,000 annually with a match of \$209,000 from Michigan State Housing Development Authority (MSHDA) HOME funds for the first year; and

WHEREAS, Washtenaw County, as lead entity, receives 10% of the annual allocation for administrative purposes, for a total of \$75,000 the first year and \$54,100 thereafter; and

WHEREAS, the HOME Consortium will utilize the HUD allocation for homebuyer assistance, homeowner acquisition and rehabilitation, homeowner rehabilitation, rental acquisition and rehabilitation, and CHDO administration; and

WHEREAS, local match dollars will be provided through numerous sources, including housing fund projects, project-based in-kind services and materials, payment in lieu of taxes, private lender interest rate discounts, donations and the value of certain HOME-eligible, but not HOME-funded activities; and

WHEREAS, the HOME Consortium will be managed through the Washtenaw County Community Development Program; and

WHEREAS, the Community Development Program also assists with the coordination of the Continuum of Care, a HUD/MSHDA mandated community planning process that brings approximately \$3 million to the Washtenaw County community each year; and

WHEREAS, the Community Development Program currently has one full time position, the Community Development Manager; and

WHEREAS, the requested Management Analyst I/II position would be responsible for tasks within the HOME Consortium, as well as other general Community Development activities, and would allow for greater efficiency and development of the program; and

WHEREAS, the Management Analyst I/II position would be funded through the HOME Consortium administration dollars, MSHDA Continuum of Care coordination dollars, and the Planning department's general fund budget, with no net effect on the Planning Department's budget; and

WHEREAS, the need for the Management Analyst I/II is consistent with the Consolidated Housing Plan and the Board of Commissioner priorities; and

WHEREAS, this matter has been reviewed by Corporation Counsel, Finance, Human Resources, the County Administrator's Office and the Ways and Means Committee,

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby amends the budget to receive the annual federal allocation and establish the HOME Consortium budget, as attached hereto and made a part hereof.

BE IT FURTHER RESOLVED that the Board of Commissioners hereby creates the following revenue generating position:

| <u>Position #</u> | <u>Position Title</u> | <u>Grade</u> | <u>Group</u> | <u>Created</u> |
|-------------------|-------------------------|--------------|--------------|----------------|
| 2719-0057(R) | Management Analyst I/II | 27/29 | 32 | 1.0 FTE |

HOME Consortium
Fund 7050

| | | <u>Current Budget</u> | <u>Revised Budget</u> | <u>Variance</u> |
|---------------|-----------------------|---------------------------|---------------------------|-----------------|
| Revenue: | | | | |
| 50100 | Federal Revenue | \$0 | \$541,000 | \$541,000 |
| 54010 | State Revenue | \$0 | \$209,000 | \$209,000 |
| 69100 | In-Kind Contribution | \$0 | \$159,372 | \$159,372 |
| | TOTAL | \$0 | \$909,372 | \$909,372 |
| Expenditures: | | | | |
| 70200 | Salaried-Permanent | \$0 | \$57,000 | \$57,000 |
| 71520 | Fringe Benefits | \$0 | \$18,000 | \$18,000 |
| 80800 | Consultants/Contracts | \$0 | \$675,000 | \$675,000 |
| 93700 | In-Kind Other | \$0 | \$159,372 | \$159,372 |
| | TOTAL | \$0 | \$909,372 | \$909,372 |