

A RESOLUTION CREATING AND ELIMINATING POSITIONS FOR THE
REORGANIZATION OF THE FINANCE – PAYABLES DIVISION

WASHTENAW COUNTY BOARD OF COMMISSIONERS

May 3, 2000

WHEREAS, the Washtenaw County Business Improvement Process is the way by which the County is evaluating and re-thinking the way it does business; and

WHEREAS, one of the Guiding Principles and Goals included in the Business Improvement Process is to enhance customer service; and

WHEREAS, in 1998, Washtenaw County had the opportunity to move away from the outdated mainframe technology we had been operating with and take advantage of client/server technology; and

WHEREAS, Washtenaw County began its implementation of the JD Edwards Financial System in mid-May of 1998 and completed it in December of 1998; and

WHEREAS, in June of 1999, Washtenaw County began the conversion of the outdated MSA Payroll/Personnel System to the new JD Edwards Human Resources/Payroll System; and

WHEREAS, effective January 1, 2000, Washtenaw County implemented a new JD Edwards Human Resources / Payroll (JDE) system to avoid Y2K related problems as the MSA Payroll / Personnel System (MSA) was not Y2K compliant; and

WHEREAS, over the course of the last three (3) months, Finance, Human Resources and Information & Technology Services staff have been working closely with JD Edwards and Payroll/Human Resources consultants in an effort to correct related problems, as well as to better define internal workflow to achieve better efficiency and effectiveness with the system; and

WHEREAS, the transition from MSA to JDE has been extremely problematic, thus causing the Finance Department to completely realign its workflow and staffing. It was also apparent that the JDE application is expansive in the information one can access and control / manipulate.

WHEREAS, the realignment warranted staff, which is cross-trained, work hand-in-hand with Human Resources, and capable of interfacing with the organization. An analysis of workflow and business practices in the Finance – Payables Division and Human Resources was conducted. These discussions have involved JDE representatives, as well as Payroll / Human Resources consultants; and

WHEREAS, the realignment will result in greater efficiency and improved service to all County Departments and employees

WHEREAS, this matter has been reviewed by Corporation Counsel, the Finance Department, Human Resources, the County Administrator's Office and the Ways & Means Committee

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby creates and eliminates positions in the Finance – Payables Division for realignment effective May 3, 2000 as follows:

Position #	Position Title	Grade	Group	Create	Eliminate
3164-0001	Payables Manager	31	32		1.0
2621-0001	Payables Specialist	26	32		1.0
2621-0002	Payables Specialist	26	32		1.0
1628-0001	Payables Assistant	16	12		1.0
1628-0002	Payables Assistant	16	12		1.0
1628-0003	Payables Assistant	16	12		1.0
1628-0004	Payables Assistant	16	12		1.0
1449-0001	Senior Data Entry Clerk	14	12		1.0
2740-0001	Payroll Generalist I/II	27/29	32	1.0	
2741-0001	Payables Generalist I/II	27/29	32	1.0	
2562-0001	Payables Analyst I/II	25/26	32	1.0	
2562-0002	Payables Analyst I/II	25/26	32	1.0	
2562-0003	Payables Analyst I/II	25/26	32	1.0	
2562-0004	Payables Analyst I/I I	25/26	32	1.0	
2562-0005	Payables Analyst I/II	25/26	32	1.0	